



Ref:.....
The Sr.Divisional Manager,
LIC of India
Silchar Divisional Office,
Meherpur, Silchar-788015.

Date:- 26/11/2024

Tender no. SDO/OS/STORE Dt 26.11.2024

Last date & time Tender submission : 17.12.2024 at 3.00 pm

Re:- TENDER FOR PRINTING AND SUPPLY ADDENDUM OF PROPOSAL FORM -300

Dear Sir,

In response to your letter no.....dated.....
We quote hereunder our rates for the desired articles, inclusive of GST, delivery charges etc, which will hold good for a period of Six months from the date of consideration at your end.

PRINTING STATIONERY	QUANTITY REQUIRED	TOTAL COST FOR LOT INCLUSIVE OF ALL. TAXES RS	REMARKS
Addendum of Proposal Form 300 (one page)	3,00,000 nos		

TENDER FEE OF Rs.118.00 is to be deposited by Cheque/DD favoring Life Insurance Corporation of India payable at Silchar at the time of submission of tender. This tender fee is non-refundable.However, no tender fees is not required if tender forms downloaded from website.

EMD of Rs:- --- to be paid by DD/Cheque favouring Life Insurance Corporation of India payable at Silchar along with your tender, Which is refundable without interest.

The terms & conditions of this tender intimated to us vide your letter no.....dated..... are acceptable to us for supply of the above quoted printed stationery to your office.

Time Schedule: Tender to be floated on 26.11.2024, last date of submission of tender on 17/12/2024 upto 3.00pm and opening of tender on 18/12/2024 at 11.00 am.

Yours faithfully,

Signature.....

Date.....