

LIC OF INDIA, SOUTHERN ZONAL OFFICE
LIC BUILDING 10th FLOOR
ANNA SALAI, CHENNAI – 600 002.

Place: Chennai

Date: 20.06.2025

To

Sub: Quotation for supply of 20 litre capacity of packaged drinking water jars (with BIS specification) to LIC OF INDIA, southern Zonal Office, 153, Anna Salai, Chennai – 600 002.

LIC OF INDIA, SOUTHERN ZONAL OFFICE invites Quotations for supply of 20 litre capacity of sealed drinking water jars of reputed brands (Bisleri/Team/Aquafina/Kinley/Parry/Silver line/Diet aqua/Bailley) only to LIC OF INDIA, SOUTHERN ZONAL OFFICE, 153 ANNA SALAI, CHENNAI – 600002 as per terms and conditions enclosed in Annexure – I.

2. The bid should be submitted in sealed cover addressed to “THE SECRETARY, LIC OF INDIA, LIC BUILDING 10th FLOOR, 153 ANNA SALAI, CHENNAI – 600 002.

3. The cost of tender form Rs.500/- is non-refundable to be paid online to LIC OF INDIA–Zonal Office **ACCOUNT NO: 510101001138234** IFSC CODE: **UBIN0906751** BRANCH : CHENNAI ANNA SALAI **GSTN :33AAACL0582H1ZT** PAN: **AAACL0582H** . The tender form may be obtained from the office at address as mentioned above, i.e., 10th Floor, OS/Establishment Department, Zonal Office, LIC OF INDIA, 153 Anna Salai, Chennai – 600 002 or it be sent through mail on request (e-mail ID: sz_osestb@licindia.com)

4. The tender shall be submitted in two parts i.e., Annexure-I(Technical Bid) and Annexure-II(financial Bid). The mode of submission of tender will be:-

5. Cover-I: This cover forming Annexure-I of the tender should be super scribed with the words “Supply of 20 Litre capacity of packaged drinking water jars – Technical Bid”

Cover-II: This cover forming Annexure-II of the tender should be super scribed with the words “Supply of 20 Litre capacity of packaged drinking water jars – Financial Bid”

6. Any agency submitting the tender shall be deemed to have read and understood the terms and conditions, quoted accordingly.

7. LIC of India reserves the right to call for missing/additional requirements or otherwise from the applicant at the time of analysis of the tenders received in response to this notice.

8. Any conditional offer/tender shall not be considered.

9. Any modification in the tender after opening date shall not be considered.

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10. The Tenderers should read and understand all the terms and conditions of the Tender before applying, as the submission of the tender shall be deemed to signify the acceptance of the terms and conditions of this tender and Annexure forming a part and parcel of it and the successful tenderer shall sign and execute a contract subsequently which shall be inclusive of the terms and conditions as set forth in Technical details of this tender.
11. Satisfactory service certificates to be produced from any three existing major clients in Government/Reputed Offices with details of contact person, Telephone no., e-mail, etc.
12. The bid shall be signed by a person or person so authorized by the Bidder. In case, the Bidder is a Company, the Officer so authorized by the Company with it's seal duly affixed shall sign the Bid.
13. The envelope should be superscribed as "Tender for supply of 20 litre capacity packaged drinking water".
14. The last date for receipt of Quotations is 02.07.2025 by 5.00 p.m.
15. For any clarifications on the Tender, Assistant Secretary/Administrative Officer of the Department may be contacted on Telephone no.044-28616085/044-28616188 or in person.
16. The Competent Authority in the Office reserves the right to amend/withdraw/relax/modify any of the terms and conditions contained in the Tender documents in the public interest or reject any or all applications without giving any notice or assigning any reason thereof. The decision of the Competent Authority will be final and binding.

Yours faithfully

Assistant Secretary/OS(Estb)