



Commercial Quote For Supply of Webex Licenses

Commercial Quote Ref: LIC/CO/IT-BPR/Network/Webex dated 22.01.2025

LAST DATE & TIME FOR SUBMISSION OF Quotation: 28.01.2025, up to 03:30 PM

Life Insurance Corporation of India Central Office,
IT Department, Mumbai

Life Insurance Corporation of India,
Central Office, Information Technology Department, Jeevan Seva Annex building, 2nd floor, S. V.
Road, Santa Cruz (West), Mumbai - 400 054

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Bid Document

Commercial Quotes are invited for Supply of Webex licenses for Life Insurance Corporation Of India (LIC), a statutory Corporation established under section 3 of Life Insurance Corporation Act, 1956, (Act XXXI of 1956) having its Corporate Office at “Yogakshema”, Jeevan Bima Marg, Mumbai - 400 021 as per the specifications attached. **The rates should be in Indian Rupees. The commercial quotations are attached as Annexure-B.**

The Commercial quote includes the Scope of Work, company profile and commercial sheet.

Details of the Bid-

Bid Reference-	LIC/CO/IT-BPR/Network/Webex dated 22.01.2025
Release of Commercial Quote	22.01.2025
Queries on the Commercial Quote (through e-mail) :	Any query related to the Commercial Quote/Bid should be sent through e-mail on co_itnetworkrfp@licindia.com latest 23.01.2025 (by 03.30 pm)
Last date for Quotation Submission	By 03:30 PM on 28.01.2025
Date and Time of opening of commercial quote	At 04:00 PM on 28.01.2025
Address-	The Executive Director (IT/BPR), LIC of India, Central Office, IT-NETWORK Department, Jeevan Seva Annexe Building, 2nd Floor, North Wing, S.V. Road, Santa Cruz (W), MUMBAI- 400054 (Maharashtra)
Contact Details-	022-67090418/462 E-mail ID: co_itnetworkrfp@licindia.com

Terms and Conditions:

- 1) The Supply of Webex licenses should be carried out as per the scope of work.
- 2) Any query related to the bid process should be sent through email on co_itnetworkrfp@licindia.com latest by 23.01.2025.
- 3) LIC may issue clarifications/modifications based on the queries received.
- 4) The bids received after the last date of bid submission shall be summarily rejected and no correspondence shall be entertained from those bidders.
- 5) LIC reserve the right to modify any/all the Terms and Conditions as well as procurement specification by way of corrigendum to this bid document and such modifications shall be binding on all participating bidders.



- 6) LIC may terminate this process at any time without assigning any reasons whatsoever. LIC makes no commitments, express or implied, that this process will result in a business transaction.
- 7) Participation in this procurement process will mean that the bidder has accepted all terms and conditions and clauses of this document and subsequent modification(s), if any.
- 8) **This is an E – Tender and hence quotations must be submitted “ON LINE” and also physically as mentioned below. The bidders should submit their Commercial quote Online i.e. through <https://www.tenderwizard.com/LIC>. The vendor must register for submission of their bid as specified in this document (Annexure-III). Copy of the commercial quotation has to be submitted in person as mentioned below duly signed bid in a sealed envelope super scribed “Commercial Quotes for Supply of Webex licenses” should be submitted to:**

**The Executive Director (IT/BPR),
LIC of India, Central Office, IT-NETWORK
Department, Jeevan Seva Annexe Building,
2nd Floor, North Wing,
S.V. Road, Santa Cruz (W), MUMBAI- 400054
(Maharashtra) Contact No: 022-67090418/462**

Not later than 3:30 PM on 28th January 2025.

- 9) The bidder with lowest commercial bid will be declared as L1 bidder.
- 10) Please note that LIC of India may hold further negotiations if any, only with the vendor who quotes the Lowest Price. Hence, all vendors are requested to quote their most competitive prices.

Scope of Work: As per Annexure-I

Proforma for Bid Submission (to be submitted on the Company Letter head of the bidder): As per Annexure A

Proforma for Commercial Bid Submission (to be submitted on the Company Letter head of the bidder): As per Annexure B

Executive Director (IT/BPR)

Date: 22nd January 2025