


PRESS PUBLICATION NOTICE

 भारतीय जीवन बीमा निगम LIFE INSURANCE CORPORATION OF INDIA	Eastern Zonal office, Engineering Deptt. ‘Hindustan Building’, 4, C.R.Avenue, Kolkata - 700 072.
<p>LIC of India intends to empanel vendors for Electrical installation Works & AMC of AC (for West Bengal only) & Fire Alarm & Detection System and Fire Fighting System (for West Bengal and North – East States) under EZO. The details are available in our website www.licindia.in (Tenders).</p> <p>Date : 18.04.2025.</p> <p style="text-align: right;">Chief Engineer</p>	

The ENROLMENT FORM is to be submitted physically alongwith Tender Fees of Rs.500.00 (Rupees five hundred) only plus 18% GST , in the form of Demand Draft/Pay Order/Banker’s Cheque etc., on or before by 14.30 hrs on **08.05.2025** at the following address :-

**CHIEF ENGINEER
LIFE INSURANCE CORPORATION OF INDIA
EASTERN ZONAL OFFICE
ENGINEERING DEPARTMENT
HINDUSTHAN BUILDING
4, C. R. AVENUE,
KOLKATA – 700 072.**

LIFE INSURANCE CORPORATION OF INDIA
Engineering Dept., Eastern Zonal Office, 4 th flr,
Hindustan Building, 4, C.R. Avenue, Kolkata – 700 072
E-mail: ez_engineering@licindia.com
website : [www.licindia.in /tenders](http://www.licindia.in/tenders)

Tender No: LIC/EZO/ENGG/25-26/

Date: 18.04.2025

NOTICE FOR EMPANELMENT OF CONTRACTORS

Life Insurance corporation of India intends to form Panel of eligible licensed electrical contractors for Electrical Repair & Maintenance work including Addition/Alteration in LIC Building / Properties in the State of West Bengal The details are as under :

The interested contractors shall Tick mark for the Category mentioned as under for which they are submitting the application. Separate application shall be submitted for Fire Detection System and Fire Fighting work.

(A) FIRE DETECTION AND ALARM SYSTEM :

Sl.No.	Name of the work : Enrolment for Annual Maintenance Contract for Air Conditioning units (West Bengal Only)	Please Tick whether applied or not for all three categories
1	Category-I (Upto 5 Lacs)	YES / NO

SELECTION CRITERIA

SI No.	Category for Estimated cost of the work	Minimum Solvency		Average Annual Financial Turn Over	Qualifying value of work completed during last 7 years
		Solvency	Net Worth		
A	B	C	D	E	F
1	Annual Maintenance Contract upto 5.00 Lakh	2 Lacs	0.50 Lacs	5 Lacs	Three Similar Works each costing not less than 2 Lacs Or Two Similar works each costing not less than 2.50 Lacs Or One Similar works each costing not less than 4 Lacs

VALIDITY OF APPROVED PANEL : 3 YEARS

The Enrolment Form can be downloaded from website www.licindia.com/tender. Corrigendum(s)/Amendment(s), if any, would appear only on the website and will not be published in any other media.

2. Minimum Eligibility Criteria : The minimum eligibility criteria for empanelment in various categories as per above table.

A. Work Experience:

1) Experience of having successfully completed similar works during the last 7 years ending previous month of last date of submission of Enrolment Forms :

For arriving at current cost of similar works, value of qualifying work executed shall be brought to current costing level by enhancing the actual value of work at a simple rate of 7% per annum calculated from the date of completion to the date of Bid-II (Qualification bid) opening.

Similar nature of work means

- (a) Periodical Maintenance of Window/Split Air conditioning units of various makes.**
- (b) Attending the Breakdown Call of Window/Split Air Conditioning units including replacement of guanine spare parts of various makes of air conditioning units**

The applicants/bidders need to submit completion certificate for all qualifying works, containing the details such as Date of Commencement & Completion, details of similar nature of works, Final Completion Cost duly certified by Authorized official in case of Govt / Semi Govt or Public Sector Undertaking.

In case, qualifying works are from Private Sector, the applicants/bidders to submit payment received details duly certified by Chartered Accountant. If called for documents such as copy of final bill or other relevant documents, to be submitted for verification.

B. Financial Strength:

1. Average Annual Financial Turn Over :

The Applicant should have Average Annual Financial Turn Over of not less as mentioned in Selection Criteria table above. (Scanned copy of certificate from Chartered Accountant to be submitted with his Seal/ signatures and registration number.)

Note: In case final audited account statements are not available for the last year, then provisional account statements can be submitted duly certified by Chartered Accountant.

2. Solvency/ Banker Certificate or Net worth Certificate (any one to be submitted):

Solvency/ Banker Certificate submitted to be at least **of the amount stated in the Selection Criteria Table** and should not be older than **One year old** from the last date of submission of Enrolment Form . Solvency/ Banker Certificate should have been issued by a Scheduled Commercial (ie., Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks). (Sample Form for Solvency Certificate – Annexure-G is attached)

or

Net worth Certificate of minimum of amount as stated in Selection Criteria Table above, issued / certified by Chartered Accountant (Sample Form for Net worth Certificate – Annexure-H is attached)

3. Disqualification:

Even if an applicant meets the Selection Criteria, he shall be subject to disqualification if he or anyone of the constituent partner/Director is found to have:

- i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements **and / or**
- ii) Records of poor performance during the last five years, as on the date of NIT, such as abandoning the work, rescission of the contract for reason which are attributable to non performance of the contractor, inordinate delays in completion, consistent history of litigation resulting in awards against the contractor or any of the constituents, or financial failure due to bankruptcy and so on and / or.
- iii) On account of currency of debarment by any Government Agency

4. Additional Eligibility Criteria

- i) There will not be unauthorized time overrun of the Qualified Work(s) executed by the bidder and submitted in the bid document beyond 25% of time period stipulated in the contract agreement and authorized extended time period duly approved by client. Extension granted without LD will be considered as an authorized extension. **The Proforma in which the Bidder should obtain the performance certificate for the executed works is enclosed.**
- ii) The Bidder should have GST registration of the State where the works contract is to execute. If presently, they do not have the GST registration of that State, the Bidder should submit the undertaking alongwith the Enrolment Form stating that after there Enrolment and subsequently on submission of Tender if they become successful Bidder and if the work is awarded to them, they will obtain the GST Registration in the State wherein the work is being awarded within 21 days from the date of issue of LOI, **failing which LIC of India may withdraw the letter of Acceptance and forfeit the Earnest Money deposit.**

iii) Joint Ventures applicants will not be considered for Enrolment.

- 5.) Only Bidders who have carried out similar nature of Works and fulfilling above criteria shall apply for Enrolment in the respective work/category..
- 6.) SUBMISSION OF ENROLMENT FORM(S) : Separate Enrolment Form shall be submitted for Fire Alarm System work and Fire Fighting work mentioning in the Category(ies) for which the contractor intended for enrolment.

The Enrolment Form(s) alongwith Enrolment Form fee of Rs. 590.00 and all documents duly self attested shall be submitted in sealed envelope at the office of Chief Engineer, Life

Insurance Corporation of India, Eastern Zonal Office, Engineering Department, 4 th floor, Hindustan Building, 4 C.R. Avenue, Kolkata on or before **08.05.2025 upto 14.30 Hrs.**

Note:

- (a) The Contractor will be considered for Empanelment only after satisfactory verification of the genuineness of the Bank Solvency/Net worth certificate and submitted documents as the proof of Credentials. In case the the proof of credentials submitted by the Contractor is not genuine the Contractor will not be considered for Enrolment for the period of 2 years and the information will be shared with Govt. of India, Banks and other financial institutions, their previous/present employers etc.
- (b) Any Contractor applied and fulfilling the selection criteria may not be considered for enlistment if unsatisfactory performance report/s is/are received for the completed projects from their previous employer/s. The credentials of works executed under Joint-Ventures system and applications from Joint Venture agencies shall not be accepted.
- (c) In case of qualifying works are from private sector the following documents shall be submitted to ascertain genuineness of the works
 - i. The applicants/bidders to submit payment received details duly certified by Chartered Accountant. If called for documents such as copy of final bill or other relevant documents to be submitted for verification
- (d) Certificate submitted from the previous employers in support of credential should clearly mention the postal address, telephone number and email ID of the concerned authority of the employer. Similarly Bank solvency certificate should Clearly mention postal address as bank, Email id and Contact number.
- (e) The Chief Engineer reserve the right to select/reject the contractor's Application for Enrolment at his sole discretion without assigning any reason whatsoever.

Date: 18.04.2025

CHIEF ENGINEER