

## **Annexure – IV.**

### **ANNEXURES TO BE SUBMITTED BY THE FIRM / AGENCY UNDER TWO BID SYSTEM.**

Re :Tender for 40KV/20 KV/ and 3 (three) 10 KV in different locations as mentioned in the tender notice..

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### **TECHNICAL BID**

#### **TO BE FILLED IN THE PROFORMA**

<b>SI No</b>	<b>Description</b>	<b>Remarks</b>
1	Name of the Firms / Agency :	
2	Address & Phone No	
	Fax No.	
	E - Mail ID	
3	Name of the contact person.	
	Phone No.	
4	Name of the Proprietors / Partners	
5a)	PAN Card ( Enclose attested copy).	
6	Trade Licence Certificate ( Enclose copy).	
7	Sales Tax / VAT Registration and Clearance certificate ( Enclose attested copy).	
8	Professional Licence No ( Enclose copies).	
9	Service Tax Registration Certificate ( Enclose attested copy).	
10	List of clients with D.G.Set supplied on hire basis with date and location of installation during last three years	
11	List of contracts in hand	
12	Copies of work order ( Enclose attested copies).	
13	Income Tax return for the last three years ( Enclose attested copies).	

SI No	Description	Remarks
14	Average annual turn over of the firm / agency ( Enclose Certified copy) .	
	i) F.Y ----- to F.Y -----	
	ii) F.Y ----- to F.Y -----	
	iii) F.Y ----- to F.Y -----	
	iv) Average	
15	Performance certificate issued by clients during last three years ( Enclose attested copies).	

**Signature of vendor with seal.**

**Place :**

**Date :**

The following documents should be enclosed along with the Technical Bid:

- (a) Trade Licence Certificate .
- (b) Professional Licence No.
- ( c ) Service Tax Registration Certificate .
- (c) List of clients with D.G.Set supplied on hire basis with date and location of installation during last three years.
- (d) List of current contracts with capacity of D.G.Set.
- (e) Attested copies of work order.
- (f) Performance certificate issued by clients during last three years. (Atleast two certificates for three years)
- (g) Income Tax return for the last three years.
- (h) Certified copy of average annual turn over of the firm / agency.
- (i) Sales Tax / VAT Registration and Clearance certificate.
- (j) PAN Card.

**1)Annexure IV alongwith the documents mentioned above should be submitted in envelop 1**

**2)** Financial bid in Envelop II should be the quoted rate for running the D.G set on monthly hire basis shall be inclusive of cost of DG set installation, operation lubricant, maintenance, tools, security(including operator), etc. complete required for D G set operation taking point number 33 into consideration.

**3) EMD and Tender fee in envelop III.**

**4)All above three covers in envelope 4.**