

APPLICATION FOR EMPANELMENT OF FIRM/SUPPLIER/SERVICE PROVIDER

TECHNICAL BID

S.NO.	INFORMATION SOUGHT	INFORMATION PROVIDED
1.	Name of the Firm (In Block Letters)	
2.	Date of Establishment/Incorporation of the firm	
3.	Correspondence address, Telephone No. & mobile no./E-mail id	
4.	Address of Head Office (if Separate) and Telephone No.	
5.	Status of the Company/Firm Proprietary/Partnership/limited company/Public Limited Company	
6.	Names of the Partners/Directors	
7.	Name of Chief Executive with his Present addresses and Telephone Nos.	
8.	Name of Representative (s) with Designation who would be calling on us and attending to our jobs and Telephone Nos.	
9.	Name of bankers with addresses & Telephone Nos.	
10.	Is the firm registered under the Factories Act? If so, state	
	(a) Labour License No and validity under various section of Labour Laws.(Enclose photocopy)	
	(b) EPF registration No. if any (Enclose copy)	
	(c) ESI No. (Enclose copy)	
	(d) GST No.(Enclose copy)	

	(e) TAN No. (Enclose copy)		
	(f) PAN No. of Income Tax Department(Enclose self attested photocopy)		
	Whether holding certificate under shops & establishment act?(Duly Renewed copy should be enclosed)		
12.	State the latest Income Tax Assessed year and the amount of tax assessed (Self attested copies of last 3 financial years, IT Returns to be attached)	FY 2023-2024	
		FY 2022-2023	
		FY 2021-2022	
13.	Certificate issued by Chartered Accountant in respect of Annual Turnover for last three financial years	FY 2023-2024	
		FY 2022-2023	
		FY 2021-2022	
14.	Whether Black listed by any Govt. dept/Public sector com an		
	Are agreeable to make Deliveries to Corporation's office at Amritsar and Branches under Amritsar Division?		
16.	Are you agreeable to abide strictly by the Terms and Conditions of the Tenders and Contracts		
•17.	If your firm is empanelled with any office of LIC of India or any other PSU (Central) Please give name and Address,		
18.	Name, Addresses and Telephone Nos. of some of your most valued Clients Se arate list ma be attached		

19.	Are you registered with NSIC/Dir. Of Industries/ Distt. Ind. Centre as Micro, Small and Medium (MSME) Enterprise. (If yes, attach self attested copy of certificate	
20.	Whether your firm pertains to MICRO & SMALL ENTERPRIZES SEGMENT(MSE)? If yes, please attach the Registration Certificate there of and mention the Re istration No. here.	
21.	Mention any other specialties of your Establishment.	
22.	Websites details	

Note: Please type this form or fill it legibly in ink. If space provided is insufficient, Please type or write the replies on a separate sheet giving appropriate question number and attach it to the form.

_____ IIWE
request Life Insurance Corporation of India, Divisional Office, Amritsar to consider inclusion of my/our name in the list of their approved firms/suppliers. We agree to give full satisfaction to the Corporation in the event of their doing so.

Dated at _____ this _____ day of 2025.

Signature with seal

Name:

Designation:

Note: The Corporation reserves the right to cancel the name of the supplier/firm from its approved lists at its absolute discretion without assigning any reason.

IMPORTANT INSTRUCTIONS:

•1) Application for empanelment duly completed should be submitted at the Sales Deptt., Jeevan Prakash, 4-5, District Shopping Centre, Ranjit Avenue, Amritsar — 143001 in a closed envelope super scribed as "Application for empanelment of suppliers/vendors" along with the non-refundable application fee of Rs.118/- in the form of demand draft in favour of Life Insurance Corporation of India payable at Amritsar or can be deposited at our cash counter n cash during

cash working hours on or before 24.06.2025 by 5.00 P.M. The Corporation bears no responsibility for application received after due date and are liable to be rejected.

- 2) The firms/suppliers who are on our panel are required to apply for fresh empanelment , if interested.
- 3) Firms/ suppliers who have been black listed/removed by any office of the Corporation should not apply. If applied, their application witi not be considered.
- 4) Application incomplete in any respect will not be entertained and are liable to be rejected.
- 5) Mere submission of Application for empanelment does not confer any right of empanelment. Life Insurance Corporation of India reserves its right to reject, accept any or all applications or cancel the process of empanelment without assigning any reason thereof. Life Insurance Corporation of India shall neither be held liable nor obligatory on its part to inform the applicant the grounds of any such action. The Corporation reserves the right to raise the minimum eligibility criteria for empanelment depending on the response.

SR.DIVISIONAL MANAGER

DECLARATION

I. I I We have read the instructions appended to the Application form and I I We understand that if any false information is revealed at a later date, any contract made between ourselves and the Corporation, on the basis of the information given by me I us can be treated as invalid at the sole discretion of the Corporation and I I We will be solely responsible for the consequences.

2. I / We agree that the decision of the Corporation in selection of MANUFACTURERS/PRINTERS/VENDORS/ SERVICE PROVIDERS will be final and binding on me I us.

3. All the information furnished by me hereunder is correct to the best of my/our knowledge and belief.

4. I I We agree that I I We have no objection if inspection of my/our premises/
workshop, shop etc. is done by the officials of the Corporation.

SIGNATURE:

NAME & DESIGNATION:

SEAL OF THE FIRM 1 COMPANY:

PLACE:

DATE: