



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

Asansol Divisional Office, Jeevan Prakash Building, OS Dept, G.T. Road West End, Asansol

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Ref: ADO/Estate

Date: 02.02.2024

Note to Sr Divisional Manager.

Re: News Paper Advertisement for Search of New Building at Balarampur

We have received PPC approval for shifting of Office premises of **Balarampur SO under Purulia BO** on 27.12.2023.

In the meantime Balarampur SO was in search of probable new building for shifting of their SO. They have searched out 03(three) locations which are apparently suitable for the SO. In this context we seek your kind approval for the following:—

1. To proceed for the Newspaper Advertisement in two leading newspaper (one in English and other in Bengali) for taking on rent of a Ready built Premises for our Balarampur SO.


2. To send our Divisional Space committee to visit the probable 3(Three) premises to speed up the decision making process, if, the above three landlords are participated in the bid after floating of the advertisement.

The matter is placed before the Competent Authority for decision please.


Admn Officer(E&OS)


Manager(E&OS)

Approved



Sr Divisional Manager

Sr. Divisional Manager
L.I.C.I, Asansol Divisional Office