

ANNEXURE-A



LIFE INSURANCE CORPORATION OF INDIA

“ DIVISIONAL OFFICE,

Jeevan Prakash, 30, Hazrat Ganj, Lucknow- 226001

E-mail: sales.lucknow@licindia.com

Application Form for Empanelment of Agencies for publicity related work

GENERAL INFORMATION

1.	Name of the Firm (In Block Letters)	
2	Date of Establishment / Incorporation	
3	Address of Head Office (If Separate) and Telephone No.:	
4	Correspondence Address /Telephone No./ E-Mail ID	
5	Status: Proprietary/ Partnership / Private Limited Co. / Pub. Ltd. Co. / Firm	
6	Name of Proprietor/Partners/Directors	
7	Name of Chief Executive with his present address and telephone No.	
8	Name of Representative(s) who would be calling on us and attending to our jobs	
9	Name of Bankers with A/C No.,IFSC No.,address & Tel No	
10	Is the firm registered under the factory / Company Act? If so, state (i) License No. (ii) Date of last renewal of license (Encl. Copy) (iii) ESIS No, if any (iv) EPF Registration No, if any	
11	Registration with Tax Authorities (Furnish Copies of Income Tax Clearance.)	
(a)	GST No.	
(b)	PAN No.	
12	Details of work executed during the last 3 years: (Enclose Xerox copies of TDS certificate)	

Sl.No.	Type of work	Work executed for (Name of the Institution)	Nature of work (In brief)	Location	Value Rs.	Duration of work with date commence completion	If work left incomplete or Terminated (Give Reasons)
13	Turnover in last 3 years (Submit Xerox Copy of Balance Sheet)						
Sl. No.	Year	Turnover (Rs.In Lacs)	Income Tax Paid	Service Tax/ GST Paid	Stock available as on 31 st March (If Applicable)		
14	Whether black listed by any Govt.						
15	Are you agreed to execute job to Corporation's office at Lucknow and its branches under its jurisdiction.						
16	Are you strictly abide by the terms and condition of the tender and contracts (Copies enclosed)						
17	Is your firm empanelled with any offices of LIC of India or any other PSU (Central),please provide name and address of concerned Office.						

DECLARATION

1. I/We have read the instructions appended to the Proforma and I/we understand that if any false information is detected at a later date, any future contract made between us and LIC on the basis of information given by me/us can be treated as invalid by LIC. I/we will be solely responsible for the consequences.
2. I/we agree that the decision of LIC in selection of contractors will be final and binding to me/us.
3. All the information furnished by me hereunder is correct to the best of my knowledge and belief.
4. I/we agree that I/we have no objection if enquiries are made about the work listed by me/us in accompanying sheet.
5. I/we agree that I/we have not applied in the name of sister concern for subject empanelment process.

Place:

Date:

SIGNATURE.....
NAME & DESIGNATION.....
SEAL OF ORGANISATION