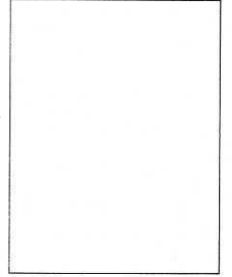




INTRODUCTORY FORM FOR LEASING SPACE



1. Name of organization: _____
2. Name of individual(s): _____
3. Type of organization(proprietorship/partnership firm/private/public ltd company): _____
4. Registration Number&Date of registration/Incorporation _____
5. Licence number(If any) _____ Expirydate: _____
6. Nature of Business: _____
7. GST NO.if any: _____
8. Duration of Business/Profession: _____
9. Particulars of last premises occupied if any: _____
10. Record of past tenancy with LIC(if any): _____
11. Turn over/Net Profit/Income(Last three financial years):
 1. _____
 2. _____
 3. _____



12. List of immovable properties owned by applicants with address: _____

13. Preference particulars of the space required:

a. Address of premises: _____

b. Area(sq.ft): _____

c. Floor: _____

d. Intended usage of space: _____

14. Documents to be submitted are as under:

a. Proof of Income (Last 3 yrs): _____

b. ID Proof: _____

c. Address Proof: _____

d. PAN Number: _____

e. NEFT Details:

(Attach copy of bank passbook or cancelled cheque leaf)

15. Contact No: 1. MOBILE: _____ 2. Landline: _____

16. Any other information: _____

I/We hereby declare that the particulars furnished by me/us in this application are correct and that I/We have not concealed or misrepresented any fact in it.

Place: _____

Date: _____

Signature of Applicants/Bidders

Address:

