

Ref:- OS/Sty/2024-25/Tender/15

TENDER DESCRIPTION FOR TABLE STATIONERY ITEMS

S.no.	Item	Description	Quantity	Rate/each excluding GST
1	All Pin	Bell Pins(Neckel Plated Steel pins) per Pkt 500 Pins	10 Pkt	
2	L-Type Plastic Folder	Sun PP Clear Folder A-4 {Item e-310}	500	
3	PreGum Slip	1"x3"{25x75mm}3 colours,Oddy	50	
4	Fevi Stick	Pidilite 8 gm	30	
5	Gel Pen	Reynolds Trimax	50	
6	Ball Pen	Win Duke	500	
7	Era File	Sweety Index File {Best Quality}	50	
8	Dumper	Premier Dampener with LID	30	
9	Pencil	Apsra extra Dark	20	
10	Rabbar Band	Best Quality Nylon 3"	2 Kg	
11	white Board marker	Cello whitemate	20	
12	BALL Pen HUSER Germany XO	BALL Pen HUSER Germany XO	50	
13	Stamp Pad Small	Golden Stamp Pad Ashoka 110mm x 70 mm	20	
14	Sutli Plastic	Sutli Plastic best quality	20 Kg	
15	Cello tape	Premium 42 {20Yards}	30	
16	White Fluid	Luxer Correction Pen {7 MI}	20	
17	Slip/Conference Pad (Ordinary)	Surya, writing pad-10 Leaves per pad, front thick paper back side Gatta	300	
18	Sprial Pad	Surya Note Pd no-4, 40 Leaves pad	50	
19	Stappler pin small	Kangaro No. 10 (one box contains 20 sam	6 Box	
20	Stappler pin big	Kangaro No 24/6	2 Box	
21	Dak Pad	Dak Pad Four Flappers	20	
22	Permanent Marker	Luxor CD/DVD/OHP Marker	10	
23	Sign Pen	Luxor	30	
24	Highlighter	Flair/Luxor Super Glow	20	
25	Foot Rule Plastic	Natraj 621 Transparent 30 CM Scale	10	
26	Pensil Sharpner	Natraj	20	
27	Pensil Erasser	Natraj	20	

* RATES MUST BE QUOTED AS BASE RATE AND GST WILL BE EXTRA AS APPLICABLE FROM TIME TO TIME AS PER RULES OF THE GOVERNMENT & F.O.R. DIVISIONAL OFFICE STORES(BASEMENT), KARNAL.

* SUBMIT TENDER FEE OF RS. 118/- ALONG WITH TENDER.

* QUOTE RATE FOR ITEM Sr. No. 10 & 14 PER KG.

Signature of Vendor with Firm Seal