



**Central Office, Marketing Department:**

3<sup>rd</sup> Floor, Yogakshema Building, West Wing, Jeevan Bima Marg, Nariman Point, Mumbai 400 021.

Ref: Mktg./Oprns/Pre\_Bid\_08.10.2024

Date:11.10.2024

**Minutes of Pre- Bid Meeting and Clarification / Corrigendum based on discussions with Tour operators for Egypt Tour held on 08.10.2024 at 4<sup>th</sup> Floor, East Wing, LIC of India, Yogakshema, Nariman Point, Mumbai 400021.**

**Participants :-**

Shri. R. Sudhakar	Executive Director (Mktg/PD) & CMO
Shri R.K. Chaudhury	Chief (Marketing/Oprns)
Shri Nikhil Jain	Secretary (Mktg/Oprns)
Shri. Ravindra Khonde	Asst. Secretary (Mktg/Oprns)
Shri Sachin Bodas	AO (Mktg/Oprns)
Shri Jayaviknesh	AO (Mktg/Oprns)
Shri Mahendra Ingale	Representative From Kesari MICE D/O Kesari Tours
Shri Rohit Kadam	Representative From Kesari MICE D/O Kesari Tours
Shri Pushkar Inamdar	Representative From Kesari MICE D/O Kesari Tours
Shri Gopal Agarwal	Representative From Neem Holidays
Shri Manish Agarwal	Representative From Neem Holidays
Shri Nilotpal Mukherjee	Representative From Neptune Holidays Pvt. Ltd.
Shri Abhijit	Representative From Neptune Holidays Pvt. Ltd.
Shri Sadan Chaturvedi	Representative From Neptune Holidays Pvt. Ltd.
Ms. Kavita Harish	Representative From Zenith Holidays Pvt. Ltd.
Shri Vivek Shrivastava	Representative From Zenith Holidays Pvt. Ltd.
Shri Mustaquim Shaikh	Representative From Akbar Holidays Pvt. Ltd.
Shri Ajaj Pandey	Representative From Akbar Holidays Pvt. Ltd.
Ms. Shweta	Representative From Akbar Holidays Pvt. Ltd.
Shri Harshal Karkhanis	Representative From Dook International
Shri Ashish Shetty	Representative From EASEMYTRIP
Ms.Divya Alapati	Representative From Southern Travels
Shruti Menon	Representative From Southern Travels
Tanveer Ahmed	Representative From Southern Travels



भारतीय जीवन बीमा निगम  
LIFE INSURANCE CORPORATION OF INDIA

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Vijay Kumar	Representative From Southern Travels
Shri Sriram Sundaram	2HUB/CHIME
Shri Deep Vaidya	2HUB/CHIME

**Points Discussed :**

1) It is suggested by the Tour Operators to keep limited hubs to travel to Cairo and hence it is decided in the pre bid meeting to keep only 2 Hubs viz Mumbai & Delhi. The Hub wise distribution of the passengers is **Mumbai -80, Delhi – 60**

**In case of connecting flights, there should be layover of minimum duration of 2 hours to handle the flight delays.**

2) It was informed to tour operators that the no. of passengers would now be 140 (+/- 20% variations)

3) Based on discussion with the Tour Operators, the following changes in itinerary are made and mentioned hereunder :

**Day- 01 :** To add “**Nile river dinner cruise**” and to exclude Great Pyramid of Giza, Sphinx and Pharonic village from Day-01 and shift to Day-02. It is clarified that “Egyptian Museum” would be visited from inside (with entry fee ticket). Rest of Day-01 itinerary shall remain unchanged.

**Day-02 :** Morning Breakfast, Conference between 9:00 am to 11:00 am, Go to Museum of Islamic Art, Pyramids of Cheops, Chephron, menkaure (micerinus), citadel of salah-eldin, Papyrus Fair, Perfume Factory, Cotton Shop, Tower of Egypt then go for lunch. After lunch proceed for step pyramid of Saqqara Necropolis, Great Pyramid of Giza, Sphinx and Pharonic village (shifted from Day-01), Memphis city, Ruins of temple of Ptah, open air museum, Dinner and back to the Hotel.

**Day-03 :** Reach to Alexandria in themorning and freshen up in Hotel, then proceed for full day Excursion of Alexandria, library of Alexandria, the Roman Amphitheatre, the corniche and harbor, the site of the lighthouse, the citadel of Qaitbay, Catacomb tomb of Kom-el-shokafa & Pompey’s pillar, the Montazah palace Gardens, Stanley bridge, the mosque of abu-[al abbas-al-Mursi, El Nabi Daniel Mosque](#), Dinner and comeback to Cairo.

**Day-04 :** After breakfast,remaining sight-seeing at Cairo, shopping if any, lunch and proceed to Cairo Airport.

4) **Minimum contents of the meals are decided as under :** Lunch – 2 Veg, 2 Non-Veg, 1 Dal, Papad/Pickle/Raita, Roti,Nan,Rice, Salad, 1 Desert, Cut Fruits and Drinking Water Bottles.

Dinner : Soup, 2 Veg, 2 Non-Veg, 1 Veg Starter, 1 Non-veg Starter, 1 Dal, Roti, Nan, Rice, 1 Desert, Cut Fruits and Drinking Water Bottles.

5) In order to standardise the hotel facility and facilitate fairness in quotes And based on the discussions with the representatives of Tour Operator, it has been decided to do Hotel booking in the following five star hotels at Cairo:

1. Hilton Cairo
2. Sofitel Nile river
3. Ramses Hilton



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The other 5 star hotels which can be booked are :-

1. Hilton Pyramid Golf
2. Conrad Cairo
3. The Nile Ritz-Carlton Cairo

**Note : Hotel should be in the city i.e. within radius of 20 kms from the city centre.**

6) Except for above, the tour operators did not raise any point on the other contents of the Tender document of Egypt.

7) It was informed that a weekly report as per the following format would be required to be filled up and submitted by the selected tour operator on a weekly basis, every Monday.

**ADDENDUM TO RFP**

**The Selected Vendor has to submit a Weekly Report each Monday after the award of the contract as per the following table: -**

**Progress during the Week:**

1	2	3	4
<b>Ticketing</b>	<b>VISA Status</b>	<b>Hotel Booking</b>	<b>Other logistics related to Transportation and other miscellaneous items</b>

**Date: Place:**

**Signature of Authorized Signatory**