**ITEM DESCRIPTION FOR RATE CONTRACT**

**TABLE - A LETTER HEADS & VISITING CARD**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S.NO.** | **ITEM** | **SIZE** | **PAPER & GSM** | **BINDING** | **PRINTING TYPE** | **Offered Rate**  **(without GST)** |
| 1 | LETTER HEAD | 210x297 mm (1/4) | J K BOND 58 GSM | PAD WITH GLUED BINDING (50 Leaf) | OFFSET/SCREEN BILINGUAL 3 COLOURS PRINTING | PER PAD |
| 2 | LETTER HEAD | 195x227 mm (1/6) | J K BOND 58 GSM | PAD WITH GLUED BINDING (50 Leaf) | OFFSET/SCREEN BILINGUAL 3 COLOURS PRINTING | PER PAD |
| 3 | SDM MESSAGE LETTER HEAD | 210x297 mm (1/4) | EX-BOND 100 GSM | PAD WITH GLUED BINDING (50 Leaf) | OFFSET/SCREEN BILINGUAL 3 COLOURS PRINTING | PER PAD |
| 4 | SDM MESSAGE LETTER HEAD | 195x227 mm (1/6) | EX-BOND 100 GSM | PAD WITH GLUED BINDING (50 Leaf) | OFFSET/SCREEN BILINGUAL 3 COLOURS PRINTING | PER PAD |
| 5 | ENVELOPS | 9”x4” | WHITE MAPLITHO  80 GSM | - | OFFSET/SCREEN BILINGUAL 3 COLOURS PRINTING | PER 100 |
| 6 | VISITING CARDS | 9.2 x5.4 cm | SINAR ART CARD AMERICAN SIZE 300 GSM | - | OFFSET/SCREEN BILINGUAL 3 COLOURS PRINTING | PER 100 |

Signature with Seal of Firm

**TABLE-B VARIOUS PRINTED FORMS / PADS**

**For items at S. No 1 to 47 paper must be of JK/CENTURY/ORIENT OR “A” GRADE mill**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.NO.** | **SIZE** | **GSM / Paper** | **PRINTING** | **PAD/FORMS** | **Offered Rate (Without GST)** |
| 1 | 18x22/4 x12 | 70 / White Maplitho | BOTH SIDE | FORM (24 page) | Per form |
| 2 | 18x22/4 x10 | 70 / White Maplitho | BOTH SIDE | FORM (20 page) | Per form |
| 3 | 18x22/4 x8 | 70 / White Maplitho | BOTH SIDE | FORM (16 page) | Per form |
| 4 | 18x22/4 x6 | 70 / White Maplitho | BOTH SIDE | FORM (12 page) | Per form |
| 5 | 18x22/4 x5 | 70 / White Maplitho | BOTH SIDE | FORM (10 page) | Per form |
| 6 | 18x22/4 x4 | 70 / White Maplitho | BOTH SIDE | FORM (08 page) | Per form |
| 7 | 18x22/4 x3 | 70 / White Maplitho | BOTH SIDE | FORM (06 page) | Per form |
| 8 | 18x22/2 | 60 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 9 | 18x22/2 | 60 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 10 | 18x22/2 | 70 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 11 | 18x22/2 | 70 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 12 | 18x22/4 | 60 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 13 | 18x22/4 | 60 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 14 | 18x22/4 | 70 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 15 | 18x22/4 | 70 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 16 | 18x22/6 | 60 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 17 | 18x22/6 | 60 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 18 | 18x22/6 | 70 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 19 | 18x22/6 | 70 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 20 | 18x22/8 | 60 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 21 | 18x22/8 | 60 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 22 | 18x22/8 | 70 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 23 | 18x22/8 | 70 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 24 | 17x27/2 | 60 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 25 | 17x27/2 | 60 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 26 | 17x27/2 | 70 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 27 | 17x27/2 | 70 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 28 | 17x27/4 | 60 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 29 | 17x27/4 | 60 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 30 | 17x27/4 | 70 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 31 | 17x27/4 | 70 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 32 | 17x27/6 | 60 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 33 | 17x27/6 | 60 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 34 | 17x27/6 | 70 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 35 | 17x27/6 | 70 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 36 | 17x27/8 | 60 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 37 | 17x27/8 | 60 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 38 | 17x27/8 | 70 / White Maplitho | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 39 | 17x27/8 | 70 / White Maplitho | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 40 | 17x27/2 | 70 / MB Ledger | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 41 | 17x27/2 | 70 / MB Ledger | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 42 | 17x27/4 | 70 / MB Ledger | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 43 | 17x27/4 | 70 / MB Ledger | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 44 | 20x30/2 | 70 / MB Ledger | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 45 | 20x30/2 | 70 / MB Ledger | BOTH SIDE | PAD (50 LEAF) | Per pad |
| 46 | 20x30/4 | 70 / MB Ledger | SINGLE SIDE | PAD (50 LEAF) | Per pad |
| 47 | 20x30/4 | 70 / MB Ledger | BOTH SIDE | PAD (50 LEAF) | Per pad |

Signature with Seal of Firm

**TABLE-C REGISTER ( MB LEDGER )**

**For items at S. No 1 to 24 paper must be of JK/CENTURY/ORIENT OR “A” GRADE mill**

**Vendor has to provide printed Front cover page as per LIC requirement**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S.NO.** | **SIZE** | **GSM** | **PAPER** | **PRINTING** | **LEAF** | **Offered Rate (Without GST)** |
| 1 | 20x30/2 | 70 | MB LEDGER | SINGLE SIDE | 25 | Per register |
| 2 | 20x30/2 | 70 | MB LEDGER | BOTH SIDE | 25 | Per register |
| 3 | 20x30/2 | 70 | MB LEDGER | SINGLE SIDE | 50 | Per register |
| 4 | 20x30/2 | 70 | MB LEDGER | BOTH SIDE | 50 | Per register |
| 5 | 20x30/2 | 70 | MB LEDGER | SINGLE SIDE | 100 | Per register |
| 6 | 20x30/2 | 70 | MB LEDGER | BOTH SIDE | 100 | Per register |
| 7 | 20x30/4 | 70 | MB LEDGER | SINGLE SIDE | 25 | Per register |
| 8 | 20x30/4 | 70 | MB LEDGER | BOTH SIDE | 25 | Per register |
| 9 | 20x30/4 | 70 | MB LEDGER | SINGLE SIDE | 50 | Per register |
| 10 | 20x30/4 | 70 | MB LEDGER | BOTH SIDE | 50 | Per register |
| 11 | 20x30/4 | 70 | MB LEDGER | SINGLE SIDE | 100 | Per register |
| 12 | 20x30/4 | 70 | MB LEDGER | BOTH SIDE | 100 | Per register |
| 13 | 17x27/2 | 70 | MB LEDGER | SINGLE SIDE | 25 | Per register |
| 14 | 17x27/2 | 70 | MB LEDGER | BOTH SIDE | 25 | Per register |
| 15 | 17x27/2 | 70 | MB LEDGER | SINGLE SIDE | 50 | Per register |
| 16 | 17x27/2 | 70 | MB LEDGER | BOTH SIDE | 50 | Per register |
| 17 | 17x27/2 | 70 | MB LEDGER | SINGLE SIDE | 100 | Per register |
| 18 | 17x27/2 | 70 | MB LEDGER | BOTH SIDE | 100 | Per register |
| 19 | 17x27/4 | 70 | MB LEDGER | SINGLE SIDE | 25 | Per register |
| 20 | 17x27/4 | 70 | MB LEDGER | BOTH SIDE | 25 | Per register |
| 21 | 17x27/4 | 70 | MB LEDGER | SINGLE SIDE | 50 | Per register |
| 22 | 17x27/4 | 70 | MB LEDGER | BOTH SIDE | 50 | Per register |
| 23 | 17x27/4 | 70 | MB LEDGER | SINGLE SIDE | 100 | Per register |
| 24 | 17x27/4 | 70 | MB LEDGER | BOTH SIDE | 100 | Per register |

Signature with Seal of Firm

**TABLE-D REGISTER with WHITE MAPLITHO PAPER**

**For items at S. No 1 to 24 paper must be of JK/CENTURY/ORIENT OR “A” GRADE mill**

**Vendor has to provide printed Front cover page as per LIC requirement**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S NO** | **SIZE** | **GSM** | **PAPER** | **PRINTING** | **LEAF** | **Offered Rate (Without GST)** |
| 1 | 20x30/2 | 60 | WHITE MAPLITHO | SINGLE SIDE | 25 | Per register |
| 2 | 20x30/2 | 60 | WHITE MAPLITHO | BOTH SIDE | 25 | Per register |
| 3 | 20x30/2 | 60 | WHITE MAPLITHO | SINGLE SIDE | 50 | Per register |
| 4 | 20x30/2 | 60 | WHITE MAPLITHO | BOTH SIDE | 50 | Per register |
| 5 | 20x30/2 | 60 | WHITE MAPLITHO | SINGLE SIDE | 100 | Per register |
| 6 | 20x30/2 | 60 | WHITE MAPLITHO | BOTH SIDE | 100 | Per register |
| 7 | 20x30/4 | 60 | WHITE MAPLITHO | SINGLE SIDE | 25 | Per register |
| 8 | 20x30/4 | 60 | WHITE MAPLITHO | BOTH SIDE | 25 | Per register |
| 9 | 20x30/4 | 60 | WHITE MAPLITHO | SINGLE SIDE | 50 | Per register |
| 10 | 20x30/4 | 60 | WHITE MAPLITHO | BOTH SIDE | 50 | Per register |
| 11 | 20x30/4 | 60 | WHITE MAPLITHO | SINGLE SIDE | 100 | Per register |
| 12 | 20x30/4 | 60 | WHITE MAPLITHO | BOTH SIDE | 100 | Per register |
| 13 | 17x27/2 | 60 | WHITE MAPLITHO | SINGLE SIDE | 25 | Per register |
| 14 | 17x27/2 | 60 | WHITE MAPLITHO | BOTH SIDE | 25 | Per register |
| 15 | 17x27/2 | 60 | WHITE MAPLITHO | SINGLE SIDE | 50 | Per register |
| 16 | 17x27/2 | 60 | WHITE MAPLITHO | BOTH SIDE | 50 | Per register |
| 17 | 17x27/2 | 60 | WHITE MAPLITHO | SINGLE SIDE | 100 | Per register |
| 18 | 17x27/2 | 60 | WHITE MAPLITHO | BOTH SIDE | 100 | Per register |
| 19 | 17x27/4 | 60 | WHITE MAPLITHO | SINGLE SIDE | 25 | Per register |
| 20 | 17x27/4 | 60 | WHITE MAPLITHO | BOTH SIDE | 25 | Per register |
| 21 | 17x27/4 | 60 | WHITE MAPLITHO | SINGLE SIDE | 50 | Per register |
| 22 | 17x27/4 | 60 | WHITE MAPLITHO | BOTH SIDE | 50 | Per register |
| 23 | 17x27/4 | 60 | WHITE MAPLITHO | SINGLE SIDE | 100 | Per register |
| 24 | 17x27/4 | 60 | WHITE MAPLITHO | BOTH SIDE | 100 | Per register |

Signature with Seal of Firm

**TABLE-E MISC.**

**For items at S. No 1 to 8 paper must be of JK/CENTURY/ORIENT OR “A” GRADE mill**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.NO.** | **SIZE** | **GSM** | **LEAF** | **DESCRIPTION** | **Offered Rate (Without GST)** |
| 1 | 18x22/4 (MEDICAL REPORT) | 70 | 55 | Front cover thick paper & back gatta with sheet no & book no. | PER PAD |
| 2 | 17x27/4 (MEDICAL DIARY) | 60 | 50 | Diary with 10 kg card sheet cover (with printing )with page no.,book no. & one coloured requisition slip | PER DIARY |
| 3 | 18x22/6 ( CDA Book ) | 60 | 150 | Triplicate book with perforation ,Sr.no. & gatta binding | PER BOOK |
| 4 | 8”x 3.66” (NACH MANDATE  FORM SET) | 80 | 10 | Leaf with perforation,cover on 8 kg card sheet,both side printing,binding, taping | PER SET |
| 5 | 16x26/4 (REGISTER 1QR) | 60 | 30 (60 pages) | Ruled paper with front & back gatta cover with printing (LIC LOGO & NAME) | PER REGISTER |
| 6 | 16x26/4 (REGISTER 1QR) | 60 | 60 (120 pages) | Ruled paper with front & back gatta cover with printing (LIC LOGO & NAME) | PER REGISTER |
| 7 | 16x26/4 (REGISTER) | 60 | 200 ( 400 pages) | Ruled paper with front & back gatta cover with printing (LIC LOGO & NAME) | PER REGISTER |

Signature with Seal of Firm

**TABLE-F PAMPHLET**

**For items at S. No 1 to 14 paper must be of JK/CENTURY/ORIENT OR “A” GRADE mill**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.N** | **PARTICULAR** | **PRINTING TYPE** | **Offered Rate (PAPER +COMPOSING+PRINTING) WITHOUT GST** | | |
| **UPTO 25000 LEAF** | **25001 TO 50000 LEAF** | **ABOVE 50000 LEAF** |
| 1 | 18X22/4 (60 GSM,CENTURY WHITE PAPER, SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 2 | 18X22/4 (60 GSM CENTURY COLOUR PAPER ,SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 3 | 18X22/6 (60 GSM, CENTURY WHITE PAPER SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 4 | 18X22/6 (60 GSM, CENTURY COLOUR PAPER, SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 5 | 18X22/4 (70 GSM, CENTURY WHITE PAPER, SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 6 | 18X22/4 (70 GSM CENTURY COLOUR PAPER ,SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 7 | 18X22/6 (70 GSM, CENTURY WHITE PAPER SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 8 | 18X22/6 (70 GSM, CENTURY COLOUR PAPER, SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 9 | 18X22/8 (47 GSM, CENTURY WHITE PAPER, SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 10 | 18X22/8 (47 GSM, CENTURY COLOUR PAPER, SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 11 | 18X22/6 (47 GSM, CENTURY WHITE PAPER, SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 12 | 18X22/6 (47 GSM, CENTURY COLOUR PAPER, SINGLE COLOUR INK PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 13 | 18X22/4 (90 GSM,ART PAPER, MULTI COLOUR PRINTING) | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |
| 14 | 18X22/6 (90 GSM,ART PAPER, MULTI COLOUR PRINTING | SINGLE SIDE | per leaf | per leaf | per leaf |
| BOTH SIDE | per leaf | per leaf | per leaf |

Signature with Seal of Firm