



Life Insurance Corporation of India

S V.PATEL ROAD, Divisional Office, Nagpur

LETTING OUT OF OFFICE SPACE ON LEASE TO GOVERNMENT, QUASI GOVERNMENT, PSU

LARGE PUBLIC SECTOR LTD., COMPANIES, BANKS, INDIVIDUALS ETC.

SR. NO.	ADDRESS OF LOCATION	LOCATION	AREA SQ.FT[APPROX.]
1)	INDIAN MUTUAL BUILDING MOUNT ROAD, NAGPUR	GROUND FLOOR	550 each [2 shops]
2)	JEEVAN SEWA BLDG. MOUNT ROAD EXTN.SADAR, NAGPUR	GROUND FLOOR	500
3)	NATIONAL INSURANCE BUILDING S V PATEL ROAD, NAGPUR	GROUND FLOOR	3000 OR 1500 each [TWO HALLS]
4)	ANDHRA INSURANCE BUILDING DHANTOLI, NAGPUR	1st FLOOR	300 CARPET
5)	ANDHRA INSURANCE BUILDING DHANTOLI, NAGPUR	2 ND FLOOR	1357
6)	ANDHRA INSURANCE BUILDING DHANTOLI, NAGPUR	3 RD FLOOR	---DO--

For details visit us at www.licindia.in at the bottom of the site, go to tenders, click on it for vacant office space for rent , Nagpur DO or contact our office for forms and other details.

Completed application as per Annexure A and B in all aspects should be submitted along with necessary enclosures to this office on or before 02-05-2015 [1.30 pm on Saturdays]

19-04-2015

SR.DIVISIONAL MANAGER.



Life Insurance Corporation of India

Divisional Office, Nagpur

ANNEXURE-B

OFFER FORM

Area of Premises Offered	Area of Premises required By the applicant	Applicants offer Of monthly basic Rent per sq.ft. On rentable area Basis	Place of Premises Required	Remarks (Service Tax is applicable As per rules)
.....sq.ft.		Rsper sq.ft.		

Rental rate if to be quoted per sq.ft. basis of rentable area

Date

Place

Applicant Signature:

Applicants Name:

Applicants seal/address



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ANNEXURE-A

1	Name of the Applicant	
2	Address	
3	Name of the Authosied person with contact number (Designation & with authority to negotiate)	Mob: Landline:
4	In case of Individuals a. Identity proof b. Address proof c. PAN Card copy d. Bank account details e. Nature/details of business	
5	In case of Company/Partnership firms: a.Full particulars of business: b.Copies of trade license: c.Partnership deed/Memorandum of Articles of Association: d. Copy of last 3 years audited balance sheet & Income tax returns	
6	Area in sq.ft. required & Place	
7	Purpose for whkich the premises is to be utilised	
8	Rent offered per sq.ft.(excluding tax)	
9	Electrical load required	
10	Any other Requirement/information	

Place

Date:

Signature of Authorised persons

Name:

Designation:

Seal/Rubber stamp



भारतीय जीवन बीमा निगम

Life Insurance Corporation of India

Divisional Office, Nagpur

ESTATE DEPARTMENT, DIVISIONAL OFFICE, NAGPUR

TECHNICAL AND OTHER DETAILS

<u>Sr.No.</u>	<u>Particlars</u>	<u>Description</u>
<u>1</u>	<u>Location of Premises</u>	<u>National Insurance Bldg.S.V.Patel Road,Nagpur</u>
<u>2</u>	<u>Ownership of the Land</u>	<u>Owned by LIC of India</u>
<u>3</u>	<u>Area offered on lease</u>	<u>1 500 sq.ft on ground floor Two Halls or 3000 sq.ft.</u>
<u>4</u>	<u>Monthly Rent</u>	<u>Rent per sq.ft. is to be quoted</u>
<u>5</u>	<u>Period of lease</u>	<u>3years+3 years + 3 years</u>
<u>6</u>	<u>Rent escalation</u>	<u>25% after 3 years</u>
<u>7</u>	<u>Property Tax</u>	<u>Tax for let out portion is to be borne By the lease only</u>
<u>8</u>	<u>Common maintenance Charges and water charges</u>	<u>Per sq.ft. As decided by FRC Committee Of our office</u>
<u>9</u>	<u>Electricity</u>	<u>Sub meter will be provided</u>
<u>10</u>	<u>Stamp duty/Registration</u>	<u>Charges borne on 50:50 basis, Execution of standard lease proforma Of LIC</u>
<u>11</u>	<u>Possession</u>	<u>On execution of lease deed on LIC Standard lease proforma</u>
<u>12</u>	<u>Security Deposit</u>	<u>6 months rent is to be paid as Security Deposit.</u>