

Annexure - Financial Bid

Ref:

Tender No. 04/2024-2025

Date : __/__/2024

**The Sr. Divisional Manager
LIC of India
Asansol Divisional Office
G.T.Road, West End, ASANSOL- 713304.**

Dear Sir,

Re : Tender for printing & supply of 5 Lakh LIC Premium Receipt from the empanelled vendors (Category – Supply of pre-printed continuous computer stationery) of Asansol DO

In compliance with your Tender No.04/2024-2025 dated 17/12/2024, we quote here under our rates for the desired 5 Lakh LIC Premium Receipt inclusive of 18 % GST and including all other analogous charges viz. delivery charges etc. which will hold good for a period of **12 months** from the date of finalization of the L1 vendor at your end. We hope, our rates will be found acceptable to you. We agree to abide by your terms and conditions in this respect as stipulated in your aforesaid Tender. **We understand that L1 rate shall be arrived for each item individually & Order may be placed in part as per your requirement .** The rate quoted by us **shall be valid for 12 month** from the date of finalizing the L1 rate by you & we shall be liable to supply and honor all your order at the rate quoted by us during the above said period of 12 month. Awaiting your kind order.

Sl No	Name of the Item	Particulars of the printing matter	Quantity	Total Cost Inclusive of 18% GST & inclusive of all other ancillary expenses
01	Form 1618	Premium Receipt (continuous stationary- with standard perforation as per specification) Size : 6" X 10" X 1 80 GSM Malpitho Paper Printing in single colour on one side as per sample Paper make : Century / Ballarpur / TBPL / West Coast Brightness of paper : as per sample Perforation at 7.5" (from top) as marked in photo with black ink The receipts have to be machine numbered in running blocks – L 8000001 to L 8500000 as per sample (numbers will be provided along with work order) Company's initial, quantity & order date to be mentioned on Receipt Packing : 1000 receipts (continuous) to be packed in transparent plastic packets, each 4000 such receipts to be packed again in good quality box. The entire lot of 5,00,000 sheets to be packed in 125 boxes.	5,00,000 pieces	

Sample of paper mentioning Paper make, GSM etc with our seal and sign attached

GST Number

Yours faithfully,

Seal & Signature of the Vendor with date