

Date 04/09/2025

Minutes of Pre-Bid Meeting of RFP for Selection and On-boarding of OEM / System Integrator (SI) to Supply, Install, Implement and Maintain Enterprise level IT Service Management (ITSM) Solution

RFP Ref: LIC-CO/IT-DT/RFP/2025-2026/ITSM dated 25 August 2025

The pre-bid Meeting for the RFP for Selection and On-boarding of OEM / System Integrator (SI) to Supply, Install, Implement and Maintain Enterprise level IT Service Management (ITSM) Solution was conducted on 04/09/2025 from 11.00 a.m. in the DIVE conference hall, IT/Digital Transformation department, Jeevan Sewa building, S V Road, Santacruz (W), Mumbai – 400054 and through video conference.

LIC Attendees :

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|--------------------|-------------------------------|
| Ms. Jayashree Bhat | Secretary(IT/DT) |
| Mr I V Sairam | Deputy Secretary(IT/DT) |
| Mr Hiranmay Bal | Asst Secretary(IT/DT) |
| Mr Naveen Shekhar | Administrative Officer(IT/DT) |
| Ms Nisha Choudhary | Administrative Officer(IT/DT) |
| Mr Mohit Verma | Administrative Officer(IT/DT) |
| Mr Bharat Vyas | Administrative Officer(IT/DT) |

Consultant(EY) attendees:

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| Mr Antarjyami Panda |
| Mr Tushar M Pol |
| Mr Anand Tekwani |

Prospective Bidders' Representatives

| SLNO | Name | Company | Attended |
|------|-----------------|-------------------------------|----------|
| 1 | Farhan I | Bharti Airtel | At Venue |
| 2 | Sanjeev K | Bharti Airtel | At Venue |
| 3 | Sunay S | Kyndryl Solutions | At Venue |
| 4 | Arpita | Kyndryl Solutions | At Venue |
| 5 | Karnik Gajanan | MotaData | At Venue |
| 6 | Anil Bisarya | MotaData | At Venue |
| 7 | V Kumar | MotaData | At Venue |
| 8 | Abhishek Soumen | Opentext | At Venue |
| 9 | Babaji Gawade | Ashtech Infotech | At Venue |
| 10 | Rocky | 3R Infotech | At Venue |
| 11 | Manish Rawal | Dynacons Systems and Software | At Venue |

| | | | |
|----|-------------------------|-----------------------------|---------------|
| 12 | Sajiv Kumar | EIT Services Pvt Ltd (DXC) | At Venue |
| 13 | Tushar Lele | EIT Services Pvt Ltd (DXC) | At Venue |
| 14 | Pramod Gaikwad | EIT Services Pvt Ltd (DXC) | At Venue |
| 15 | Kiran Singh | Emergys | At Venue |
| 16 | Kaustubh | Emergys | At Venue |
| 17 | Dr Ulkit Kailajam | 3R Infotech | At Venue |
| 18 | Dhwani bagdi | Service Now | At Venue |
| 19 | Vikash Kashyap | Service Now | At Venue |
| 20 | Alaknanda Chattopadhyay | L&T Technology Services | At Venue |
| 21 | Abhishek Sharma | KTPL | At Venue |
| 22 | Sunit Lele | KTPL | At Venue |
| 23 | Saeed Alam | CMS IT services | At Venue |
| 24 | C P dargar | TCS | At Venue |
| 25 | Amit Joshi | TCS | At Venue |
| 26 | Prasnith H | TCS | At Venue |
| 27 | Vinay Sharma | TCPL(Team Computers) | At Venue |
| 28 | Tushar K | Syndrome | At Venue |
| 29 | Prateek M | Syndrome | At Venue |
| 30 | Sudesh | Everest IMS | At Venue |
| 31 | Kundal Lad | Sutantra Systems | At Venue |
| 32 | Rajaram Chavan | iValue Infosolutions | At Venue |
| 33 | Balajee | Oasys Cybernatics Pvt Ltd | Through Webex |
| 34 | Prabhat Kumar | Sanskrit e solutions | Through Webex |
| 35 | Manoj Kumar Sahoo | Sanskrit e solutions | Through Webex |
| 36 | Pankaj Gupta | Sanskrit e solutions | Through Webex |
| 37 | Khushhali | Sanskrit e solutions | Through Webex |
| 38 | Manoj Singh | M/s Vara technology Pvt LTd | Through Webex |
| 39 | Saurabh | M/s Vara technology Pvt LTd | Through Webex |
| 40 | Yamini Dey | HPE | Through Webex |
| 41 | Amit Joshi | Infosys | Through Webex |
| 42 | Saurabh T | Infosys | Through Webex |
| 43 | Rohit Wadge | ManageEngine | Through Webex |
| 44 | RamKumar | ManageEngine | Through Webex |
| 45 | Saloni Malhotra | Team Computers | Through Webex |

Minutes of discussions during the Pre-Bid Meeting:

- Meeting was initiated by Asst. Secretary(IT/DT)
- Presentation on the Eligibility, Technical, Scope of Work, Bid Submission and Timelines etc. was made to the participants by Deputy. Secretary (IT/DT).
- The participants raised their queries regarding the RFP.
- Queries raised by the participants were answered by the Secretary (IT/DT). The participants were also asked to submit their queries by email.
- They were informed that LIC shall respond to the Pre-bid queries through clarifications /corrigendum to the RFP, if required. The clarifications/ corrigendum will be published on our web site <https://licindia.in/web/guest/tenders> and tender wizard platform www.tenderwizard.com/LIC and will form part of the RFP.
- The participants were also informed that the Bids have to be submitted as per the Activity Schedule of the RFP.
- The meeting ended at 12.30 pm.