



LIFE INSURANCE CORPORATION OF INDIA

"JEEVAN PRAKASH" DIVISIONAL OFFICE, Buddh Vihar Commercial Centre,
Tara Mandal Road, Gorakhpur-273017 . E-mail: sales.gorakhpur@licindia.com

Annexure-II

Application Form for Empanelment of vendors/Agency/Firms for Various Publicity Related Works (Neon/Glow/LED SgnBoards/Repairingetc,Banner/Flex/Mounting/Framing/Backdrop/Vinyl/ Standy/ Canopies /Sun Board/Welcome Board/ Gate etc,Printing of Hanbills/Leaflets/Pamphlets etc, Mobile/LED Display Van Publicity, Wall/Digital Wall Painting , Designing & Fabrication of stall in event/fairs and event Management etc, Electronic LED Display Fixed)

Category No. (Refer Part -2) and Nature of work	
DD/MR no./Date	

PART-1 General Information (To be Filled Clearly in Capital Letter)

1.	Name of the Firm (In Block Letters)						
2.	Date of Establishment / Incorporation						
3.	PAN Number (Enclose Copy to be enclosed)						
4.	VAT Number (Enclose Copy to be enclosed)						
5.	GST Registration Number (Enclose Copy to be enclosed)						
6.	MSME Registration Number (Enclose Copy to be enclosed)						
7.	Address of Head Office (If Separate) and Telephone No/ MOBILE NO.						
8.	Correspondence Address & Telephone No./ MOBILE NO.						
9.	Status: Proprietary/ Partnership / Private Limited Co. / Pub. Ltd. Co. / Firm						
10.	Name of Proprietor/Partners/Directors with mobile number and e.mail id.						
11.	Name of Chief Executive with his present address and Mobile no. with ID proof.						
12.	Name of Representative(s) who would be calling on us and attending to our jobs with mobile no.						
13.	Name of Bankers with address & Tel No						
14.	Bank Account Details (Attach copy of cancelled cheque / Xerox of Passbook)						
15.	Is the firm registered under the factory / Company Act? If so, state (i) License No. (ii) Date of last renewal of license (Encl. Copy) (iii) ESIS No, if any (iv) EPF Registration No, if any						
16.	Details of work executed during the last 3 years: (Enclose Xerox copies of TDS certificate)						
Sl.No.	Type of work	Work executed for (Name of the Institution)	Nature of work (In brief)	Location	Value Rs.	Duration of work with date commence completion	If work left incomplete or Terminated (Give Reasons)



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17.	Turnover in last 3 years (Submit Xerox Copy of Balance Sheet) all three years						
Sl. No.	Year	Turnover (Rs.In Lacs)	Income Tax Paid	Service Tax Paid	Stock available as on 31 st March (If Applicable)		
18	Whether black listed by any Govt. Dept. / Pub. Sector Company						
19	Are you agreed to make deliveries to Corporation's office at Gorakhpur and its branches under its jurisdiction.						
20	Are you strictly abide by the term and condition of the tender and contracts (Copies enclosed)						
21	Is your firm empanelled with any offices of LIC of India or any other PSU (Central), please provide name and address of concerned Office. With certificate.						

DECLARATION

1. I/We have read the instructions appended to the Performa and I/we understand that if any false information is detected at a later date, any future contract made between us and LIC on the basis of information given by me/us can be treated as invalid by LIC. I/we will be solely responsible for the consequences.
2. I/we agree that the decision of LIC in selection of contractors will be final and binding to me/us.
3. All the information furnished by me hereunder is correct in the best of my knowledge and belief.
4. I/we agree that I/we have no objection if enquiries are made about the work listed by me/us in accompanying sheet.
5. I/we agree that I/we have not applied in the name of sister concern for subject empanelment process.
6. I/We have enclosed the Details List of Enclosures i.e. copies of the required documents.
7. E. mail id of firm -----
8. Mobile no.-----

Place:

Date:

SIGNATURE.....

NAME & DESIGNATION.....

SEAL OF ORGANISATION



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PART-2(Category)

Application for Empanelment are invited from **vendors/Agency/Firms for Various Publicity**

Related Works. Publicity Related Works categorized as follows-

<u>Cat.</u>	<u>Nature of Work</u>	<u>Please Tick concerned category of Empanelment</u>
1	Glow Sign Board / LED Sign Board / Neon Sign Board/Wall Wrapping / Repairing etc	
2	Banner / Flex / Mounting / Framing / Backdrop / Vinyl / Standees / Canopies / Sun board/ Welcome Board / Gate etc	
3	Printing of Handbills / Leaflets / Pamphlets / Broachers / Folders / Souvenirs / Bunting / Dangler etc.	
4	Mobile Van Publicity / LED display Vans	
5	Wall Painting / Digital Wall Painting	
6	Designing and fabrication of stalls a events/fairs and Event Management etc.	
7	Electronic LED display(Fixed)	

(Signature and Seal of proprietors)