



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

LIC

OS(Stationary)Dept., Divisional

Ground floor, 'Jeevan Prakash', Gadkari
Old Agra Road, Nashik-422002.

Tel:(0253)2225969&2225906 e-mai id: os.nashik@licindia.com

NOTICE FOR TENDER (ARC) FOR SUPPLY OF TABLE/OFFICE STATIONERY FROM 01.08.2025 TO 31.07.2026.
(Only for empanelled vendors of Nashik Division)

Sl.N

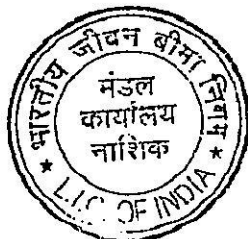
o. Activity

Details

1	Tender	NO. 02 Date-11.07.2025
2	EMD (Refundable)	Rs.6,000/- (Six thousand only) by way of Demand Draft on any scheduled Bank, payable at Nashik in favor of Life Insurance Corporation of India. If registered under MSME EMD not required.
3	Address for submission of bid (to be put in Tender Box)	The Manager (OS),Stationery Department, Ground floor, Life Insurance Corporation of India, Divisional Office, Jeevan Prakash, Gadkari Chowk, Nashik-422002.
4	Papers to be Submitted	Bidders to put the following documents in a sealed cover envelope super scribed as Technical Bid (MARKED AS ENVELOPE NO.1) (i) Photocopies of the documents mentioned in Tender document. (ii) Form of Terms and conditions of tender Annexure -A & Annexure D (iii) If registered under NSIC or MSME, please attach latest valid copy. (iv) Annexure - C on Stamp paper Rs.100/ (v) If register under MSEs owned by SC/ST Entrepreneurs, please mention. Bidders to put the following document in sealed cover envelope super scribed as Financial Bid (MARKED AS ENVELOPE NO.2) (i) Financial Bid -Annexure-B (On Letterhead of your Firm only)
5	Submission of Bids (Date and Time)	Bidders fulfilling the Eligibility Criteria of the Tender for TABLE/OFFICE STATIONERY should put together 2 separate sealed covers envelopes super scribed as Technical Bid (Envelope no.1) & Financial Bid (Envelope no.2) in a large sealed cover envelope super scribed as "Tender No. 02/2025-26 (ARC) for TABLE/OFFICE STATIONERY and to be submitted by 05.00 pm on 21.07.2025"
6	Technical bid opening (Date/Venue)	The sealed covers having Technical Bids (Envelope no.1) will be opened by the Tender Opening Committee on 22.07.2025 at 11.00 am in the presence of bidders or one of their representatives who wishes to attend. Venue address as mentioned above at Sr.No.3.
7	Financial Bid	The Financial Bid (Envelop no.2) will be opened on a later date which will be intimated separately to technically qualified bidders only.
8	Contact Details	Telephone No.0253-2225969/2225906 Email Id- os.nashik@licindia.com
9	Official Website (URL)	The Tender Document can be downloaded from our website http://www.licindia.in go to Tenders and click on the Link Tender (ARC) for Supply of TABLE/OFFICE STATIONERY,2025-26, Nashik Division

In case there is any change in the schedule or any corrections, the same will be displayed on our website.

LIC of India reserves the right to accept or reject any or all offers/quotations in full /part without assigning any reason whatsoever.



Sr. Divisional Manager

Terms & Conditions of Tender

Annexure 'A'

1. The rates should be quoted in attached Financial Bid (Annexure-B) (**On Letterhead of your Firm only**). Rates to be quoted shall be on F.O.R. basis i.e. including packaging expenses, loading, unloading expenses transportation etc. (But Excluding of GST).
2. The quoted rates will be valid up to the next tender or 12 months from the date of approval whichever is earlier and may be extended / renewed further upto one more year by mutual consent at the same rates and Terms & Conditions.
3. Order for supply may be placed in parts depending upon the requirements. The material will be delivered at the stores of OS Department, Ground Floor, Jeevan Prakash Building, Gadkari Chowk, Nashik – 422 002.
4. The Corporation reserves the right to cancel the contract / annual rate contract without assigning any reason at any time by giving 30 days notice in advance in case of simple termination contract / annual rate contract but in case of breach of the terms of the contract / annual rate contract may be terminated forthwith.
5. Brand and other specifications as mentioned in the tender form must be strictly adhered to. Quotation of any other brand / quality should not be sent.
6. This shall be an annual rate contract. The supplier is legally bound to meet our requirements.
7. No alteration in quality of items indented or the enhancement of rate of article shall be accepted by the Corporation during the period of contract / execution, unless previously ratified by the Corporation.
8. Overwriting / white inking of any word / figure in the Financial Bid, unless authenticated by the Bidders, are liable to be rejected at the option of LIC.
9. The quality, quantity and punctuality in rendering services are the essence of the contract and vendor undertakes to abide by them at all times.
10. TDS and other tax deduction if any will be as per rule.





LIC

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OS(Stationary)Dept., Divisional Office,


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11. Payments will be made through NEFT only after the complete and successful supply of order and on duly verification of quality of goods supplied with the quality / brand mentioned in tender. No advance or part payments will be made.
12. If at any point of time, the vendor is blacklisted from any of offices of corporation then this contract will be terminated forthwith.
13. No extra terms and conditions of the vendor will be accepted. If any vendor gives his own terms and conditions, his tender will be rejected without any information to him.
14. The rate quoted by you in the tender should remain valid for acceptance upto 60 days from the last date stipulated for the submission. The acceptance of tender will be communicated by separate letter.
15. All the pages of the tender document are to be signed by the authorised signatory of the firm as proof of acceptance. Any over writing or use of white ink is to be duly initialed by the tenderer. LIC of India reserves the right to reject the incomplete bids and bids lacking in details and without signatures.
16. If after the supply of materials, it is observed that the materials supplied are not in good condition or not according to the specification in quality / make / brand etc. the order shall be liable for rejection at the sole discretion of the competent authority. Defective material for not meeting the specifications should be replaced free of cost at our site.
17. Time limit for supply of items would be 1 month from the date of order or specified in order. Failure to supply within stipulated date will be liable to minimum deduction @ 0.1% of bill amount for each day of delay of delivery after the stipulated date. Delay cannot exceed over 45 days in any case. In case failure by the firm to deliver the goods within stipulated (excluding delay) period, the Corporation shall be at liberty to purchase the material from any other firm and the difference of cost of that material will be recovered from EMD of the vendor and also the firm / vendor may be blacklisted by LIC and may not be allowed to participate in any tender process in future for a period to be decided by LIC.
18. The Sr. Divisional Manager, LIC of India, Nashik reserves the right to reject or accept any bid, annul the bidding process and reject any or all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for his / her actions and decisions. The Sr. Divisional Manager, LIC of India, Nashik does not bind himself / herself to accept the lowest tender. All disputes in this concern shall lie under the jurisdiction of Nashik only.



19. The tender notice is also available at our official website: www.licindia.in/tenders – Tender for supply of Table/office stationery – 2025-26 – Nashik Division
20. Material should be supplied in original packing of manufacturer alongwith necessary warranty / guaranty certificate (as the case may be). Defective material not meeting the specifications should be replaced free of cost at our site.
21. This shall be the rate contract with an option to increase or decrease the quantity of articles within the range of +/- 25%. However Corporation reserve the right not to give complete order as specified in the tender.
22. In terms of provisions of Section 33 (3) of The Insurance Laws (Amendment) Act, 2015, Insurance Regulatory and Development Authority of India (IRDAI), is authorized to verify all such Books of Accounts, Register, Other Documents and the data base in the custody of the contractor in respect of service outsourced by the LIC of India. It shall be the duty of the contractor to provide such documents / statements / information as may be required by IRDAI within such time as may be specified by IRDAI.
23. Successful bidder will have to enter in to duly notarized agreement with us on a non- judicial stamp paper of Rs.500/-


Sr. Divisional Manager

We agree with Terms & Conditions of the Tender

Signature and Seal of Firm



Date: _____

Place: _____

Annexure-B

FINANCIAL BID (On Letterhead of your Firm only)

Quotation for Tender (ARC) No.02/2025-26 for table/office stationery for 2025-26.Rates will be valid for 01year (from 01.08.2025 to 31.07.2026)

We invite quotations for the following items in a sealed envelope addressed to Manager (OS), LIC of India, Divisional Office, Jeevan Prakash, Gadkari Chowk,Nashik-422002 in such a way that same may reach us on or before 21.05.2025 up to 05.00 pm.

(Rate in Rupees Per Article excluding (GST))

Sr.No.	Item Name	Approx. Quantity	RATE PER	RATE RS.
1	Computer sticker 1 X 24 (200 sheets)	110 BOX	BOX	
2	Brown paper 60 GSM 29" X 44"	500 SHEETS	SHEET	
3	Cello Fine grip	3000 PCS	PC	
4	Flair Digital Pen	3000 PCS	PC	
5	A/4 Report File	700 PCS	PC	
6	Ruled papers	50 dozen	dozen	
7	Letter Pad Sundaram 10 Pages 1/8 Size (Front cover printing)	6000 PCS	PC	
8	Big stapler (24 X 6)	12 PCS	PC	
9	Quire Long Book (1 Quire)	72 PCS	PC	
10	Quire Long Book (2 Quire)	96 PCS	PC	
11	Quire Long Book (3 Quire)	96 PCS	PC	
12	Quire Long Book (4 Quire)	48 PCS	PC	
13	Pencil Sharpener Natraj	60 PCS	PC	
14	Camlin Exam Plastic Scale 30cm.	20 PCS	PC	
15	Pencil HB Natraj 1 X 10	16 PKTS	PKT	
16	Cello Tape Superior Quality 1/2"	72 PCS	PC	
17	Cello Tape Superior Quality 2"	300 PCS	PC	
18	Brown cello Tape Superior Quality 2"	200 PCS	PC	
19	Sketch Pen Superior Quality	300 PCS	PC	
20	White Board Marker Pen (Camlin)	30 PCS	PC	
21	Super Chisel Marker Pen (Luxor)	50 PCS	PC	
22	Permanent Marker Pen (Camlin)	60 PCS	PC	
23	White Board Duster	10 PCS	PC	
24	Quality Box File with Kangaroo Clip (With L.I.C. Name)	500 PCS	PC	
25	Small Box File (Hook)	100 PCS	PC	
26	Office Flat File 540 GSM (With L.I.C. Name)	2500 PCS	PC	
27	Office flat file with spring 540 GSM (With L.I.C. Name)	1000 PCS	PC	
28	Two Flap Folder	300 PCS	PC	
29	Nylon Rubber Band (pack of 100 gms)	200 PKTS	PKT	
30	Stapler pin Kangaroo No 10 (1 X 20) Box of 20 pkts	20 BOXES	BOX	
31	Stapler pin Kangaroo (24/6)	10 BOXES	BOX	
32	Stapler Kangaroo No 10	50 PCS	PC	
33	Stamp pad Medium size (camlin)	30 PCS	PC	
34	Stamp pad Big size (camlin) 51.7X9.6	10 PCS	PC	

35	Stamp pad Ink 100ML (camlin)	20BOTTLES	BOTTLE
36	Punching Machine Kangaroo DP280	30 PCS	PC
37	Punching Machine Kangaroo DP800	2 PC	PC
38	Gum Bottle Camlin 700 ML	6 BOTTLE	BOTTLE
39	Eraser Apsara Non-Dust (1X20) 1 Box of 20 Erasers	20 BOXES	BOX
40	Hi-Lighter Camline (1X5) 1 Pkt of 5 Colors	35 PKTS	PKT
41	Paper Pin Vikram 400 Gms	20 BOXES	BOX
44	U Clip Box Vikram (1X10) (35MM) Small Box	50 BOXES	BOX
43	File Folder No-203 Keny Brand	750 PCS	PC
44	L Type Folder	6000 PCS	PC
45	Side Stripe Folder	750 PCS	PC
46	A/4 Transparant File Folder	500 PCS	PC
47	Gluestick (Camlin)	125 PCS	PC
48	Pencil Cell AA (1015- AA Eveready)	300 PCS	PC
49	Pencil Cell AAA (Eveready)	500 PCS	PC
50	CD / OHP Marker Camlin	50 PCS	PC
51	Plastic Dustbin with lid	50 PCS	PC
52	Post It Plain (Stick Note)	24 PCS	PC
53	Post It colour (Stick Note)	200 PCS	PC
54	Spiral Note Book No-10	400 PCS	PC
55	Spiral Note Book No-8	200 PCS	PC
56	J.K.Easy Copier Paper-70 GSM Size-A/4 (REAM)	1000 REAM	REAM
57	J.K. Easy Copier Paper 70 GSM Size F/S Legal (Ream)	20 REAM	REAM
58	J.K.Easy Copier Paper-70 GSM Size-A/3 (REAM)	20 REAM	REAM
59	Correction Pen (Camlin Whitener Pen)	50 PCS	PC
60	Water Sponge (Omega Damper)	300 PCS	PC
61	Scissors small	12 PCS	PC
62	Cutter blade	12 PCS	PC
63	Big cutter	12 PCS	PC
64	Paint marker (Camlin)	20 PCS	PC
65	Rubber Band small nylon (pack of 500gms)	06 PKTS	PKTS
66	Pin-O-Clip Folder (Omega)	20 PCS	PC
67	Four Flap Folder	60 PCS	PC
68	SS Prime Pens	4000 PCS	PC
69	Push Pin	50 BOXES	BOX

NOTE – Net rate is inclusive of transportation charges and other expenses but exclusive of GST. L1 will be decided on the basis of Net rate i.e. excluding GST.

Date :

Signature of vendor with official seal.



(This undertaking duly notarized has to be executed on a stamp paper of Rs. 100)

Undertaking

ANNEXTURE:- C

We hereby confirm that we have not been blacklisted by LIFE INSURANCE OF INDIA or any PSU/BFSI organization/Government/Semi-Govt/Quasi Govt Department in INDIA as on date of submission of bid in response to the above tender.

Dated at _____ this _____ day of _____ 2025

Authorized signatory

Signature

Name :-

Designation: _

Name & address of the company

Seal of bidder firm/company



ANNEXURE-D

Application Form- Technical Bid/2025-26

S.No.	Information Sought	Information Provided
1	Name of the Firm (in Block letters)	
2	Date of Establishment/Incorporation	
3	Registration No. for registration under Shop Act (Please attach photocopy of Certificate)	
4	Status Proprietary/ Partnership/ Private Ltd. Company/ Public Ltd. Company	
5	Name of the Partners/ Directors	
6	Name of Chief Executive with his present address and telephone Nos.	
7	Name of Representative(s) with Designation who would be calling on us and attending to our jobs and his Contact Number.	
8	Name of Bankers with address & telephone nos., IFS code & A/c no.	
9	PAN No. of the Firm (Please enclose photocopy)	
10	Details if registered with any other Govt. Authority for undertaking the profession.	
11	State the latest Income Tax assessed year and amount of tax assessed (copies of last 03 years IT Return, Balance Sheets & Revenue A/C to be enclosed.	
12	Turnover for the last three financial years	2024-25 2023-24 2022-23



by (10)

13	Whether the firm is GST compliant. Please mention the GST Registration No. (Please enclose photocopy of Certificate)	
14	Mention any other specialties of your Establishment	

(Note: Please type this form or fill it legible ink. If space provided is insufficient, please type or write the replies on a separate sheet giving appropriate question number duly authenticating the same with seal and signature and attach it to the form)

I/We..... request, Life Insurance Corporation of India, Divisional Office

Nashik to consider our bid. We agree to abide by all the ELIGIBILITY CRITERIA AND OTHER TERMS AND CONDITIONS AND DUTIES of Supplier of Table stationary Items and assure to render the services to the fullest satisfaction of the Corporation.

We further give our consent and undertake that our firm is competent and capable of supplying of table stationary items to LIC of India, Divisional Office, Gadkari Chowk, Nashik-422002.

Dated atthis.....day
of.....2025

Signature with seal of Firm/Company

Name:

Designation:

Note: The Corporation reserves the right to accept or cancel tender/ Bids of any of the Agencies at their absolute discretion without assigning any reason thereof. Applications received with incomplete information or alteration not authenticated with proper seal and signature will not be considered.



Handwritten signature and initials.

PRE CONTRACT INTEGRITY PACT

(TO be signed & submitted)

ANNEXURE "F"

General:

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on..... day of the month of2025. , between, on one hand, the Life Insurance Corporation of India (hereinafter referred to as "LIC") a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (XXXI of 1956) and having its corporate office at "Yogakshema" Jeevan Bima Marg Mumbai 400021. (here in after called the "BUYER" which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part. And M/srepresented by Shri..... .(Hereinafter called the "BIDDER /SELLER/SERVICE PROVIDER" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second part.

WHEREAS the BUYER proposes to procure **TABLE / OFFICE STATIONARY & Xerox Papers** (Name of the Stores/ Equipment/Item/Service) and the BIDDER/Seller/Service Provider is willing to offer/has offered the stores/services and

WHEREAS the BIDDER/Seller/Service Provider is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said stores/ equipment/ item/service at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERS/Sellers/Service Providers to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-



1. Commitments of the BUYER

- 1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the
- 1.2 contract, will demand, take a promise for or accept, directly or through intermediaries, any
- 1.3 bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting on implementation process related to the contract.
- 1.4 The BUYER will, during the pre-contract stage/evaluation stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
- 1.5 All the officials of the BUYER will report to the "**Chief Vigilance Officer**" of the Buyer any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

Commitments of BIDDERS

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

- 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.



- 3.2** The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for showing or forbearing to show favour or disfavor to any person in relation to the contract of any other contract with the Government.
- 3.3** Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in India, and Indian BIDDERS shall disclose their foreign BUYERS or associates.
- 3.4** BIDDERS shall disclose the payments to be made by them to their agents/brokers or any other intermediary, in connection with this bid/contract.
- 3.5** The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/ integrator/authorized agent of the stores/equipment/items and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 3.6** The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries, including officials of the BUYER or their family members, if any, in connection with the contract and the details of services agreed upon for such payments.
- 3.7** The Bidder will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- 3.8** The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9** The BIDDER/Contractor will not commit any offence under the relevant India Penal Code (IPC) /Prevention of corruption (PC) act. Further, the bidder will not use improperly, for purposes of competition or personal gain, pass on to others, any information provided by the



3.10 BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

3.11 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

3.12 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

3.13 If the Bidder or any of the key personnel of the bidder, actively involved in the project is a relative of any of the actively involved personnel of the Buyer, the same should be disclosed.

The term 'relative' for this purpose would be as defined in section 2(77) of the Companies Act, 2013.

3.14 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.

3.15 The Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

4. Previous Transgression

4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER's exclusion from the tender process.

4.2 The BIDDER agrees that if it makes an incorrect statement on this subject, or committed a transgression through a violation of any of the clauses of the commitments of bidder, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Sanctions for Violations:

5.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-

(i) To immediately call off the pre contract negotiations without assigning any reason or giving any; compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.



- (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
- (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- (iv) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
- (v) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/recession and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- (vi) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which may be further extended at the discretion of the BUYER.
- (vii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
- (viii) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

5.2 The BUYER will be entitled to take all or any of the actions mentioned at para 5.1(i) to (viii) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

5.3 The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes this Pact.

6. Independent Monitors:

6.1 The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.

Name, address, email of the Monitor(s):

WJ

(W)

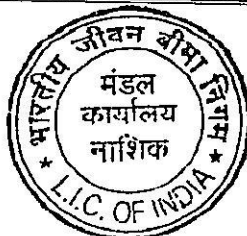


- * 1) Shri Arun Chandra Varma, IPS (Retd,) Platinum complex, Sector – 119, Noida (Uttarpradesh), Pin – 201303, email address – acverma1@gmail.com
2) Shri Jose T. Mathew, IFS (Retd), H No 37/930, Ebrahim Pillai Lane, Ernakulam, Kerala, email address – itmat507@mail.com

- 6.2** The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 6.3** The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder as confidential.
- 6.4** Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.
- 6.5** As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the **Executive Director (E&OS), LIC**.
- 6.6** The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, LIC and recues himself / herself from that case.
- 6.7** The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 6.8** The Monitor will submit a written report to the **Chairperson, LIC** within 8 to 10 weeks from the date of reference or intimation to him by the BUYER /BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.
- 6.9** If the Monitor has reported to the Chairman, LIC, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the Chairman LIC has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

7. Facilitation of Investigation:

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books



of Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help of the purpose of such examination/inspection.

8. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

9. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.

If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

Changes and supplements as well as termination notices need to be made in writing.

10. Validity:

10.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 12 months after the last payment under the contract. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

10.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

11. The parties hereby sign this Integrity Pact at.....on.....

BUYER

Name of the Officer: **Sri Sajnay Badhan**
Designation **Manager (OS/DM)**
Deptt./ **OS Department**

BIDDER

CEO:
Name-
Address-

Witness

1.....
2.....

1.....
2.....

(Note: Bidder/Seller/Service Provider
Stores/equipment/Item/service
Bidding process/ bid evaluation/process of availing services

Appropriate word may be used where ever applicable without altering the purpose /desired intention of the clause.)

