**For “Empanelment of Suppliers/Vendors/Manufacturers /Service Providers/Firms required by**

**L.I.C of India, Divisional Office, Magarpara Bilaspur Chhattisgarh-495001**

**Application form for Empanelment of Suppliers**

|  |  |
| --- | --- |
| **S.NO.of Category-** | **Name of Category-** |

**Separate application is to be submitted for each Category**

**Conditions for Empanelment**

* The Supplier/Vendor/Manufacturer /Service Provider should be in profession for at least 03 Years. (Copy of registration certificate must be enclosed).
* Separate forms (Annexure-A) is required to be filled up for each category.
* The supplier Vendor/Manufacturer /Service Provider should keep sufficient stock in hand so as to comply with urgent need without delay.
* The supplier Vendor/Manufacturer /Service Provider should furnish the specific brand or make, in case of authorized dealer (copy of valid authorized dealership certificate must be enclosed).
* All applicants are required to affix the signature and seal of the Authorized official of the Company/Supplier on each page of Annexure “A” in acceptance of terms and conditions therein.
* The Supplier/Vendor/Manufacturer /Service Provider who are on the approved panel of reputed Companies/Firms/PSUS Suppliers or are empanelled with any Division of Life Insurance Corporation of India will be given preference.
* Any disputes arising during empanelment or for any ORDERS will be subject to Bilaspur Jurisdiction.
* Incomplete Applications are liable to rejected.
* For any Queries /Clarifications you may contact Manager Sales Mr. Alok Kumar Tiwari (9425890801) or Assistant Administrative Officer Sales Mr. Sujay Sharma (9713125677).