



Estates & Office Services Department  
South Central Zonal Office  
"Jeevan Bhagya", Saifabad, Hyderabad – 500004  
e mail: [scz\\_os@licindia.com](mailto:scz_os@licindia.com)

Ref : OS/Gen/Canteen

Date : 23.01.2025

Tender No : 02/2024-25

IMPORTANT DATES OF TENDER	
Date of tender	24.01.2025
Tender fee (MSME vendors exempted)	Rs.100 plus GST 18%
Last date for submission of tenders	10.02.2025 upto 12 Noon
Tender Opening – date/Time	10.02.2025 at 3.00 PM

The Life Insurance Corporation of India (hereinafter called the LIC) invites Sealed Tender documents duly completed in all respects from EMPANELLED AND REPUTED VENDORS which are to be submitted as per the following procedure:

- The terms and conditions of the tender are mentioned from Page-2 to Page-14 of this Tender Document. Please submit the pages numbered from 2 to 14 duly signed on each page as token of reading the same. All the pages numbering the from 2 to 14 should be kept in a sealed cover super scribing "Application for Catering Services at Canteen situated in South Central Zonal Office, Hyderabad".
- Fill in the FINANCIAL BID (Page 15) – Provide Rate for all the items,** duly signed and submit it in a separate sealed cover super scribed with the words "FINANCIAL BID for Catering Services at Canteen situated in South Central Zonal Office Hyderabad". **Tender will be INVALID if Rate for all the items are not given.**
- Keep both the above covers inside a separate Big Sealed Cover superscripted with the words "TENDER APPLICATION FOR Catering Services at Canteen situated in South Central Zonal Office Hyderabad" and addressed to  
The Asst. Secretary (OS/General)  
1<sup>st</sup> Floor, E & OS Department  
LIC of India, South Central Zonal Office, Saifabad  
**Hyderabad – 500 004.**

The sealed cover shall be submitted to Asst. Secretary (OS/Gen) or AO (OS/Gen), LIC of India, South Central Zonal Office, Jeevan Bhagya, Saifabad, Hyderabad either in person or by post so as to reach the Office on or before **10.02.2025 up to 12 Noon.** The LIC will not be responsible for any postal delay/loss/non-receipt thereof. No consideration will be given to a Tender received after the time/ date specified above and such Tenders are deemed to be rejected. Tenders will be opened on **10.02.2025 at 3.00 PM.** Tenders will be scrutinized by the LIC and the successful bidder will be informed by post or over phone to enter into an agreement immediately and commence the work in the location. The Courts in Hyderabad city alone shall have the jurisdiction in respect of any or all matters relating to or connected with the Tender.

The Regional Manager (E&OS), LIC of India, SCZO, Hyderabad reserves the right to call for any missing / additional information from the responding Bidders and accept or reject any or all Tenders or cancel the Tender without assigning any reason whatsoever.

**REGIONAL MANAGER (E&OS)**

Canteen Tender



**Estates & Office Services Department**  
South Central Zonal Office  
"Jeevan Bhagya", Saifabad,  
Hyderabad – 500004  
e mail: [scz\\_os@licindia.com](mailto:scz_os@licindia.com)  
Phone : (040)-23240814

Tender No: 02/2024-25

### **General Terms and Conditions**

- 1) The Contractor/Bidder shall have the necessary valid License/Permission to run the Canteen from the Greater Hyderabad Municipal Corporation and Govt. of Telangana.

**\*\* Attested Copies of all the above Documents should be enclosed along with this Tender.**

- 2) The Contractor/Bidder shall obtain at his own expense all Licenses, Permission, etc., as may be required by Law and shall bear all Taxes imposed by any Governmental / Municipal Authority / Agency to this effect.
- 3) The Contract shall be for an initial period of 1 year from the day the Contractor/Bidder is permitted to use the Canteen Premises for running staff Canteen. On expiry of the aforesaid period, if necessary the Competent Authority may permit the Contractor/Bidder for a further period of one year on the same terms and conditions, if the services of Contractor/Agency are found satisfactory.
- 4) The successful bidder will have to pay Security Deposit of **Rs.50,000/- (Rupees Fifty thousand only)**. The Security Deposit shall not carry any interest. The Security Deposit will be returned to the contractor after one month from the date of expiry of the contract or termination of the contract whichever is later provided that there are no defects or loss or damage caused to the LIC and/or materials/ articles/ equipments provided to him are duly accounted for and returned to LIC in good working order and condition by the contractor/bidder to the satisfaction of LIC and all his duties to LIC and all other liabilities under any law or otherwise arising out of or in connection with or in respect of the services are fully settled.
- 5) Nothing herein contained shall be construed to create in the Contractor/Bidder's favour any tenancy in the premises and the LIC may on termination of the catering agreement, take possession of all the movable and immovable items in the premises.
- 6) The Contractor / Bidder shall not have any tenancy rights by virtue of entering into an agreement with the Corporation. The premises and its facilities will be utilized by the Contractor only for the purposes as described in the agreement during the currency of the contract.
- 7) The Contractor/Bidder, after the award of the Contract, shall not sublet the contract either fully or partially.

- 8) During the period of agreement the Contractor/Bidder shall be fully responsible for the entire catering arrangement to the employees/officers at the Zonal Office, Hyderabad. The Contractor/Bidder will be permitted to use the dining hall, the kitchen and the store rooms in the canteen to provide catering arrangements/ services to the participants and others as permitted by the LIC.
- 9) Details of food items to be provided shall be as indicated in **Schedule I** mentioned here in below in the tender:-

**Schedule I**  
**SCHEDULE OF FOOD ITEMS TO BE PROVIDED**

S NO	List of Snacks & Beverages	Quantity
1	Idli Accompaniment Chutney & Sambar	3 (150 grms)
2	Dosa Plain/ Dosa Ravva/Masala/Onion/ Pesara attu Accompaniment Chutney & Sambar	1 (75grms)
3	Vada Accompaniment Chutney & Sambar	2 (150grms)
4	Poori- kurma	3 (150grms)
5	Upma/Tomato Bath with Chutney	1 (100grms)
6	Pongal Accompaniment Raita	1 (150grms)
7	Meals (rice 200grms, 1pulka or 2 pooris, Two Curries, Dal, Sambar, Chutney, papad, Curd)	1
8	Vegetable Fried Rice / Vegetable Biryani /Tamarind rice/ - Accompaniment Raita	1 (150grms)
9	Curd Rice with pickle/Sambar Rice	1(150 grms)
10	Bajji (3 nos.)/ Alu Bonda (2 nos.)/Punugulu Accompaniment Chutney	150grms
11	Boiled vegetables (Beans/Carrots/Tomato/Beetroot etc.,)	100 grms
12	Sweet	75grms
13	Filter Coffee / Instant Coffee	One cup 100ml
14	Tea / Lemon Tea / Green Tea / Milk	One cup 100ml
15	Cutlet – Aloo Tikki / Samosa	1 plate
16	Pav Bhaji (2 Pav pieces)	1 plate
17	Pani Puri (6 puri pieces)	1 plate
18	Biscuits	At MRP
19	Branded Cool Drinks/Butter Milk/Curds/Ice Creams	At MRP

**9(A) Inclusion of any eatables/beverages apart from the above and the rate of the same is allowed only on prior permission of the Regional Manager(E&OS).**

- 10) Every day at least 3 varieties are to be made available for breakfast and meals should be made available on all working days. The menu for breakfast must be changed for every 2 days.

- 11) **The sale and/or consumption of Liquor (alcohol) is strictly prohibited in LIC premises. The LIC office is a “NO SMOKING ZONE”, hence sale and use of tobacco is prohibited.**
- 12) The rates of the food items served may be **revised once in a YEAR, if there is an increase in Consumer Price Index(CPI) on the prevailing rate, which will be rounded up to next higher rupee for any fraction thereof subject to minimum increase of Rs. 1/-- except** for those branded items which are to be sold at MRP. If during the said contract period and or during extended period of contract, the Contractor/Bidder expresses his inability to fulfill the contract or run the Canteen, it will be treated as breach of Contract and the contract will be terminated. In such case, the contractor/bidder has to
  - a. Forfeit the Security Deposit submitted.
  - b. is liable to be blacklisted.
- 13) The Contractor/Bidder **shall not** make any alteration in the rates, weights, quantity, etc., of the articles of food and drinks which is specified in the Financial Bid of the tender and as per the condition 10 mentioned above.
- 14) The Rates offered by Contractor/Bidders in the financial bid must take into consideration that space, furniture & fixture, utensils, wet grinder and fridge, kitchen equipments electricity, water, etc. are provided by the Zonal Office at free of cost.
- 15) The Contractor/Bidder shall display the price / rate of the items of food and soft drinks.
- 16) The Contractor/Bidder should ensure that in the course of their activities the workforce engaged by him do not misbehave or quarrel with co-workers, disturb the officials. The Contractor/Bidder shall be solely responsible for any misconduct on the part of the employees appointed by the Contractor/Bidder for the purpose of assisting the Contractor/Bidder in the matter of running the Staff Canteen from the Canteen Premises or indirectly by the employees so appointed.
- 17)(a) The Contractor/Bidder shall be responsible for any nuisance caused directly/ indirectly or damages/ loss or injury whatsoever that may be caused at any time to the property of the LIC or to any person or persons including workers engaged and any third party while running the Canteen from the Canteen premises and all such damages, injury or loss to life or property shall be made good and / or as the case may be shall be paid immediately by the Contractor/Bidder to the satisfaction of the LIC.
  - (b) The Corporation shall not be responsible financially or otherwise for any injury or death caused to any of the personnel engaged by the contractor, during the performance of the canteen or office premises of the Corporation. The Contractor shall be solely responsible for providing compensation, if any and/or providing for expenses towards treatment for any injury or loss of life during the performance of the duties by the personnel deployed by him.

(c) The contractor/bidder will be responsible for any loss due to theft/ pilferage/ damage caused to LIC in the course of running the canteen. The loss will be recovered from the contractor.

(d) The contractor shall be responsible to maintain all the registers, records and accounts required for compliance of any and all statutory provisions/ obligations.

18) The LIC shall not be a party for recovery of payment of any bills or dues from any of the employees/customers.

**19) Termination of Contract:**

i) The contract can be terminated by either party by giving **ONE MONTH** notice. If the contractor/bidder fails to serve the notice he is liable to forfeit the Security Deposit.

ii) The contract is also liable to be terminated by the LIC if

a) The Contractor/Bidder/Agency abandons the work

**or**

b) The Contractor/Bidder/Agency assigns or sublets the work in whole or in part thereof

**or**

c) The Contractor/Bidder/Agency makes default in proceedings of the work under the contract, at any time during the contract period, with due diligence and continues to so even after a notice is issued by the Life Insurance Corporation

**or**

d) The Contractor/Bidder/Agency becomes bankrupt or insolvent or goes into liquidation or is ordered to wind up or has a receiver appointed on its assets

**or**

e) The Contractor/Bidder/Agency persistently disregard the instructions issued by the LIC

**or**

f) The Contractor/Bidder/Agency fails to adhere to the agreed schedule of the work

**or**

g) The information submitted by the Agency in the Tender is found to be incorrect

**or**

h) The Contractor/Bidder/Agency fails to perform its obligations or violates the provisions as per the terms of the contract.

**20)** Upon breach by the Contractor/Bidder of any of the terms and conditions governing the contract and/ or upon the Contractor/Bidder failing to comply with the directions, orders issued/ passed by the G.H.M.C., the Government of Telangana, the Union Government or any other Competent Authorities and /or in the opinion of the LIC, the Contractor/Bidder is not running the Staff Canteen in a satisfactory manner and / or if any attachment or execution is levied on any of the property of the Contractor/Bidder, the contract shall be liable to be terminated.

- 21) The Contractor/Bidder shall appoint required employees at the cost of the Contractor/Bidder for the purpose of assisting the Contractor/Bidder in the matter of running the Staff canteen room, the Canteen premises including ladies room, Officers and ladies lunch rooms. The Contractor/Bidder shall at his own cost provide proper uniform, badges / ID cards, etc as directed by the LIC to the employees so appointed.
- 22) In the matter of appointment of the required employees for the purpose of assisting the Contractor/Bidder to run the Staff Canteen from the Canteen premises, the Contractor/Bidder shall comply with the provisions of Child Labour Act and must submit an Affidavit in compliance with the Act.
- 23) Under no circumstances any of the Contractor/Bidder's employees will stay in LIC premises beyond canteen hours after closing the canteen.
- 24) The selected Contractor/Bidder, to whom the final contract will be awarded, shall enter into SERVICE AGREEMENT which is legally abiding on either party. The Stamp Duty, Execution Cost etc. shall be borne by the Agency entering into Service agreement with the LIC.

#### **Procedure adopted in tender processing**

- 25) The tenders received from the Contractor/Bidders, will be evaluated on the basis of the data submitted in the tenders and verification of the facts by the LIC.
- 26) Initially the technical bids will be scrutinized. The financial bids of the technically qualified bids will be opened for deciding the eligible bidder. The total estimated cost inclusive of all taxes, if any mentioned against GRAND TOTAL in Financial bid will be taken into consideration to decide the L1 bidder. In case of tie the vendor having Highest number of years of Experience and Number of current ongoing contracts will be declared as L1.
- 27) The successful Bidder will be awarded the contract to provide catering services in the Canteen situated at First Floor of Zonal Office, LIC of India, Saifabad, Hyderabad –500004 for a period of 1 year which can be extended by one more year, if required, on mutually agreed rates, terms and conditions.
- 28) The Contractor/Bidder will be permitted to use the infrastructural facilities made available in the canteen premises. The Contractor/Bidder shall ensure that all the items made available, are always maintained in good working condition at his own cost and will have to be handed back to the E&OS Department of Zonal Office, Hyderabad in good condition at the end of the contract period or earlier, in case the contract is terminated. In case of defects/breakdown, the items will have to be repaired by the Contractor/Bidder and no reimbursement of repair charges will be done.

The List of equipments provided by the office will be handed over to the contractor at the time of taking over the canteen.

- 29) The periodic pest control in the Canteen will be arranged by the LIC.

**Obligations on the part of the successful Contractor/bidder:**

- 30) The Contractor/Bidder shall observe, abide and comply with the rationing provisions/ regulations/rules that are in force or that which shall be brought into force from time to time and shall obtain the necessary permits and comply with the directions of the Food and Rationing Authorities including submission of returns, etc..
- 31) The Contractor / Bidder shall attend the meeting whenever called by the Competent Authority or his representatives and abide by the instructions given by the Competent Authority from time to time.
- 32) The Successful Contractor/Bidder must furnish list of all employees including service boys, kitchen staff, etc. while entering into the Contract. The successful Contractor/Bidder must arrange Uniform for all the employees working in the canteen. The Contractor/Bidder has to ensure that the workers/cooks wear clean aprons/gloves/caps. The staff should follow Covid protocol.
- 33) From time to time, other programs if any as decided by the LIC will be held for which catering services will have to be provided at the same rate. Extra items, if any, supplied on request, will be reimbursed to caterer on pro-rata basis.
- 34) **High standard of catering is expected at all times with due regard to quality, quantity, purity, cleanliness and hygiene of food stuff, dishes, and in their preparation and handling and also in extending utmost courteous services to employees/officers and others.** The Contractor/Bidder should always have on hand, good and sufficient supply of all articles, food stuffs and provisions necessary for the catering and the same shall be stored in a proper hygienic manner in suitable containers. Raw food items such as vegetables, milk, fruits, etc. shall be of fresh quality and should be stored in a clean and hygienic way in an approved manner. All provisions/groceries/ingredients/ food items should be branded ones. **Cooking oil to be used are – (1) Refined Groundnut oil,(2) Refined Sunflower oil. No Dalda, Vanaspati or vegetable oil shall be used.**  
Only toned milk of a reputed brand with 3% fat content should be used.
- 35) The Contractor/Bidder will be personally and solely responsible and liable for any consequences in case of any food poisoning. Stringent action including levying of penalty will be taken by the LIC for any kind of lapses apart from the action taken by the civic authorities. The LIC may impose appropriate penalty subject to minimum penalty of Rs.1000/- for each and every violation by the Contractor/bidder as per the terms and conditions and also for any violation of the responsibilities by the Contractor/bidder.
- 36) The contractor/bidder has to ensure:
- a. The Cook and Assistant Cook should be proficient in different cuisine (South Indian/North Indian/ Multi cuisine etc.)
  - b. Change of persons as and when affected is to be informed to the LIC.
  - c. In case of absence for a day or more, alternative arrangement should be made.
  - d. Person having communicable diseases or serious health ailments should not be engaged as workers including cooks till they are cleared/cured thereof.

- 37) The Contractor/Bidder shall provide at his own cost, all other required equipment and shall maintain the same in clean and good working condition at his own cost and put it to regular use for purposes solely connected with the catering arrangements at the Canteen premises. The Contractor/Bidder shall provide Utensil cleaning should invariably be done in soap water and hot water. A thorough cleaning ought to take place every weekend for all utensils by removing the grime, grease, oil etc. wiped well in cloth and dried. The crockery used should be of high quality.
- 38) The Contractor/Bidder shall, at all times, keep and maintain all these articles in sufficient number in a clean, neat, hygienic and tidy order and condition. The LIC shall not be responsible in any manner for loss/ damage / breakage caused by whomsoever, to any of the articles. The Contractor/Bidder shall provide all the required utensils and equipments for buffet style breakfast/lunch. **The Contractor/Bidder shall provide and maintain necessary modern equipments for keeping the food in warm condition at the service counters.**
- 39) For kitchen, providing and refilling of LPG shall be done by the Contractor/Bidder at his own cost only.
- 40) Maintenance of gas burners, stoves, gas lines etc. with their regular servicing shall be the responsibility of the Contractor/Bidder.
- 41) The electricity and water consumption charges will be borne by the LIC provided the Contractor/Bidder ensures –
- a) that the items of usage eg. Switches, bulbs, chokes, taps, other plumbing materials etc. are always properly maintained.
  - b) that utmost economy is to be exercised in the consumption of water, electricity.
  - c) that he abides by such restrictions as may be imposed or follow imposed or follow such instructions as may be issued by the appropriate Government / Civic / Electricity Authorities.
  - d) in times scarcity of water, the Contractor/Bidder shall ensure availability of water room modern, safe alternative sources and ensure that the services of canteen are not affected adversely in any manner whatsoever.
- 42) The kitchen, the dining hall, Class I Officers' dining hall and the rooms allotted for women employees should be maintained in a spic and span manner by using good quality disinfectants and cleaning material. The Contractor/Bidder should arrange for cleaning the tables immediately after dining and dispose off kitchen garbage/leftover food without causing any environmental hazards. He should liaise with the local Municipal / Civic Authorities for disposal of garbage all types daily. It is the responsibility of the Contractor/Bidder to dispose off the garbage in a suitable and approved manner.



- 43) Apart from the items indicated in the menu, the Contractor/Bidder shall supply, on demand, additional items for special lunch / dinner or snacks at the rates mutually agreed upon.
- 44) The Contractor/Bidder shall ensure that the food items supplied are as per the standards/quality as prescribed by the Civic Authorities. If any fine is imposed by them (i.e. by the food inspectors etc.) the same shall be borne by the Contractor/Bidder and the LIC shall not be responsible for the same. On the other hand the LIC may impose additional fine for such lapses.
- 45) For security reasons, the Contractor/Bidder shall provide the list of all the employees appointed by the Contractor/Bidder for the purpose of assisting the Contractor/Bidder in the matter of running the Staff Canteen from the Canteen premises. Such list shall contain the following details of the employees appointed by the Contractor/Bidder namely Name, Age, Date of Birth, Sex, Photo, Aadhar card, Educational Qualification, Designation, Address, Telephone No. The Contractor/Bidder shall inform appointment and removal of employees immediately.
- 46) The Contractor/Bidder shall be solely responsible in respect of the employees appointed by the Contractor/Bidder for the purpose of assisting the Contractor/Bidder to conduct the Staff Canteen from the canteen premises and the LIC shall not be a party to any disputes that may occur between the Contractor/Bidder and the employees appointed by the Contractor/Bidder.
- 47) **The** Contractor/Bidder should arrange to serve coffee/tea at the seats of the officers / employees of all departments of the Zonal Office, on demand during working hours.
- 48) **It** will be the sole responsibility of Contractor/Bidder to keep canteen services available to staff members on all working days/working hours (9.30AM to 5.30 PM). Failure to provide services on any working day can lead to termination of contract. However, Contractor/Bidder will have to make the services of canteen available for any closed holiday /off duty hours as per the administrative requirements of the LIC. However, the functioning timings of the Canteen will be as decided by the Corporation.
- 49) The Contractor / Bidder hereby agrees to indemnify and hold the Corporation harmless from any loss, claim, damage, costs or expenses of any kind including reasonable attorney's fees, to which the Corporation may be subjected by virtue of a breach of any of the representations set out here in.
- 50) Notwithstanding any other provisions of this Agreement, in no event shall the Corporation be liable to the Contractor for loss of profits or revenues, indirect, consequential or similar damages arising out of or in connection with the services, materials or assistance provided under this agreement.

51) Arbitration Clause: In case of any dispute on any matter related to this job and agreement, the same shall be referred to the Regional Manager (E&OS), LIC of India, South Central Zonal Office, Saifabad, Hyderabad. The decision of Regional Manager(E&OS), Hyderabad shall be final and binding on both the parties.

**The LIC reserves the right to accept or reject any tender without assigning any reason.**

#### **IRDAI CONDITIONS**

**"In terms of provisions of Section 33(3) of the Insurance Act, 1938, as amended by the Insurance Laws (Amendments) Ordinance, 2014, Insurance Regulatory and Development Authority of India (IRDAI) is authorized to verify all such books of account, register, other documents and the data base in the custody of Contractor/Bidder in respect of service outsourced by the LIC of India. It shall be the duty of the Contractor/Bidder to provide such documents/statements/information as may be required by IRDAI within such time as may be specified by the IRDAI".**

I /We unconditionally accept all the above Terms and Conditions.

**Signature of the Bidder :**

**Name and Designation of the Bidder:**

**Seal of the Bidder:**

**DECLARATION**

**(Please submit on the letter head of the firm)**

I have read the Tender Notice thoroughly and I /We understand that if any false information is detected at a later date, any future contract made between ourselves and Life Insurance Corporation of India, on the basis of information given by me / us can be treated as invalid by the Life Insurance Corporation of India and I /We will be solely responsible for consequences.

I / We unconditionally accept Terms and Conditions mentioned in the Tender Document and attach the same duly executed by me/us.

I /We agree that the decision of the Life Insurance Corporation of India in selection of the Agency will be final and binding on me / us.

I /We agree that I /We have no objection if enquiries are made about the work performance with clients mentioned in Annexure III.

I/We hereby declare that I will not give sub contract of this Tender to any one if I/We do the same our security deposit may confiscated by Corporation.

All the Information furnished by me hereunder is correct to the best of my / our knowledge and belief.

Signature

Authorized Signatory

(Name/ Designation and Seal of the Contractor/Bidder)

Place:

Date:

**DATA SHEET**

S.NO.		
1	Name of the Firm (In Block Letters)	
2	Date of Establishment/Incorporation (The firm should have been established 3 years before)	
3	Correspondence address and Telephone No. [Details of email and website, if any]	
4	Application fee particulars for exemption, MSMED / NSIC registration certificate valid as on date to be enclosed	DD/BC/MR No.: Date : Amount:Rs.100+18(GST)
5	Status Proprietary/Partnership limited company/Public Limited Company	
6	Names of the Partners/Directors	
7	Name of Chief Executive with his Present addresses and Telephone Nos.	
8	Name of Representative (s) with Designation who would be calling on us and attending to our jobs	
9	Name of bankers with addresses with whom you maintain the bank accounts.	
10	Is the firm registered from Health Dept. Of G.H.M.C ? If so, state (a) License No. (b) Date of renewal of License (copy of license to be enclosed)	
11	ESIS No. if any	
12	EPF Registration No.	
13	P A N No.	

14	G.S.T No.	
15	Whether holding certificate under shops & establishment act, If “YES” duly renewed copy should be enclosed.	
16	State the latest Income Tax Assessed year and the amount of tax assessed (copies of last 3 years, IT Returns, Balance sheets & Revenue A/C to be enclosed)	
17	Turnover for last Three Financial years	F.Y 2023-24
		F.Y 2022-23
		F.Y 2021-22
18	Are you agreeable to abide strictly by the Terms and Conditions of the Tenders and Contracts	
19	Name, Addresses and Telephone Nos. of some of your most valued Clients ( Separate list may be attached)	
20	Please furnish Particulars of MSMED/NSIC ,if registered[Please enclose copy]	
21	Any other information/Extra Ordinary Performance of your Establishment, you want to provide.	

All the Information furnished by me here above is correct to the best of my / our knowledge and belief.

**Place:**

Signature

**Date:**

**Name & Designation**

**Seal of the firm/company**

**DETAILS OF EXISTING CLIENTS**

<b>S.NO.</b>	<b>NAME &amp; ADDRESS OF THE CLIENT</b>	<b>CONTACT NO. &amp; email</b>	<b>CONTRACT PERIOD (from-to)</b>	<b>Annual turnover from the Client</b>	<b>Whether still in force</b>

SIGNATURE

(Name / Designation and Seal of the Contractor/Bidder)

PLACE:

DATE:

**FINANCIAL BID**  
(Please submit on the letter head of the firm)

S NO	List of Snacks & Beverages	Quantity	Rate per PLATE Rs.
1	Idli Accompaniment Chutney & Sambar	3 (150 grms)	
2	Dosa Plain/ Dosa Ravva/Masala/Onion/ Pesara attu Accompaniment Chutney & Sambar	1 (75grms)	
3	Vada Accompaniment Chutney & Sambar	2 (150grms)	
4	Poori- kurma	3 (150grms)	
5	Upma/Tomato Bath with Chutney	1 (100grms)	
6	Pongal Accompaniment Raita	1 (150grms)	
7	Meals (rice 200grms, 1pulka or 2 pooris, Two Curries, Dal, Sambar, Chutney, papad, Curd)	1	
8	Vegetable Fried Rice / Vegetable Biryani / Tamarind rice/ - Accompaniment Raita	1 (150grms)	
9	Curd Rice with pickle/Sambar Rice	1(150 grms)	
10	Bajji (3 nos.)/ Alu Bonda (2 nos.)/Punugulu Accompaniment Chutney	150grms	
11	Boiled vegetables (Beans/Carrots/Tomato/Beetroot etc.,)	100 grms	
12	Sweet	75grms	
13	Filter Coffee / Instant Coffee	One cup 100ml	
14	Tea / Lemon Tea / Green Tea / Milk	One cup 100ml	
15	Cutlet – Aloo Tikki / Samosa	1 plate	
16	Pav Bhaji (2 Pav pieces)	1 plate	
17	Pani Puri (6 puri pieces)	1 plate	
18	Biscuits	At MRP	
19	Branded Cool Drinks/Butter Milk/Curds/Ice Creams	At MRP	
	<b>GRAND TOTAL</b>		

The rates mentioned above are inclusive of all Taxes in any.

Signature of the Bidder

Date:

Name and Designation of the Bidder

Place:

Seal of the Bidder

Canteen Tender