



Life Insurance Corporation of India , Jalpaiguri Divisional Office, "Jeevan Prakash", Shantipara, Pin: 735101.

JDO/Sales/Empanelment/2023-24.

Date. 12.04.2024.

NOTICE OF EMPANELMENT

Applications are invited from interested reputed Firms/vendors/dealers/suppliers for Empanelment for various jobs As mention below w.e.f 01.06.2024 for next two years.

SL NO	CATEGORY	ITEM ILLUSTRATIONS
1	CROCKERIES	Cup,plate,cutlery, glass, mugs, cak stand, fork, knife, teapot, casserole, Dish, plates, dinner sets etc or any Branded Company
2	HOME APPLIANCE	Microwave, dish washer, store, toaster, blender, food processor, coffee marker, drier, kettle, Oven, iron,juicer, bread maker machine, pressure cooker, induction Cooker, thermal flask etc or any Branded Company.
3	ELECTRONICS	Television, digital video recorder, Laptop /Tablet, mobile/ipad, vacuum Cleaner,powr bank, mixer, camera, mp3 player etc or any branded company
4	BAGS & SUITCASES	Agency Bag, shopping bag, travel bag, big travel bag, cotton bags, wheel Bags, trolley, wallet, purse, school bag, laptop bag, hand bag, sling bag Etc or any branded company.
5	READY MADE GARMENTS AND CLOTHINGS	Shirt, pant, jacket, shawl, coat, blazer, towels, bedsheet etc Cut piece of shirt/pant.
6	TROPHY/CRAFT ITEMS/ GIFT ITEMS/CERAMIC ITEMS	Shields, medals, trophies etc Craft items etc Ceramic gift items
7	DECORATOR	Pandals,chair/table hire, lighting of stage, decoration, sound systems, Flower works, still/video photography etc.
8	CATERING	Catering services (only from the JALPAIGURI locality)
9	GOODS VEHICLE	As per approved rates for carrying gift items from Jalpaiguri Division to various branches

- The interested reputed Vendors/firms/suppliers having valid Trade License are requested to send the application form By 05.00 PM on or before 07.05.2024.
- The firms/suppliers should be in profession for at least 3 years(copy of Registration Certificate must be enclosed).
- The firms should be on the approved panel of at least 3 reputed organization out of which at least one should be public sector or government undertaking
- Separate forms (Annexure A) are required to be filled for each category which may be downloaded through our website www.licindia.in (Link Tenders).
- The Application fee for Empanelment is Rs.118.00 (including GST @18%) for each category. If any Vendor applies for two categories, he has to pay Rs.236/- and should apply in 2 separate envelopes with all relevant documents(and so on).

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- The envelope should be superscribed as “**Application for Empanelment of Firms/suppliers/Service provider as (appropriate category) & SL NO(appropriate serial no)**” and send to the address -
The Marketing Manager, Life Insurance Corporation of India, Jalpaiguri Divisional Office, “JEEVAN PRAKASH”, Santipara, PO & DT: JALPAIGURI, PIN: 735101
- Application form alongwith the tender notice can be obtained from Sales Department, LIC of India, Divisional Office, Shantipara , Jalpaiguri before the end of the day 06.05.2024.
- The firms/suppliers should have registration with state and local authority for undertaking the profession (copies of State registration and Municipal corporation license to be enclosed) .
- **Firms blacklisted by any Office of the Corporation are not eligible to apply.**
- Empanelled vendors have to participate in Tender process on regular basis. Absence in three or more Tender process may lead to disqualification.
- The selection shall be at the sole discretion of the Competent Authority of LIC of India, Jalpaiguri Divisional Office, Shantipara
- The Corporation reserves the right to accept/reject or cancel any /all the applications without assigning any reason thereof for which the Corporation shall neither be liable for obligatory to inform the applicant the grounds on any such action.

Last date of submission of application is before 15.00 Hrs on 07.05.2024.

Place: Jalpaiguri

Date: 16.04.2024.


Divisional Manager (I/C)