



भारतीय जीवन बीमा निगम  
LIFE INSURANCE CORPORATION OF INDIA

Divisional Office, Jeevan Prakash, Jeevan Bima Marg, Pandri, Raipur-492004 (CG)

PH.NO. 0771 – 2582735, E-mail id: os.raipur@licindia.com

### **NOTICE INVITING TENDER**

**“Tender for SITC of soundless / noiseless Diesel Generator sets (D.G. Sets) confirming to latest CPCB IV+ compliant in Acoustic enclosure on hiring basis at various locations under DO Raipur”.**

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Sealed offers are invited on percentage rate basis from experienced Firms / Agencies under Two Bid (T.B & F.B) system for “ SITC of silent type **NEW DG Sets confirming to latest CPCB IV+ compliant** of various capacities **with Diesel Engine of Kirloskar / Cummins / Greaves / Mahindra and Mahindra / Ashok Leyland** make on hiring basis. Last date of receipt of offer will be 17.12 2024 upto 12.30 PM. Eligible Firms / Agencies are requested to submit their offers on or before 17.12.2024 upto 12.30 PM. For further details visit our Corporation’s website [www.licindia.in](http://www.licindia.in) and go to tenders and click on the link **“Tender for SITC of soundless / noiseless Diesel Generator sets on hiring basis at various locations under DO Raipur”**.

**Sr. Divisional Manager**



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## **TENDER NOTICE**

### **LIFE INSURANCE CORPORATION OF INDIA**

LIC of India, Raipur Divisional Office intends to hire D.G. sets of reputed make viz. Kirloskar / Cummins / Greaves / Mahindra and Mahindra / Ashok Leyland engine coupled with alternator of Kirloskar / Standford / Crompton alternator and enclosure of Jakson / Bhaskar suitable to generate 3 phase 415 volts, 50 Hz at 1500 r p m complete in all respects with acoustic enclosure confirming to the norms of pollution control board, on rental basis all inclusive (Excluding GST), for its operation in case of interruption of normal power supply to the offices including low voltage and fluctuation if any, during the working hours i.e. **from 9.30 AM to 6.30 PM or “AS AND WHEN REQUIRED”** including Saturdays, Sunday & holidays. Offers are invited on percentage rate basis only from eligible Firms / Agencies under two bid ( Technical & Financial Bid ) system having installed minimum capacity of 15 / 20 KVA D.G. set on hire basis in any Government / Public sector undertaking including its operation and maintenance all inclusive complete in all respects. The firm / agency must have satisfactory experience at least of three years in respective field. The prospective bidders meeting the above requirements are requested to submit their sealed offer in three parts namely Part – I “Technical Bid (TB)”, Part – II “Financial Bid (FB)” and Part - III “ Earnest Money Deposit” (EMD) and “Cost of tender document” (incase the tender document is down loaded from the Corporation’s web site) in three sealed covers. The tender documents will be issued from 27.11.2024 to 16.12.2024 between 10.30 AM and 3.30 PM on working days (excluding Holidays, Saturdays and Sundays) from the above office on payment of **non refundable tender cost of Rs. 590/-(Rupees Five Hundred & Ninety only) at cash counter in cash or by Demand Draft in favour of “Life Insurance Corporation of India” payable at Raipur.** The last date for submission of filled in offers is 17.12.2024 upto 12.30 PM. The “Technical Bids” will be opened on the same day at 3.00 PM by the tender opening committee in the presence of bidders or their authorized



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representatives willing to participate. For complete details and bid documents please log on to [www.licindia.in](http://www.licindia.in) and go to tenders and click on the link **“Tender for SITC of soundless / noiseless Diesel Generator sets on hiring basis at various locations under DO Raipur”**.

Agency / Firms fulfilling the following criteria will be eligible for participating in the bid.

1. Yearly average turnover of the contractor for last 03 (three) financial years should be at least Rs. 25 Lakhs.
2. Agency / Firm must have completed at least one similar nature of work amounting to Rs. 4 Lakhs or at least 02 (Two) similar works each amounting to Rs. 2 Lakhs or at least 04 ( Four) similar works each amounting to Rs. 1 Lakh, **in one of the last three years. The works must be of similar nature involving complete works such as Civil works, installation of D.G. sets, earthing work, integration with existing electric distribution system, electrical cabling works of public sector undertakings / institutions / Private reputed companies ( Govt. / Semi – sponsored Institutes / Reputed MNCs / Organizations/ Pvt. reputed companies).**
3. Agency / Firm should submit the GST certificates along with the bid.
4. Agency / Firm should submit the Income Tax return for last 3 years, Income Tax clearance certificates along with bid.
5. Trade License certificate.
6. List of organizations where D.G. sets are installed on hire basis in last three years with supporting documents such as work order / Letter of Intent.

**Supporting documents in regard to the above mentioned points should be attached alongwith “Technical Bid”. Financial Bid of only those parties shall be opened who qualify in “Technical Bid”.**

No Brokers / Intermediaries shall be entertained. LIC of India reserves the right to accept or reject any or all offers in full / part without assigning any reasons whatsoever.

**Sr. Divisional Manager**



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**DG Sets on Hiring basis required for following Locations with capacity required:**

Sr.	Name of Branch / Location	Capacity of DG Set required in KVA
1	CAB Bhilai	15
2	Dhamtari	20
3	Raipur 1	25
4	Raipur 2	15
5	Saraipali	15
6	Kanker	15
7	Rajnandgaon	25
8	Bhilai 1	25
9	Bhilai 2	NOT REQUIRED
10	CAB Raipur	15
11	Dallirajhara	20
12	DO P & GS	NOT REQUIRED
13	Jagdulpur	15
14	Mahasamund	20
15	Raipur 3	20
16	Durg	NOT REQUIRED
17	Dantewada	NOT REQUIRED

**Note: The Corporation reserves the right to increase or decrease the quantity to be ordered as per our requirement at the time of placement of contract or during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.**



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**Annexure – I**

**TENDER SCHEDULE**

SI No	Description	
1	Name of work :	SITC of soundless / noiseless Diesel Generator sets (D.G. Sets) in Acoustic enclosure on hire basis for Various Locations.
2	Estimated rent per month	Location wise List is enclosed.
3	Cost of tender document (Non refundable)	Rs. 590/- (Rupees Five hundred Ninety only including GST).
4	Earnest Money Deposit	2% of the estimated annual rent i.e. Rs.75000 /- (Rupees Seventy five thousand only).
5	Date of sale of tender document	From 27.11.2024 to 16.12.2024 between 10.30 AM and 3.30 PM on working days (excluding Holidays, Saturdays and Sundays) from the above office on payment of non refundable tender cost by cash / Demand Draft in favour of “ <b>Life Insurance Corporation of India</b> ” payable at <b>Raipur</b> .
6	Last Date & Time of receiving / submission of tender document.	On 17.12.2024 upto 12.30 PM
7	Date & Time of opening of Technical Bids	As on the last date of submission of tender i.e. on 17.12.2024 at 3.00 PM.
8	Date & Time of opening of Financial Bids.	Shall be intimated later on.
9	Time Limit for installation of the D.G. Set	30 (Thirty) days from the date of acceptance letter.
10	Contract period	03 years (Initial).



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11	Security Deposit	5 % of the Total Work Order Amount in a Year.
12	Notice period for Termination of contract.	03 (Three) months on either side.
13	Validity of tender	90 (Ninety) days from the date of opening of Technical Bid.
14	Pre Bid Meet	On 10.12.2024 at 11.00 AM in Manager (OS) Chamber, LIC of India, Pandri, Raipur.



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## **Annexure – II**

### **INSTRUCTIONS TO BIDDERS**

1. The tender forms will be available from 27.11.2024 to 16.12.2024 between 10.30 AM and 3.30 PM on week days(excluding Holidays, Saturdays and Sundays) on payment of Rs. 590/- (Rupees five hundred Ninety only) by Cash/ Demand Draft (Non refundable) in favour of “Life Insurance Corporation of India” payable at Raipur.
2. The last date for submission of filled in tenders (an envelope containing technical, financial bids and EMD/Tender fee) is 17.12.2024 upto 12.30 PM. The offers received after the last date and time mentioned above will not be considered for whatsoever reason it may be.
3. The filled in tenders should be submitted to the address given below :  
The Manager (O.S.)  
L.I.C. of India, Divisional Office,  
Pandri, Raipur-492004 (CG)
4. The technical bid will be opened by the “Tender Opening Committee” on the same day i.e. 17.12.2024 at 3.00 PM in the presence of bidders or their authorized representatives if they are willing to attend. After scrutiny of the technical bids, the date of opening of financial bids will be intimated to those bidders whose offers are found suitable.
5. The tender form consists of the following documents. i.e.,
  - i) Instructions to bidders and Terms & Conditions.
  - ii) Technical part.
  - iii) Financial part.

The offers are to be submitted in Two Bid system i.e., Technical Bid and Financial Bid. The Technical Bid consists of all the required information called for in the questionnaire in envelop I super scribed as “Technical bid”. The envelope shall contain the addressee’s details and details of the bidder also.



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6. The price/financial bid shall contain only financial details i.e., rate and other financial implications. The Financial Bids will be placed in the Envelope - II and super scribed as “FINANCIAL BID” with addressee and bidders details.
7. An envelope 3 super scribed as “EMD/Tender fee “and containing EMD of Rs. 75000/- (Rupees Seventy five thousand only) in the form of Demand Draft in favour of “Life Insurance Corporation of India” payable at Raipur and the cost of non refundable tender fee of Rs. 590/- (Rupees Five Hundred Ninety only). The **Miscellaneous Receipt** of the tender fee deposited or D.D or Cash shall be submitted in sealed cover ( Marked Envelope – III) **super scribing as “EMD/Tender Fee” for SITC of soundless / noiseless Diesel Generator sets (D.G. Sets) in Acoustic enclosure on hire basis at various locations under DO Raipur along with the “Technical and Financial Bid ”. Please note that no interest is payable on the EMD/Tender fee.**
8. In case the tender form is downloaded from the Corporation’s web site, **non Refundable tender fee of RS. 590/- (Rupees Five Hundred Ninety only) shall be remitted in the form of Demand draft drawn in favour of “Life Insurance Corporation of India” payable at Raipur.**
9. All the three envelopes will be placed in a fourth envelope (Envelope – IV) and sealed and submitted to

The Manager (O.S.),

L.I.C. of India, Divisional Office,

Pandri, Raipur-492004 (CG)

at the address given above. The envelope must be superscribed with “Bids for SITC of soundless / noiseless Diesel Generator sets (D.G. Sets) in Acoustic enclosure on hire basis at various locations under DO Raipur and the last date for submission is 17.12.2024 upto 12.30 PM and to be opened on 17.12.2024 at 3.00 PM.





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10. **Refund of EMD:** - EMD shall be refunded as under:

(i) EMD of Non Eligible Firms / Agencies and unsuccessful Firms / Agencies shall be refunded within 30 (Thirty) days without interest after awarding the contract to the successful bidder.

(ii) EMD of lowest bidder shall be refunded without interest separately or adjusted towards the Security Deposit.

(iii) In case the lowest Firm / Agency refused to install the D.G. Set after issue of acceptance letter, a notice shall be served to them by giving 30 ( Thirty ) days time failing which their EMD amount lying / retained with us shall be forfeited without any further correspondence.

**Sr. Divisional Manager is the competent authority to refund / forfeit the EMD amount.**

11. The following documents should be enclosed along with the Technical Bid:

- (a) Trade Licence Certificate.
- (b) GST Registration Certificate.
- (c) List of clients with D.G. Set supplied on hire basis with date and location of installation during last three years.
- (d) List of current contracts with capacity of D.G. Set.
- (e) Attested copies of work order issued by clients during last three years for similar work as mentioned in Point No. 2 of Page No. 3.
- (f) Income Tax return for the last three years.
- (g) CA certificate for average annual turnover of the firm / agency for last 3 years (25 lacs).
- (h) PAN Card.
- (i) Duly Filled Pre Integrity Pact (Annexure enclosed)

12. All the pages of the tender documents are to be signed by the tenderer. Any over writing or use of white ink is to be duly initialed by the tenderer. The Corporation reserves the right to reject the incomplete bids and bids lacking in details and without signatures.



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13. Tenderers should note that their tenders should remain open for consideration for a minimum period of 90 (Ninety) days from the date of opening of “Technical Bids”.

14. Tenders received late, not in properly sealed cover, received telegraphically & Conditional or not conforming with the prescribed conditions or not complete in all respects will be rejected.

15. If any of the dates mentioned above happens to be a holiday, the transaction will be made on the next working day.

16. Issue of tender document does not mean that the Firm / Agency are considered qualified.

17. The Tender Inviting Authority reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons thereof. The tender inviting authority does not bind to accept the lowest tender.

**Place:**

**Date:**

**Sr. Divisional Manager**



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### **Annexure – III**

#### **Sub: “Tender for SITC of D.G. sets on hire basis” at various locations under Raipur DO**

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This tender consists of two parts, viz., Technical Bid including Instructions to Bidder, Terms and conditions and Financial Bid containing expected price only. Separate Technical and Financial bids are to be submitted for each proposal. The Technical Bid, Financial Bid and the Earnest Money Deposit (EMD) should be sealed in separate envelopes. The use of envelopes will be as under:

- (a) **Envelope marked as I :** The duly completed **Technical Bid** along with supporting Documents be put in this envelope and sealed superscribing as “TECHNICAL BID”
- (b) **Envelope marked as II :** The duly completed **Financial Bid** be put in this Envelope and sealed super scribing as “FINANCIAL BID”
- (c) **Envelope marked as III :** The DD for “Earnest Money Deposit” and “Cost of tender document” or the M.R of the required value be put in this envelope and sealed with superscription as “EMD/Tender fee”
- (d) **Envelope marked as IV :** All the three envelopes shall be placed in envelope marked – IV and sealed ( i.e. Envelopes marked as IV, will contain three envelopes marked as I , II & III) and submitted to LIC of India, in sealed condition “Superscribing as

**“Tender for SITC of D.G sets on hire basis” at various locations under DO Raipur to be opened on 17.12.2024. at 3.00 PM.**

#### **GENERAL TERMS & CONDITION**

The scope of services and terms & conditions for hiring the D.G. Sets are as under:

1. Tenderer have to submit terms and conditions along with the instructions to LIC of India, herein termed as Corporation.
2. Tender which is received late on account of any reason whatsoever including postal delay etc. after the expiry of time and date i.e 17.12.2024 upto 12.30 PM fixed for submission of tenders shall be termed as **‘LATE’** tender and not to be



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considered. Such tender shall be returned to the concerned party without opening the same.

3. All Firms / Agency are requested to submit the tender documents duly filled in with the relevant documents / information at the following address:

The Manager (O.S.),  
L.I.C. of India, Divisional Office,  
Pandri, Raipur-492004 (CG)  
Tel.No. 0771-2582735

4. All columns of the tender documents must be duly filled in and no column should be kept blank. All the pages of the tender documents are to be signed by the tenderer. Any over writing or use of white ink is to be duly initialed by the tenderer. The Corporation reserves the right to reject the incomplete bids and bids lacking in details and without signatures.
5. The offer should remain valid at least for a period of 90 ( Ninty) days to be reckoned from the date of opening of “Technical Bid”.
6. There should not be any deviation in terms and conditions as have been stipulated in the tender documents. However, in the event of imposition of any other condition, which may lead to a deviation with respect to the terms and conditions as mentioned in the tender document, the vendors are required to discuss such points during Pre Bid Meet.
7. The Technical bids will be opened on (Date 17.12.2024 at 3.00 pm) in the presence of tenderers at our above office. All tenderers are advised in their own interest to be present on that date, at the specified time.
8. Canvassing in any form will disqualify the tenderer.
9. Income-Tax and all other Statutory clearances shall be obtained by the vendors at their own cost as and when required. **All payments to the successful vendor shall be made by NEFT only.**
10. In case the space in the tender document is found insufficient, the bidder may use Separate sheets to provide full information.



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11. The financial bids will be opened only if at least two Technical Bids are found suitable. In any case single Financial Bid shall not be opened.
12. Rates are to be quoted for running the D.G. Sets monthly including rental charges for each rating/capacity of D.G. Set complete with all accessories on hire basis in sealed cover ( Envelope – II ), super scribing the FINANCIAL BID of D.G. set.
13. The operator provided by the supplier, should possess the requisite qualification for running D.G. Set. Penalty of Rs. 200/- per hour of running D.G. Set will be recovered if the operator is not available at the time of requirement of running of DG Set.
14. All cost for maintenance and servicing of the generator including the cost of spare parts and periodical replacement of Mobil oil are to be borne by the D.G. set contractor.
15. The D.G. Sets should be maintained properly to keep those in satisfactory running condition at all times for supplying emergency power for a load at least 90% of rated output of respective generators.
16. The permission of statutory authorities towards installation of D.G. Sets, will be obtained by the supplier of D.G. Set at their cost.
17. The arrangements for providing accessories like cables, change-over switches etc., if required, will be made by the contractor at their own cost.
18. The arrangements for providing exhaust pipeline of the D.G. Set, as per requirement & specification of Statutory Authorities, will be made by the contractor at their own cost.
19. Mending of any damage caused to the LIC property during loading, unloading of the D.G. Sets in LIC premises at the time of installation or taking out D.G set from LIC premises will be done by the contractor to original finish, at their cost.
20. The successful bidder should install and commission the D.G. Set in LIC premises within 30 (Thirty) days from the date of awarding the contract. Electricity Duty, if any, payable to the State Govt., depending on running hours of the D.G. Set shall be borne by the contractor. **Installation of the energy meter** with its Calibration



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and registration with the Statutory Authority, shall be done by the contractor at their cost.

21. The contract shall remain in force initially for a period of three years from the date of installation and satisfactory commissioning of the D.G. Sets at all sites. However, the contract is subject to termination at any time if the services are not found satisfactory or for any other reason whatsoever by serving three calendar months notice on either side. Also LIC of India can terminate the contract by serving three calendar months notice if the services of DG set are not required. The contract may be renewed for further period of 2 years with same rates / charges and keeping other terms & conditions unchanged, depending on satisfactory services rendered by the generator supplier and requirement of the office. The Vendor should continue to provide service till further arrangement made by the Corporation after expiry of the contract period or termination of contract whichever is earlier.
22. In case of any major break-down of D.G. Sets requiring repairing time for more than one day, an alternative interim arrangement will be made by the generator provider immediately by providing a substitute generator of adequate capacity at no extra cost. **For non-functioning of the D.G. Set or in the event of failure on the part of the generator supplier to provide an alternative interim generator of adequate capacity, within one day during power failure / load shedding, penalty deduction shall be made based on OT rate for running of DG set beyond normal hours and if the same is not restored within 24 hours, corporation will be free to hire another DG set from the market at the risk and cost of contractor limited to double the amount quoted by the contractor.**
23. **Tenders should be submitted along with the requisite Earnest Money Deposit amount in the prescribed mode. Tenders submitted without Earnest Money Deposit will be summarily rejected. The Earnest Money will not bear any interest. Vendors registered as MSME and NSIC under micro or small category as manufacturer/service provider are exempted from submission of EMD subject to production of valid certificate.**
24. The successful bidder will also have to remit performance Security Deposit by DD / NEFT for an amount equal to 5 % of accepted tender amount of a year



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within 15 days from the date of issue of acceptance letter. Work order for commencement of the work will be issued separately within seven days after the contractor remit the requisite performance Security Deposit. If the successful bidder agrees to convert the EMD amount to Security Deposit, in that case the contractor shall have to deposit an amount equal to 5% of accepted tender of a year less EMD amount deposited along with the tender within 15 days from the date of issue of acceptance letter. Please note that the Security Deposit will not bear any interest and the same will be refunded to the contractor within 45 (Forty five) days after the closure of the contract/ filing of GST return whichever is later.

25. The successful bidder will have to execute an Agreement with the LIC of India, on Non – judicial stamp paper of requisite value and as per the draft of Agreement to be provided by the LIC of India, within 14 (Fourteen) days from the date of issue of work order for commencement of the work. No payment will be made until the Agreement is executed. Please note that necessary instructions for payment will be issued to concerned Branch Offices only after execution of agreement.
26. In case the successful bidder remit the full amount of Security Deposit (i.e. 5 % of annual rent of a year by DD / NEFT) in that case their EMD amount will be refunded after execution of the Agreement.
27. The deployment of operator for running the generator should comply with the Labour Legislation Act. and Minimum wage Act of Govt. of India and the State Govt.
28. The contractor will have to remove the D.G. Set from the LIC premises within 07(Seven) days from the date of intimation to remove the D.G. Set at their cost, else Demurrage charges @ 1000/- (Rupees One thousand only) per day will be levied by the LIC of India, on the contractor. The D.G. set shall have to be run in the event of load shedding / power cut / breakdown / single phasing / erratic power supply from supply Co. on all working days. In the event of minor breakdown of DG set due to unavailability of fuel or whatsoever reason on the



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part of vendor a penalty of 5% of monthly rent per hour shall be levied on the contractor. The Penalties so imposed will be deducted from the monthly payment due to the service provider. However SDM (In charge) may waive penalty partially or completely.

❖ Normal working hours on all working days shall be as under.

From Monday to Friday - 9.30 AM to 6.30 PM.

(When Office Hrs. is 10.00 AM to 5.30 PM).

29. Please note that D G set shall comprise Diesel Engine of Kirloskar / Cummins / Greaves / Mahindra & Mahindra / Ashok Leyland coupled with Alternator of Kirloskar / Standford / Crompton and enclosure of Jakson / Bhaskar will only be accepted. The approval of make of Engine, Alternator & Enclosure must be obtained from Corporation well before procurement. If at any stage it is found that DG set provided is not of our approved make, LIC reserves the right to ask the contractor to remove the DG set & provide new DG set as per approved makes.
30. **The successful tenderer has to submit copies of invoices after procurement of D.G.Sets.** The name, address & phone no. of service centre shall also be mentioned.
31. Hiring charges shall be payable from the date of commissioning / date of energizing the electrical installation.
32. During contract period Shifting and Installation of DG Sets (if required) at New site will be provided free of cost for one occasion during contract period for all locations.
33. The quoted rate for running the D.G sets on monthly hire basis shall be inclusive of cost of DG set installation, operation (including operator), cost of diesel price prevailing in the market at the date of opening of tender, lubricant, maintenance, tools, security etc. but excluding GST complete required for D G set operation. Please note that any variation (Increases / Decreases) in the price of diesel will





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be considered for payment / recovery as per the Govt. notification issued for diesel price.

34. **Price adjustment for the cost of running of DG set due to variation in diesel price-** Price adjustment due to variation in diesel price shall be done on the basis of actual fuel consumption of diesel for operation of DG in a given period as per below mentioned calculation.

Basic Diesel Price (at the time of Tendering)	Rs. R	Per Litre
Average Monthly Price of Diesel in the Billing Month	Rs. R1	Per Litre
Fuel Consumption per hour for price adjustment	L	Litre per hour
Price Variation on fuel Charges (Diesel Cost)	$N \times L \times (R1 - R)$	

N – Consider actual Hours operation of DG Set in a Month.

L - Litre per hour for Fuel Consumption during Office Hours.

For adjustment on account of price variation in diesel price, quantity of diesel consumed shall be determined on the basis of standard fuel consumption chart on different percentage of load, supplied by the standard D G set manufacturer like Kirloskar/Cummins/Mahindra and Mahindra etc.

Successful Vendor has to claim variations, If any with their Monthly Bills.

35. **A Log book shall be maintained for recording the daily running of DG sets including over time which should be signed by authorized representative of LIC.**
36. The rate quoted shall be written in **FIGURES & WORDS** both & if there are any corrections same shall have to be initialed by the contractor. **Please note that quoted rates shall be inclusive of all prevailing taxes viz I.T., Work contract tax or any other taxes, duties, levies etc as applicable & GST will be extra**



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**quoted. Incase difference in Words and Figures, amount in Words will prevail.**

37. Bills shall be submitted in triplicate in the first week of the following month along with the Xerox copy of Logbook and original Log Book for certification and settlement of the bill. The payment will be made after deducting the Income Tax and Works contract Tax etc. at source as per the rules from the running bills. **No payment will be made until the Agreement is executed.** Further, no advance payment will be made at any time during the contract.
38. If required, tenderer has to submit necessary approval from pollution control board / Directorate of electrical safety without any extra cost to LIC. Sound and pollution level shall be maintained within the prescribed limits.
39. Successful tenderer has to obtain policies to cover T.P., Fire and Workman Compensation Insurance cover of suitable amount for each policy which shall remain in force till the contract period and extension, if granted. Payment shall be withheld if the Insurance policy lapses and Penalty @ Rs. 200/- per day for such lapse period shall be recovered from the bill raised by the Contractor. If the Policies are not renewed within 30 days of expiry, Corporation may get the Insurance Policies renewed and Premium Amounts along with the Penalty of Rs. 25000/- shall be recovered from the Vendor.
40. Tenderers are requested to visit to the sites of work before quoting their rates.
41. The essential service electrical load shall be connected to D. G. sets.
42. Agency has to arrange suitable foundation, earthing with copper earth plate and suitable size cable up to changeover switch provided in panel etc. as per relevant IS – Code which has to be certified / confirmed by the Engineer. Nothing extra shall be paid in this regard.
43. Unauthorized supply of power to other agency / firms from the D.G.set installed at our premises if any are found, penal action will be taken against the vendor as deemed fit. Penalty of Rs. 25000/- will also be recovered for such instance.



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44. LIC shall not be responsible for any injury partial or permanent or death of any worker at site due to accident or any other reasons or by personal negligence of the staff of the contractor as they are not worker of LIC. LIC of India will remain indemnified by the contractor on this account.
45. The firm shall be fully responsible for any liability / compensation in case of any accident or otherwise any untoward incident at his own risk for the staff deputed by the firm and LIC shall not give any compensation.
46. First Aid box shall be arranged by the contractor at site of work at their cost.
47. Timing may change according to the LIC's requirement.
48. The contractor shall not sublet the contract to any other party / contractor.
49. Contractor shall be solely responsible for payment of wages / salaries and allowances to his personnel that might become applicable under any Government order. LIC of India shall have no liability whatsoever in any manner.
50. For running the generator beyond the schedule hours, permission in writing shall be taken from the LIC of India and a copy of the same shall be produced while claiming the overtime charges.
51. **LIC will provide suitable space for installation of D.G. sets but other infrastructures to be arranged by the vendor.**
52. The following tests shall be performed at manufacture's outlet prior to packing & dispatch to site:
  - ( a ) Load test at full load, 50% load, 75% and 110% overload.
  - ( b ) Fuel consumption at full load, 75% load, 50% load and 25% load.
  - ( c ) Other routine test as per IS / BS on alternator, exciter and AVR. Original copies of the test certificates shall be submitted to LIC of India.
  - ( d ) Noise level measurement.
53. In case of dispute, the matter shall be settled mutually, failing which the decision of the Sr. Divisional Manager, LIC of India, shall be final and binding on the bidders. Any dispute arising out of or relating to this tender shall be deemed to



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have arisen in RAIPUR and be subject to adjudication of competent Court in RAIPUR only.

54. LIC of India, reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons whatsoever. The tender inviting authority does not bind to accept the lowest tender.
55. The Competent Authority may seek any clarification/further information/shortfall in documents, call for missing documents if required, during the process of technical bid evaluation.
56. The DG sets to be hired should confirm to latest CPCB IV+ compliant.

### **THE INSURANCE LAWS (Amendment) ACT, 2015**

1. In terms of provisions of Section 33 (3) of The Insurance Laws (Amendment) Act, 2015, Insurance Regulatory and Development Authority of India (IRDAI), is authorized to verify all such books of account, register, other documents and the data base in the custody of the contractor in respect of service outsourced by the LIC of India. It shall be the duty of the contractor to provide such documents/statements/information as may be required by IRDAI within such time as may be specified by IRDAI.

2. In terms of provisions of Section 33 (4) of The Insurance Laws (Amendment) Act, 2015, Insurance Regulatory and Development Authority of India (IRDAI), if it considers expedient to do so, may direct any person hereinafter referred to as "Investigating Officer", to make an investigation as specified under Sec. 33 (1) or carry out an inspection as specified under Section 33 (2) of the Insurance Laws (Amendment) Act, 2015, who may examine on oath any Manager, managing Director or Other officer of the service provider or contractor where the services are outsourced by LIC of India

### **Agreed & Confirmed**

**Signature of contractor**

**With Seal & Date**

**Sr. Divisional Manager**



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**Annexure - IV**

**LIFE INSURANCE CORPORATION OF INDIA**

Ref: -----

Date: -----

To

M/S. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

**Re: Tender for SITC of soundless / noiseless Diesel Generator sets (D.G. Sets) confirming to latest CPCB IV+ compliant in Acoustic enclosure on hiring basis at various locations under DO Raipur.**

=====

Sealed tenders are invited on percentage rate basis for the subject works which should be carried out as per LIC terms and conditions of contract. Tenders are available from undersigned office at above address on any working day during office hours. You may collect the tenders and submit the same well in time. Tenderers may send their representative at the time of opening of tenders.

LIC reserves the right to refuse or accept any tender at his sole discretion without assigning any whatsoever.

**DETAILS.**

- |                                      |   |
|--------------------------------------|---|
| 1. Issue of tender document          | : From 27.11.2024 to 16.12.2024   |
| 2. Last date of submission of tender | : Up to -12.30 PM on 17.12.2024   |
| 3. Date of opening                   | : at 3.00 PM on 17.12.2024  |
| 4. Earnest money deposit through     |   |
| DD / NEFT only                       | : 2 % of estimated annual rent i.e. Rs. 75000. /- (Rs. Seventy five thousand only). |
| 5. Security deposit                  | : 5 % of the Total Work Order amount in A Year.                                     |



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6. Time period for installation of the D.G.Set : 30 ( Thirty) days from the date of Acceptance letter
7. Notice period : Three calendar months on either side.
8. Validity of tenders : 90 (Ninety) days from the date of Opening of Technical Bid.
9. Pre bid meeting : On 10.12.2024 at 11.00 AM in Manager (OS) Chamber, LIC of India, Pandri, Raipur.

**Sr. Divisional Manager.**



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**Annexure – V.**

**ANNEXURES TO BE SUBMITTED BY THE FIRM / AGENCY UNDER TWO BID SYSTEM.**

Re: Tender for SITC of soundless / noiseless D.G. Sets confirming to latest CPCB IV+ compliant in acoustic enclosure on hire basis at various locations under DO Raipur.

=====

**TECHNICAL BID**

**TO BE SUBMITTED IN ENVELOPE – I**

Reference of Technical Bid No. -----.

Note: This reference no. to be filled up by the bidder in the Price Bid also

SI No	Description	Remarks
1	Name of the Firms / Agency :	
2	Address & Phone No	
	Fax No.	
	E - Mail ID	
3	Name of the contact person.	
	Phone No.	
4	Name of the Proprietors / Partners	
5	PAN Card (Enclose attested copy).	
6	Trade Licence Certificate (Enclose copy).	
7	GST Registration Cert (Enclose attested copy).	



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8	List of clients with D.G.Set supplied on hire basis with date and location of installation during last three years (Enclose as per annexure - A).	
9	List of contracts in hand (Enclose as per annexure - B).	
10	Copies of work order (Enclose attested copies).	
11	Income Tax return for the last three years (Enclose attested copies).	
12	Average annual turnover of the firm / agency (Enclose Certified copy from C.A.).	
	i) F.Y. 2021-22	
	ii) F.Y. 2022-23	
	iii) F.Y. 2023-24	
	iv) Average Turn over	

**Signature of vendor with seal.**

**Place:**

**Date :**





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**Annexure - VI**

**PRICE BID (TO BE SUBMITTED IN ENVELOPE – II)**

Sr. No.	Description of work	Branch	Capacity in KVA	Monthly Rate ( Rs)
1	Providing new weather proof three phase noiseless (silent) DG sets confirming to latest CPCB IV+ compliant in sound attenuating acoustic enclosure with anti vibration mounting (AVM) pads (Dunlop make) with rated output of 415 volts 50 HZ at 1500 rpm consisting of <u>Diesel Engine of Kirloskar / Cummins / Greaves / Mahindra &amp; Mahindra / Ashok Leyland make for Air cooled coupled with Alternator of Kirloskar / Standford / Crompton make &amp; enclosure of JAKSON / BHASKAR</u> complete with accessories including base plate , fuel tank ( capacity for minimum 8 hrs. of running) , batteries with leads and terminals , silencer , alarms standard engine control panel (manual) , utility piping , approved sound proof enclosure etc. complete in all respect as required. The D.G. Set & enclosure shall satisfy the norms of C.P.C.B.(Central Pollution Control Board) & A.R.A.I.(The Automotive Research Association of India). The quoted rate of D.G sets on hire basis shall be inclusive of diesel, lubricant, operation and maintenance charges etc. for operation of DG set during working hrs. as specified in terms & conditions enclosed. The DG set shall be equipped with	CAB Bhilai	15	27500.00
		Dhamtari	20	21445.00
		Raipur 1	25	27648.00
		Raipur 2	15	23044.00
		Saraipali	15	21716.00
		Kanker	15	24756.00
		Rajnandgaon	25	21461.00
		Bhilai 1	25	27090.00
		<b>Bhilai 2</b>	Not Required	NA
		CAB Raipur	15	23608.00
		Dallirajhara	20	26978.00
		<b>DO P &amp; GS</b>	Not Required	NA
		Jagdalpur	15	20759.00
		Mahasamund	20	21413.00
		Raipur 3	20	24750.00
		<b>Durg</b>	Not Required	NA
		<b>Dantewada</b>	Not Required	NA
		<b>Total</b>		312168.00



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	<p><b>following security &amp; safety features</b></p> <ul style="list-style-type: none"> <li><b>i- Glass control panel viewing window.</b></li> <li><b>ii- Externally accessible emergency stop button.</b></li> <li><b>iii- Provision for illumination inside enclosure.</b></li> <li><b>iv- High enclosure temperature safety.</b></li> <li><b>v- Access to battery via lockable doors.</b></li> <li><b>vi- Externally accessible lockable fuel filling arrangement provided to the canopy.</b></li> <li><b>vii- Special lockable door handles with single key.</b></li> <li><b>viii- Corrosion resistant modular construction (without any protruding parts).</b></li> <li><b>ix- Canopy is lined with acoustic foam which is non - igniting / fire retardant (conforming to BS 4735 / BIS – 7888).</b></li> <li><b>x- Designed for installation in open air condition.</b></li> </ul> <p><b>Operation of D.G. sets during working hrs. as given in this tender excluding Saturdays, Sundays &amp; holidays against power cut / single phasing / poor supply from supply company.</b></p>			
2	Over time operation of above D.G. sets beyond the working hrs. as given in this tender including Saturdays, Sundays & holidays.	<p>CAB Bhilai</p> <p>Dhamtari</p> <p>Raipur 1</p> <p>Raipur 2</p> <p>Saraipali</p> <p>Kanker</p>	<p>15</p> <p>20</p> <p>25</p> <p>15</p> <p>15</p> <p>15</p>	<p>373.00</p> <p>393.00</p> <p>503.00</p> <p>373.00</p> <p>334.00</p> <p>334.00</p>



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		Rajnandgaon	25	465.00
		Bhilai 1	25	503.00
		<b>Bhilai 2</b>	<b>Not Required</b>	NA
		CAB Raipur	15	373.00
		Dallirajhara	20	393.00
		<b>DO P &amp; GS</b>	<b>Not Required</b>	NA
		Jagdapur	15	334.00
		Mahasamund	20	393.00
		Raipur 3	20	432.00
		<b>Durg</b>	<b>Not Required</b>	NA
		<b>Dantewada</b>	<b>Not Required</b>	NA
3	Waiting charges of operator beyond working hrs. as given in this tender when DG set is not operated.	B Class Cities		187.00
		C Class Cities		150.00

**Notes:** Rates quoted are:

1. Subject to the terms & conditions enclosed.
2. Prevailing Diesel Price = Rs 93.33 per litre. (Rupees Ninety Three and paise Thirty Three per litre).

**I / we quote my / our over-all percentage rates as per the details given below:**

	Rent Per Month (Rs.)
(i) ----- % (In words: -----) -----) below the schedule of rates and absolute Rates will be:	



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(ii) At par schedule of rates and absolute Rates will be:	
(ii) ----- % (In words: ----- ----- ) above Schedule of rates and absolute Rates will be:	

- Same Percentage rate will also be applicable on Over Time Operation Per Hour and Beyond working hours Waiting Charges of operator Per Hour.
- In case of two or more vendors quoting similar L1 rate tender, then selection of the vendor will be done as per the highest Average Annual Turnover of last three F.Y. 2021-2022, 2022-2023 & 2023-2024.

Signature of Contractor

(With seal & date)

Sr. Divisional Manager



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**List of works completed.**

**Annexure – A.**

Sl No	Details of the Organisation / Firm		Capacity of D.G Set ( KVA)	Type of D.G Set	Details of Order			
	Name of Firm / Agency	Postal Address			Reference No & Date	Date of Commencement	Contract period	Contract amount (Rs.)

**Signature of the Firm / Agency**

**(With seal & date)**



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**List of contracts in hand.**

**Annexure – B.**

Sl No	Details of the Organisation / Firm		Capacity of D.G Set ( KVA)	Type of D.G Set	Details of Order			
	Name of Firm / Agency	Postal Address			Reference No & Date	Date of Commencement	Contract period	Contract amount (Rs.)

**Signature of the Firm / Agency**

**(With seal & date)**