

**Life Insurance Corporation of India.**  
**Kolkata Suburban Divisional Office.**Detail address: OS Deptt, Jeevan Prabha, 1<sup>st</sup> Floor,DD-5, Sec-1, Salt Lake City Kol-700 064.

Life Insurance Corporation of India intends to hire premises which are ready to occupy condition from Individuals/ Firms only under **‘Two Bid system’** as per details given below:

Carpet area required	Location	Remarks
6000 sq.ft.( +/- 5% variation on areas is acceptable)	<b>Lake Town Branch Office.</b> <b>Kolkata, West Bengal</b> <b>PIN-700089</b>	First/Second floor for LIC <b>LAKE TOWN Branch Office</b> plus the place for Generator and Parking facility in ground floor at such premises. The preferred location shall be within a radius of 3 km approximately from the Railway/ Bus station. Should be located preferably in the main market area at the prime location of the township having availability of all public amenities like Banks, Post Offices, Railway Station/ Bus Stops etc. should be ready to occupation condition and suitable for use as office premises.
Status of Premises	Free Hold/ Lease Hold with clear marketable title	
Usage of the Property	Commercial or Residential or Multi–Use Plots. (Score out whatever not required)	

The prospective bidders meeting the above requirements are requested to collect the tender documents on payment of Rs.250/- (Rupees two hundred and fifty only) from the office at the above address. The tender documents will be issued from **05.08.2025 to 18.08.2025. between 11.00 am. and 3.00 pm. on week days** (excluding holidays and Saturdays/ Sundays). The last date for submission of filled in offers is **19.08.2025 upto 12.30 pm. The ‘Technical Bids’ will be opened on 20/08/2025 at 2:00 pm. in the presence of bidders or their authorized representatives.** For complete details and bid documents please log on to **www.licindia.in** and go to **tenders** and click on the link **‘Tender-Advertisement for Requirement of office premises in/ at Lake Town on lease-basis’.** **LIC of India reserves the right to accept or reject any or all offers in full/ part without assigning any reasons whatsoever.**

Sr. Divisional Manager