



**OS Deptt. Jalpaiguri Divisional Office, Jeevan Prakash, Santipara, Jalpaiguri**

**E-mail: [os.jalpaiguri@licindia.com](mailto:os.jalpaiguri@licindia.com) , Tel.: (03561) 255442; PIN- 735101**

## **NOTICE INVITING TENDER**

**Tender for Supply installation testing and commissioning of 15 nos of soundless / noiseless/smokeless Diesel Generator set ( D.G. Set) in Acoustic enclosure on hire basis with diesel in various Branch offices under JALPAIGURI DIVISIONAL OFFICE as below:**

### **15 KVA D.G Set**

Sr.No	B.O	Location
1	GANGTOK B.O.	GANGTOK

### **25 KVA D.G Set**

Sr.No	B.O.	Location
1	CAB,SILIGURI B.O.	SILIGURI
2	BIRPARA B.O.	BIRPARA
3	DAB,SILIGURI B.O.	SILIGURI
4	FALAKATA B.O.	FALAKATA
5	KALIYAGANJ B.O.	KALIYAGANJ

### **30 KVA D.G Set**

Sr.No	B.O	Location
1	ALIPURDUAR B.O.	ALIPURDUAR
2	BAGDOGRA B.O.	BAGDOGRA
3	ISLAMPUR B.O.	ISLAMPUR
4	MAL B.O.	MALBAZAR
5	MALDA B.O-II	MALDA
6	SILIGURI BO-II	SILIGURI

### **35 KVA D.G Set**

Sr.No	B.O	Location
1	JALPAIGURI B.O-II.	JALPAIGURI
2.	CHANCHAL B.O.	CHANCHAL

### **40 KVA D.G Set**

Sr.No	B.O	Location
1	MALDA B.O.-I	MALDA

Sealed offers are invited on percentage rate basis from open market under Two Bid System (Technical Bid (T.B) & Financial Bid (F.B) for “SITC of silent type DG Set of different capacity ,as above, on Monthly hire basis with diesel. The tenders will be available for downloading from 18.09.2025 to 16.10.2025 up to 15.00 hours and the last date of submission of offer will be 16.10.2025 up to 15.00 Hrs- in HARD COPIES and shall be opened on the next working day i.e 17.10.2025 at 15.30 Hrs. For further details visit our Corporation’s website [www.licindia.in](http://www.licindia.in) .

**Sr. Divisional Manager .**

## PRESS ADVERTISEMENT



**OS Deptt. Jalpaiguri Divisional Office, Jeevan Prakash, Santipara, Jalpaiguri**  
**E-mail: [os.jalpaiguri@licindia.com](mailto:os.jalpaiguri@licindia.com), Tel.: (03561) 255442; PIN- 735101**

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**website : [www.licindia.in/tenders](http://www.licindia.in/tenders)**

## TENDER NOTICE

### **FOR SITC OF SMOKELESS/NOISELESS/SOUNDLESS DIESEL GENERATOR SETs WITH DIESEL ON MONTHLY HIRING BASIS.**

LIC of India ,JALPAIGURI DIVISIONAL OFFICE, invites bids from eligible bidders for hiring of 15 Smokeless / Noiseless /Soundless Diesel Generator Sets with diesel on different capacities on monthly rental basis for various offices under TWO-BID System. Bid submission period from 18.09.2025 to 16.10.2025 up to 15.00 hours. The Last date of Submission of Bid is 08.10.2025 up to 15.00 Hrs. For further details please log on to [www.licindia.in/tenders](http://www.licindia.in/tenders) or contact OS Deptt. at above address during working hours.

LIC of India reserves the right to accept or reject any or all offers in full / part without assigning any reason whatsoever.

Note : Any addendum/corrigendum / sale date extension in respect of above tender shall be issued on website : <https://www.licindia.in> only and no separate notification / corrigendum shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated.

Dated: 18.09.2025

**Sr. Divisional Manager.**

**Re : Tender for Supply installation testing and commissioning of 15 nos of smokeless/ soundless / noiseless Diesel Generator set ( D.G. Set) with diesel in Acoustic enclosure on hire basis in various Branch offices under JALPAIGURI DIVISIONAL OFFICE.**

**SALIENT FEATURES:**

Sl.No.	DESCRIPTION	
1	Name of work :	Tender for Supply installation testing and commissioning of 15 nos of smokeless/ soundless / noiseless Diesel Generator set ( D.G. Set) in Acoustic enclosure on hire basis with diesel in various Branch offices under JALPAIGURI DIVISIONAL OFFICE.
2	Estimated rent per month	Details are mentioned below at page no-6.
3	Tender Fee	Rs. 500/ (Rs. Five Hundred only) (non-refundable) payable at JALPAIGURI & Payable by Demand Draft/Pay Order in favour LIC of India or through M.R deposited at the Cash Counter of JALPAIGURI D.O.
4.	Date of downloading and submission of Tenders	18.09.2025 TO 16.10.2025 up to 15.00 Hours
5.	Last Date and time of submission of tender	16.10.2025 upto 15.00 Hours.
6	Name and address to whom the Tender documents along with Tender fee and EMD are to be submitted	<p><u>Manager ( Estates); LIC OF INDIA ; OS Deptt. Jalpaiguri Divisional Office, "Jeevan Prakash", Santipara, Jalpaiguri</u>  <u>E-mail: <a href="mailto:os.jalpaiguri@licindia.com">os.jalpaiguri@licindia.com</a> , Tel.: (03561) 255442;</u>  <u>PIN- 735101.</u></p>
7.	Date of opening of Technical Bid of Tender	Technical Bids will be opened o n 17.10.2025 at 15.30 Hrs. in presence of bidders or one of their representatives who wish to attend. Venue address as mentioned above.
8	Financial Bid	The financial Bid will be opened as per LICI's rules on a later date which will be intimated separately to technically qualified bidders only.
9	Contract period	The contract shall remain in force initially for a period of Three Year (03) from the date of issue installation of DG set. The contract may be extended further by mutual consent at the same rates, terms & conditions for further two years (02).

10	Earnest Money (EMD)	Details are mentioned below at page no-6. No tender will be considered which is not accompanied by EMD (refundable) for each tender as mentioned, by way of Demand Draft drawn on any Scheduled Bank payable at JALPAIGURI In the event of the Tenderer withdrawing his tender before the expiry of three calendar months from the date fixed for receiving tender, the tender will be cancelled and the Earnest Money will be forfeited by LIC of India. The Earnest Money will be returned to the unsuccessful Tenderers on completion of tendering process.
11	Security Deposit.	10 % of the accepted contract amount for each D.G. Set. The Security Deposit has to be deposited with LIC of India within 7 (seven) days from the date of receipt of Letter of Acceptance from LIC of India. Security Deposit must be in the form of Demand Draft/Banker's Cheque from any scheduled bank drawn in favour of "LIC of India" payable at JALPAIGURI. The total security deposit will be released without any interest, after successful completion of the Contract Period; subject to deductions for any appropriations there of required to be made by the employer as per the conditions of the contract.
12	Time Limit for installation of the D.G. Set	45 (Forty five ) days from the date of acceptance letter.
13	Notice period for Termination of contract.	06 ( Six ) months on either side.
14	Pre Bid Meeting Date & Time	23.09.2025 at 15.30 Hrs.
15	Taxes, Octroi & Other Duties.	The rates quoted shall be inclusive of all Taxes <u>except GST</u> which shall be payable as per government norms. Nothing extra shall be payable on any account, whatsoever. Income Tax or any other applicable taxes shall be deducted at source at the time of payment to the Contractor in accordance with the provisions of the relevant Acts/Rules as applicable.
16	Validity of tender	The tenders shall be valid for consideration for 180 ( One Hundred Eighty) days from the date of opening of Technical Bid.
17	Official Website (URL)	<a href="https://www.licindia.in/tender">https:// www.licindia.in/tender</a>

In case there is any change in the schedule, the same will be displayed only on our web site.

CONTRACTOR

Sr.Divisional Manager.

**Details of EMD amounts for DG sets are as follows:**

**15 KVA D.G Set**

Sr. No	B.O	Location	Estimated Rent per month. (in Rs)	EMD Amount(Rs) ( 1 % of annualized rent Rounded Off to next Rs.100 )	Remarks
1	GANGTOK B.O.	GANGTOK	19034=00	Rs 2300=00	

**25 KVA D.G Set**

Sr. No	B.O.	Location	Estimated Rent per Month. (in Rs)	EMD Amount (Rs) ( 1 % of annualized rent R.Off to Rs.100 )	Remarks
1	CAB,SILIGURI B.O.	SILIGURI	15898=00	Rs.2000=00	
2	BIRPARA B.O.	BIRPARA	17754=00	Rs.2200=00	
3	DAB,SILIGURI B.O.	SILIGURI	16221=00	Rs.2000=00	
4.	FALAKATA B.O.	FALAKATA	17509=00	Rs.2200=00	
5.	KALIYAGANJ B.O.	KALIYAGANJ	17605=00	Rs.2200=00	

**30 KVA D.G Set**

Sr. No	B.O	Location	Estimated Rent per month. (in Rs)	EMD Amount(Rs) ( 1 % of annualized rent R.Off to Rs.100 )	Remarks
1	ALIPURDUAR B.O.	ALIPURDUAR	18404=00	RS.2300=00	
2	BAGDOGRA B.O.	BAGDOGRA	20549=00	Rs.2500=00	
3	ISLAMPUR B.O.	ISLAMPUR	30349=00	Rs.3700=00	
4	MAL B.O.	MALBAZAR	20034=00	Rs.2500=00	
5.	MALDA B.O.-II	MALDA	19669=00	Rs.2400=00	
6.	SILIGURI B.O.-II	SILIGURI	20047=00	Rs 2500=00	

**35 KVA D.G Set**

Sr. No	B.O	Location	Estimated Rent per month. (in Rs)	EMD Amount(Rs) ( 1 % of annualized rent R.Off to Rs.100 )	Remarks
1	JALPAIGURI B.O.-II	JALPAIGURI	18138=00	Rs.2200=00	
2.	CHANCHAL B.O.	CHANCHAL	18571=00	Rs.2300=00	

**40 KVA D.G Set**

Sr. No	B.O	Location	Estimated Rent per month. (in Rs)	EMD Amount(Rs) ( 1 % of annualized rent R.Off to Rs.100 )	Remarks
1	MALDA B.O.-I	MALDA	19024=00	Rs.2300=00	

## **TENDER NOTICE**

LIC of India, Jalpaiguri Divisional Office intends to hire D.G. set of different capacities of reputed make viz. Cummins India / Kirloskar Green/Greaves/Mahindra & Mahindra/ Ashok Leyland /Tata Motors/ Eicher Engines TMTL suitable to generate 3 phase 415 volts , 50 Hz complete in all respects with acoustic enclosure confirming to the norms of pollution control board , on rental basis with diesel all inclusive for Branch Offices under Jalpaiguri Divisional Office, for its operation in case of interruption of normal power supply to the office including low voltage and fluctuation if any, during the working days i.e. from 09:30 AM to 06:00 PM or “AS AND WHEN REQUIRED” including Sundays & holidays. Offers are invited on percentage rate basis only from eligible Firms/ Agency under two bid ( Technical & Financial Bid ) system having installed minimum rating of 15/25/30/35/40 KVA D.G. set on hire basis in any Government / Public sector undertaking including its operation and maintenance all inclusive complete in all respects. The firm / agency must have satisfactory experience at least of three ( 03 ) years in respective field. The prospective bidders meeting the above requirements are requested to submit their sealed offer in three parts namely

**Part – I “Technical Bid (TB)”, to be kept in Envelope No.-1**

**Part – II “Financial Bid (FB)” to be kept in Envelope No.-2**

**Part – III “Earnest Money Deposit” (E.M.D) and Tender Fee- to be kept in Envelope No.-3.**

**All these Documents to be Finally kept in ENVELOPE-4.**

The tender documents can be downloaded from official website [https:// www.licindia.in/tender](https://www.licindia.in/tender) as per the schedule detailed in SALIENT FEATURES on payment of non refundable tender cost as detailed in SALIENT FEATURES by Demand Draft / Pay Order in favour of **“Life Insurance Corporation of India” payable at JALPAIGURI** or through M.R deposited at the Cash Counter of LIC of India, JALPAIGURI D.O. The “Technical Bids” will be opened as per the schedule detailed in SALIENT FEATURES by the Tender Opening Committee in the presence of bidders or their authorized representatives willing to participate.

Agency/Firms fulfilling the following criteria will be eligible for participating in the bid.

1. Average annually turnover of the contractor for last 03 (three) financial years should be at least Rs. 3.00 lakhs.
2. Agency / Firm must have completed at least one similar nature of work amounting to Rs. 3 Lacs or at least 02 (Two) similar works each amounting to Rs. 1.50 Lacs or at least 03 (Three) similar works each amounting to Rs.1.00 Lac, in last three years. The works must be of similar nature involving complete works such as Civil works , installation of D.G. sets, earthing work, integration with existing electric distribution system , electrical cabling works of public sector undertakings / institutions ( Govt. / Semi – sponsored Institutes / Reputed MNCs / Organizations).Existing vendors not meeting Financial criteria may also apply for those office only. However, acceptance of their Bid in the Technical Bid will depend on meeting other criteria and satisfactory past performance.
3. Agency / Firm should submit the GST certificates along with the bid.
4. PAN + Income Tax return for last three years. Agency / Firm should submit the Income Tax clearance certificates along with bid.
5. Trade License certificate and Professional License required. For **existing vendors** Professional license can be **applied for** now. However, for new vendors valid Professional must be in place as on date of Tender.
6. List of organizations where D.G. sets are installed on hire basis in last three years with supporting documents such as work order / Letter of Intent & DG set installation report signed by the organization.

7. Performance certificate of works of similar nature issued by the respective Officer of the Department / Company along with Name, Designation and Department to be submitted. Incase having worked with LIC one such certificate ( at current date ) will be sufficient.

Supporting documents in regard to the above mentioned points should be submitted along with “ Technical Bid”. Financial Bid of only those parties shall be opened who qualify in “ Technical Bid”.

No Brokers / Intermediaries shall be entertained. LIC of India reserves the right to accept or reject any or all offers in full / part without assigning any reasons whatsoever.

### **INSTRUCTIONS TO BIDDERS**

1. The tender forms can be downloaded from <https://www.licindia.in/tender> as per the schedule detailed in SALIENT FEATURES on payment of tender fee as detailed in salient features
2. The last date for submitting of filled in tenders (both technical and financial bids) is as per the schedule detailed in SALIENT FEATURES.
3. The technical bid will be opened by the “Tender Opening Committee” as per the schedule detailed in SALIENT FEATURES in the presence of bidders or their authorized representatives if they are willing to attend. After scrutiny of the technical bids, the date of opening of financial bids will be intimated to those bidders whose offers are found suitable.
4. **Separate tender forms are to be submitted in case more than one tender is offered.**
5. EMD as per the schedule detailed at Page no-05 in the form of Demand Draft / Pay Order in favour of “Life Insurance Corporation of India” payable at JALPAIGURI per branch and the cost of tender is as detailed in SALIENT FEATURES, the Miscellaneous Receipt of the tender fee deposited or D.D or Pay Order shall be submitted as detailed above. Please note that no interest is payable on the EMDs.
6. Refund of EMD :- EMD shall be refunded as under :
  - (i) EMD of Non Eligible Firms / Agencies shall be refunded on completion of tendering process.
  - (ii) EMD of all unsuccessful Firms / Agencies shall be refunded on completion of tendering process.
  - (iii) EMD of lowest(L1) bidder shall be adjusted along with the Security Deposit.
  - (iv) In case the L1 Firm / Agency refuses to install the D.G. Set after issue of acceptance letter , a notice shall be served to them by giving 30 ( Thirty ) days time failing which their EMD amount lying / retained with us shall be forfeited without any further correspondence.

### **Sr.Divisional Manager is the competent authority to refund/forfeit EMD amount.**

The following documents should be enclosed along with the Technical Bid :

- (a) Valid Trade License Certificate.
- (b) Professional License certificate in keeping with point 5 of Tender Notice.
- (c) GST Registration Certificate.
- (d) List of clients with D.G. Set supplied on hire basis with date and location of installation during last three years.
- (e) List of current contracts with capacity of D.G Set.
- (f) Attested copies of work order of existing & past customers.
- (g) Performance certificate issued by clients during last three years.

- (h) Income Tax return for the last three years, enclose C.A. certified copies along with summary sheet.
- (i) Certified copy of average annual turnover of the firm / agency, enclose C.A. certified copies along with summary(mentioning turnover details) sheet.
- (j) Photo Copy of PAN Card.
- (k) NEFT details of Bank Account, Bank transactions.

- 7. The Corporation reserves the right to reject the incomplete bids and bids lacking in **essential details and without signatures.**
- 8. All the pages of the tender documents are to be signed by the authorized signatory of the tenderer. Any over writing or use of white ink is to be duly initialed by the tenderer.
- 9. The filled in tenders should be submitted to the address given below :

The Manager ( Estates ),  
 LIC OF INDIA,"JEEVAN PRAKASH"  
 Jalpaiguri Divisional Office ; Shanti Para  
 PO & Dt.Jalpaiguri  
 Pin-735101

- 10. The tender form consists of the following documents. i.e.,
  - (i) Instructions to bidders and Terms & Conditions.
  - (ii) Technical part.
  - (iii) Financial part.

The offers are to be submitted in Two Bid system i.e., Technical Bid and Financial Bid. **The Technical Bid consists of all the required information called for in Annexure-IV. The envelope shall contain the addressee's details and all supporting documents and marked as Envelop-1.**

12. The price Bid shall contain only Financial details i.e. rate and other financial details. The **Financial Bids will be placed in the Envelop -II and super scribed with addressee and bidders details. Open Financial bid submitted with other documents will be summarily rejected.**

- 13. Separate tender forms are to be submitted in case more than one tender is offered. **The tender fee and the EMD shall be placed in Envelope-III** and submitted to LIC of India, **on or before 16.10.2025, 15:00 Hrs** in sealed condition Super scribing as **"TENDER FEE AND EMD for Tender for Supply installation testing and commissioning of 15 nos different capacities of smokeless/ soundless / noiseless Diesel Generator set ( D.G. Set) in Acoustic enclosure on hire basis with diesel in various Branch offices under JALPAIGURI D.O."** and **all the three envelopes are to be placed in the 4<sup>th</sup> envelope Super scribing as above and to be submitted on or before as per the schedule detailed at Page no-05.**

- 14. Tenders received late, not in properly sealed cover, received electronically & Conditional or not conforming to the prescribed conditions or not complete in all respects will be rejected.
- 15. If any of the dates mentioned above happens to be a holiday, the transaction will be made on the next working day.
- 16. The Tender Inviting Authority reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons thereof. The tender inviting authority is also not bound to accept the lowest tender.



- 17.** The tender inviting Authority reserves the right to alter/change/delete or any condition or clause at his sole discretion without assigning reasons thereof.
- 18.** Tenderers should note that their tenders should remain for consideration for 180 ( One Hundred Eighty) days from the date of opening of Technical Bid.

#### GENERAL TERMS & CONDITION

The scopes of services, terms & conditions for hiring the D.G. Set are as under:

1. Tenderers are requested to visit to the site of work before quoting their rates
2. The terms and conditions along with the instructions will form part of the tender to be submitted by the tenderer to LIC of India, herein termed as Corporation.
3. Tender which is received on account of any reason whatsoever including postal delay etc. after the expiry of time and fixed for submission of tenders shall be termed as 'LATE' tender and will not be considered or opened.
4. All Firms / Agency are requested to submit the tender documents ( Technical Bid and Price Bid) duly filled in with the relevant documents / information at the address detailed in SALIENT FEATURES.
5. All columns of the tender documents must be duly filled in and no column should be kept blank. The Corporation reserves the right to reject the incomplete bids and bids lacking in details and without signatures.
6. The offer should remain valid for consideration for 180( One Hundred Eighty) days from the date of opening of Technical Bid.
7. **The Technical bids will be opened on 17.10.2025 at 15.30 Hrs.** in the presence of tenderers at our above office. All tenderers are advised in their own interest to be present on that date, at the specified time.
8. Canvassing in any form will disqualify the tenderer.
9. Income-Tax and Statutory clearances shall be obtained by the vendors at their own cost as and when required. All payments to the successful vendor shall be made by Account Payee NEFT only.
10. In case the space in the tender document is found insufficient, the bidder may use separate sheets to provide full information.

The financial bids will be opened only if at least three Technical Bids are found suitable. In any case single Financial Bid shall not be opened.

11. Rates are to be quoted for running the D.G. Set monthly including rental and fuel charges for each rating of D.G. Set complete with all accessories on hire basis.
12. All cost for maintenance and servicing of the generator including the cost of spare parts and periodical replacement of Mobil oil are to be borne by the D.G. set contractor.
13. The D.G. Sets should be maintained properly to keep those in satisfactory running condition at all times for supplying emergency power for a load at least 90% of rated output of respective generators.
14. The permission of statutory authorities towards installation of D.G. Sets will be obtained by the supplier of D.G. Set at their cost.
15. The arrangements for providing accessories like cables, change-over switches etc., if required, will be made by the contractor at their own cost. The arrangements for providing exhaust pipeline of the D.G. Set, as per requirement & specification of Statutory Authorities, will be made by the contractor at his cost.
16. Mending of any damage caused to the LIC property during loading, unloading of the D.G. Set in LIC premises at the time of installation or taking out D.G set from LIC premises will be done by the contractor to original finish, at their cost.

17. The successful bidder should install and commission the D.G. Set in LIC premises within 45 (Forty five) days from the date of awarding the contract, and inform to In-charge of the concerned head office with a written proof duly signed by the HOD of the office where installation is carried out including the specifications and details of the DG set as provided by the manufacturer.
18. Electricity Duty, if any, payable to the State Govt., depending on running hours of the D.G. Set shall be borne by the contractor. Installation of the energy meter with its calibration and registration with the Statutory Authority shall be done by the contractor at their cost.
19. The contract shall remain in force initially for a period of three years ( 03 ) from the date of installation and satisfactory commissioning of the D.G. Set at site. However, the contract is subject to termination at any time if the services are not found satisfactory or for any other reason whatsoever by serving six calendar months notice on either side. Also LIC of India can terminate the contract by serving three calendar months notice if the services of DG set are not required. The contract may be renewed for further next two years at mutually agreed rates / charges and keeping other terms & conditions unchanged, depending on satisfactory services rendered by the generator supplier and requirement of the office.
20. In case of any major break-down of D.G. Sets requiring repairing time for more than one day, an alternative interim arrangement will be made by the generator provider immediately by providing a substitute generator of adequate capacity at no extra cost. For non-functioning of the D.G. Set or in the event of failure on the part of the generator supplier to provide an alternative interim generator of adequate capacity, within one day during power failure / load shedding, penalty deduction shall be made based on OT rate for running of DG set beyond normal hours and if the same is not restored within 24 hours, corporation will be free to hire another DG set from the market at the risk and cost of contractor limited to double the amount quoted by the contractor. Further in case of replacement of D.G set due to major fault prior written permission is to be taken from the concerned office in written before taking away from the office and the same shall be taken on reinstallation of the repaired D.G set in the premises.
21. Tenders should be submitted along with the requisite Earnest Money Deposit amount in the prescribed mode. Tenders submitted without Earnest Money Deposit will be summarily rejected. The Earnest Money will not bear any interest.
22. The successful bidder will also have to remit performance Security Deposit preferably by MR or by DD / Pay Order / Banker's Cheque for an amount equal to 10 % of accepted tender amount of a year within 07 days from the date of issue of acceptance letter. Work order for commencement of the work will be issued separately within seven days after the contractor remit the requisite performance Security Deposit.

**If the successful bidder agrees to convert the EMD amount to Security Deposit , in that case the contractor shall have to deposit an amount equal to 10% of accepted tender of a year less EMD amount deposited along with the tender within 07 days from the date of issue of acceptance letter.** Please note that the Security Deposit will not bear any interest and the same will be refunded to the contractor within 45 (Forty five) days after the closure of the contract.

23. The successful bidder will have to execute an Agreement with the LIC of India, on Non - judicial stamp paper of requisite value and as per the draft of Agreement to be provided by the LIC of India, within 14 (Fourteen) days from the date of issue of work order for commencement of the work. No payment will be made until the Agreement is executed. Please note that necessary instructions for payment will be issued to concerned Divisional / Branch Office only after execution of agreement.
24. **In case the successful bidder remit the full amount of Security Deposit ( i.e. 10 % of Estimated annual rent of a year by DD / Pay Order / Banker's Cheque ) in that case their EMD amount will be refunded after execution of the Agreement**
25. The deployment of operator for running the generator should comply with the relevant Govt. Rules including Insurance and LIC OF INDIA would in no way be held responsible for this.

26. The contractor will have to remove the D.G. Set from the LIC premises within 07 (Seven) days from the date of termination or closure of the contract at their cost , else damarage charges @ 1,000/- (Rupees One thousand only) per day will be levied by the LIC of India, on the contractor. The D.G. set shall have to be run in the event of load shedding / power cut / breakdown / single phasing / erratic power supply from supply Co. on all days of month for twenty four hours with Auto Start system.
- ❖ Normal working hours on all working days ( MONDAY TO FRIDAY ) shall be from 9:30 AM to 6:00 PM. and ,If required, even on Sundays & Holidays .
27. Please note that D G set shall comprise Diesel Engine of Cummins India / Kirloskar Green/Greaves/Mahindra & Mahindra/ Ashok Leyland /Tata Motors/ Eicher Engines TMTL coupled with Alternator of Stamford / Crompton / Kirloskar/ Leroy Somer/Mecc.alte O.E.Ms ie Jakson / Bhaskar will only be accepted. The approval of make of Engine, Alternator & Enclosure must be obtained well before procurement. If the tenderer wishes to procure the D.G. Set other than approved make, they must submit the proposal along with copy of certification as mentioned & obtain approval of Chief Engineer / Sr. Divisional Manager well before procurement of D.G. Set. If at any stage it is found that DG set provided is not of our approved make, LIC reserves the right to ask the contractor to remove the DG set & provide new DG set as per approved makes. Further a penalty of Rs. 500/- per day shall be imposed for the period for which sub standard or unapproved make D.G set has been installed. During this period no payment for hiring charges shall be paid
28. The successful tenderer has to submit copies of invoices after procurement of D.G. Set. The name, address & phone no. of service centre shall also be mentioned.
29. Hiring charges shall be payable from the date of commissioning / date of energizing the electrical installation.
30. The quoted rate for running the D.G set on monthly hire basis shall be inclusive of cost of DG set installation, operation (including operator), cost of diesel price prevailing in the market at the date of opening of tender, lubricant, maintenance, tools, security etc. complete required for D G set operation excluding GST which shall be payable as per prevailing Govt. of India norms.
31. Price adjustment for the cost of running of DG set due to variation in diesel price:- Price adjustment shall be done on the basis of actual consumption of diesel for operation of DG in a given period. For adjustment on account of price variation in diesel price, quantity of diesel consumed shall be determined on the basis of standard fuel consumption chart on different percentage of load, supplied by the standard DG set manufacturer like Cummins India / Kirloskar Green/Greaves/Mahindra & Mahindra/ Ashok Leyland /Tata Motors/ Eicher Engines TMTL .
32. A Log book shall be maintained for recording the daily running of DG set for working days in working hours should be signed by authorized representative of LIC and after working hour the balance Hour reading should entered in log book and duly signed by authorized representative of LIC on next working day. The quoted rate applicable for working hours and after working hours the over time rate will be paid .
33. The rate quoted shall be written in FIGURES & WORDS both & if there are any corrections same shall have to be initialed by the contractor. Please note that quoted rates shall be inclusive of all prevailing taxes, duties, levies etc as applicable & nothing extra shall be paid on any account EXCEPT GST WHICH SHALL BE PAYABLE AS PER PREVAILING GOVT. NORMS .
34. Bill shall be submitted in triplicate in the first week of the following month along with the Xerox copy of Logbook and original Log Book for certification and settlement of the bill. The payment will be made after deducting the Income Tax and Works contract Tax etc. at source as per the rules from the running bills. No payment will be made until the Agreement is executed.

35. If required, Tenderer has to submit necessary approval from pollution control board / Directorate of electrical safety without any extra cost to LIC. Sound and pollution level shall be maintained within the prescribed limits.
36. Successful tenderer has to obtain Insurance policies to cover T.P (Third Party), Fire and "Workers Compensation" Insurance cover of suitable amount for each policy which shall remain in force till the contract period and extension, if granted. No payment shall be released, if the insurance lapses during contract period.
37. The essential service electrical load shall be connected to D. G. set.
38. Agency has to arrange suitable foundation, earthing with copper earth plate and suitable size cable up to changeover switch provided in panel etc. as per relevant IS – Code. Nothing extra shall be paid in this regard.
39. Unauthorized supply of power to other agency / firms etc. from the D.G. set installed at our premises if any are found, penal action will be taken against the vendor.
40. LIC shall not be responsible for any injury partial or permanent or death of any worker at site due to accident or any other reasons or by personal negligence of the staff of the contractor. Medical attention, if required, at site or a hospital will be the responsibility of the vendor. LIC will remain indemnified by the contractor on this account.
41. The firm shall be fully responsible for any liability / compensation in case of any accident or otherwise any untoward incident at his own risk for the staff deputed by the firm and LIC shall not give any compensation.
42. Timing may change according to the LIC's requirement.
43. The contractor shall not sublet the contract to any other party / contractor.
44. Contractor shall be solely responsible for payment of wages / salaries and allowances to his personnel that might become applicable under any Government order. LIC of India shall have no liability whatsoever in any manner.
45. For running the generator beyond the schedule hours, permission in writing shall be taken from the LIC of India and a copy of the same shall be produced while claiming the overtime charges.
46. LIC will provide suitable space for installation of D.G set but other infrastructures to be arranged by the vendor.
47. The following tests shall be performed at manufacture's outlet prior to packing & dispatch to site :-
  - (a) Load test at full load ,50% load , 75% and 110% overload.
  - (b) Fuel consumption at full load , 75% load , 50% load and 20% load.
  - (c) Other routine test as per IS / BS on alternator , exciter and AVR. Original copies of the test certificates shall be submitted to LIC of India.
  - (d) Noise level measurement.
48. In case of dispute, the matter shall be settled mutually, failing which the decision of the Sr. Divisional Manager, LIC of India, Jalpaiguri Division shall be final and binding on the bidders.
49. LIC of India, reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons whatsoever. The tender inviting authority does not bind to accept the lowest tender.

**Agreed & Confirmed**

**Signature of contractor With Seal & Date**

**Sr.Divisional Manager.**

ANNEXURES TO BE SUBMITTED BY THE FIRM / AGENCY UNDER TWO BID SYSTEM.

**Re : Tender for Supply installation testing and commissioning of 15 nos of smokeless/ soundless / noiseless Diesel Generator set ( D.G. Set) with diesel in Acoustic enclosure on hire basis in various Branch offices under JALPAIGURI DIVISIONAL OFFICE.**

**TECHNICAL BID****TO BE SUBMITTED IN ENVELOPE – I (For Branch:.....)**

Note : This reference no. to be filled up by the bidder in the Price Bid also

Sl No	Description	Remarks
1	Name of the Firms / Agency :	
2	Address & Phone No	
	Fax No.	
	E - Mail ID	
3	Name of the contact person.	
	Phone No.	
4	Name of the Proprietors / Partners	
5	PAN Card ( upload attested copy).	
6	Trade License Certificate (upload attested copy).	
7	GST/Sales Tax / VAT Registration and Clearance certificate ( upload attested copy). WHICH EVER IS APPLICABLE	
8	Professional License No (Enclose copies).	
9	List of clients with D.G. Set supplied on hire basis with date and location of installation during last seven years (Enclose as per annexure - A ).	
10	List of contracts in hand ( Enclose as per annexure - B ).	
11	Copies of work order (Enclose attested copies).	
12	Income Tax return for the last three Financial years ( Enclose attested copies).	
	i) F.Y - to F.Y	
	ii) F.Y - to F.Y	
	iii) F.Y - to F.Y -	
13	Average annual turnover of the firm / agency (Enclose Certified copy) .	
	i) F.Y - to F.Y	
	ii) F.Y to F.Y	
	iii) F.Y - to F.Y-	
	iv) Average	
14	NEFT Details (attach cancelled cheque leaf)	
15	Performance certificate issued by clients during last seven years (Enclose attested copies).	

Place & date:

Signature of vendor with seal.

List of works completed.

Annexure – A.

Sl No	Details of the Organisation / Firm ( where installed )		Capacity of D.G Set ( KVA)	Type of D.G Set	Details of Order			
	Name of Firm / Agency	Postal Address			Reference No & Date	Date of Commencement	Contract period	Contract amount ( Rs.) Per Month

Signature of the Firm / Agency  
(With seal & date)

List of contracts in hand.

Sl No	Details of the Organization / Firm		Capacity of D.G Set ( KVA)	Type of D.G Set	Details of Order			
	Name of Firm / Agency	Postal Address			Reference No & Date	Date of Commencement	Contract period	Contract amount ( Rs.) Per Month

Signature of the Firm / Agency  
(With seal & date)

**NOTE:** The contractor shall be responsible to pay all statutory levies imposed by the State and Central Government such as Income Tax and any other applicable taxes etc.

Liabilities towards Swachh Bharat Cess for Contractor and Employer shall be in accordance with relevant provisions of the Finance Act, 2012 or any amendment issued by concern Authority time to time. Contractor shall also be responsible to seek permission from local authorities/ administration before starting the work & during the work in progress for unloading/keeping materials there or after completion of work, reqd. if any.

Rates are inclusive all the taxes excluding Goods & Service Tax. This will supersede all provisions given in the tender elsewhere regarding Service tax.

**Labour cess:** Rates are inclusive of Labour cess and labour cess will be deducted from contractor's bill, if applicable.

I.

**The quoted rates are exclusive of GST & inclusive of all taxes and duties as applicable at the time of submission of tender. All statutory deductions shall be made from the bills. GST shall be paid separately along with Bill payment as per applicable rate of GST at the time of Bill . All contractors are requested to submit GST IN number.**

**CONTRACTOR**

**Sr.Divisional Manager.**

## PRE CONTRACT INTEGRITY PACT

### General:

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on \_\_\_\_\_, between, on one hand, the Life Insurance Corporation of India (hereinafter referred to as "LIC") a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (XXXI of 1956) and having its corporate office at "Yogakshema" Jeevan Bima Marg Mumbai 400021. (here in after called the "BUYER" which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part. And \_\_\_\_\_. ( Hereinafter called the "BIDDER /SELLER/SERVICE PROVIDER" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second part.

WHEREAS the BUYER proposes to procure \_\_\_\_\_(Name of the Stores/ Equipment/Item/Service) and the BIDDER/Seller/Service Provider is willing to offer/has offered the stores/services and

WHEREAS the BIDDER/Seller/Service Provider is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956. NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said stores/ equipment/ item/service at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERS/Sellers/Service Providers to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

### 1. Commitments of the BUYER

- 1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either themselves or for any person, organisation or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting on implementation process related to the contract.
  - 1.2 The BUYER will, during the pre-contract stage/evaluation stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
  - 1.3 All the officials of the BUYER will report to the "Chief Vigilance Officer" of the Buyer any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit,



including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

### **Commitments of BIDDERS**

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

- 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for showing or forbearing to show favour or disfavor to any person in relation to the contract of any other contract with the Government.
- 3.3 Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in India, and Indian BIDDERS shall disclose their foreign BUYERS or associates.
- 3.4 BIDDERS shall disclose the payments to be made by them to their agents/brokers or any other intermediary, in connection with this bid/contract.
- 3.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/ integrator/authorized agent of the stores/equipment/items and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries, including officials of the BUYER or their family members, if any, in connection with the contract and the details of services agreed upon for such payments.
- 3.7 The Bidder will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.
- 3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9 The BIDDER/Contractor will not commit any offence under the relevant India Penal Code (IPC)/Prevention of corruption (PC) act. Further, the bidder will not use improperly, for purposes of competition or personal gain, pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

- 3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.12 If the Bidder or any of the key personnel of the bidder, actively involved in the project is a relative of any of the actively involved personnel of the Buyer, the same should be disclosed.  
The term 'relative' for this purpose would be as defined in section 2(77) of the Companies Act, 2013.
- 3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.
- 3.14 The Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

#### **4. Previous Transgression**

- 4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged here under or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER's exclusion from the tender process.
- 4.2 The BIDDER agrees that if it makes an incorrect statement on this subject, or committed a transgression through a violation of any of the clauses of the commitments of bidder, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

#### **5. Sanctions for Violations:**

- 5.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-
- (i) To immediately call off the pre contract negotiations without assigning any reason or giving any; compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
  - (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore. To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
  - (iii) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
  - (iv) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/recession and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
  - (v) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which any be further extended at the discretion of the BUYER.
  - (vi) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
  - (vii) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.
- 5.2 The BUYER will be entitled to take all or any of the actions mentioned at para 5.1(i) to (viii) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its

behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

5.3 The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes this Pact.

6. Independent Monitors:

6.1 The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission(Name, address,email of the Monitor(s):

6.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

6.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder as confidential.

6.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

6.5 As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the Executive Director (E&OS), LIC.

6.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.

The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, LIC and recues himself / herself from that case.The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

6.7 The Monitor will submit a written report to the Chairperson, LIC within 8 to 10 weeks from the date of reference or intimation to him by the BUYER /BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

6.8 If the Monitor has reported to the Chairperson, LIC, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the Chairperson, LIC has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

7. Facilitation of Investigation:

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help of the purpose of such examination/inspection.

8. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

9. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.Changes and supplements as well as termination notices need to be made in writing.

10. Validity:

10.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 12 months after the last payment under the contract. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

10.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

11. The parties hereby sign this Integrity Pact at \_\_\_\_\_ on \_\_\_\_\_

BUYER/ BIDDER

Name of the officer: CEO:Designation:Deptt.

Witness

1.....

1.....

2.....

2.....

(Note: Bidder/Seller/Service Provider  
Stores/equipment/item/service  
Bidding process/ bid evaluation/process of availing services

Appropriate word may be used where ever applicable without altering the purpose /desired intention of the clause. )

## **PROFORMA FOR ARTICLES OF AGREEMENT**

ARTICLES OF AGREEMENT made at..... this..... day of.....  
..... 20..... between THE LIFE INSURANCE CORPORATION OF INDIA, a body corporate constituted and established by the Life Insurance Corporation Act, 1956 (Act 31 of 1956) and having its Central Office at "Yogakshema", Jeevan Bima Marg, Mumbai and its Zonal Office at Hindusthan Buildings ; 4,C.R.AVENUE,KOLKATA – 700072 and its Divisional Office at JEEVAN PRAKASH,SANTI PARA;PO & DT.JALPAIGURI,PIN-735101 hereinafter called the Employer ( which expression shall include its successors and assignees wherever context or meaning shall so require or permit) of the one part and M/s ..... ( hereinafter called "The Contractor" ) of the other part.

WHEREAS the Employer is desirous of constructing the.....and has prepared drawings and specifications and the Schedule of Quantities which have been signed by or on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon and subject to the conditions and instructions set forth herein (hereinafter referred to as "the said Conditions") the works shown upon the said drawings and /or described in the said Specifications and included in the said Abstract Schedule of Quantities at the item rates therein set forth amounting to the contract sum of Rs..... hereinafter referred to as "the said contract Amount".

### **NOW IT IS HEREBY AGREED AS FOLLOWS:**

1. In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the said conditions, the contractor shall upon and subject to the said Conditions execute and complete the works shown upon the said Drawings and described in the Specifications and/or the priced Schedule of Quantities.
2. The Employer shall pay the contractor the said Contract Amount or such other sum as shall become payable for the items and in the manner hereinafter specified in the said conditions.
3. The said Conditions and Appendices thereto shall be read and construed as forming part of this Agreement, and the parties hereto shall respectively abide by and submit themselves to the conditions and perform the Agreement in their part respectively in such conditions contained.
4. All disputes arising out of or in any way concerned with this Agreement shall be deemed to have arisen in JALPAIGURI and only the Courts in JALPAIGURI shall have jurisdiction to determine the same.
5. The contract comprises :-
  - i) Tender Documents Serial Pages.....
  - ii) Subsequent Correspondence Serial Pages.....
  - iii) Architectural Drawings Serial Pages .....
6. Only (.....) alterations have been made in these documents and as evidence that these alterations were made before the execution of Contract Agreement, they have been initialled by the contractor and ..... Engineer,Divisional Office, Life Insurance Corporation of India... The said officer is hereby authorised to sign and initial on the Employer's behalf,the documents forming part of this contract.

7. IN WITNESS WHEREOF THE Official Seal of the LIFE INSURANCE CORPORATION OF INDIA, JALPAIGURI DIVISIONAL OFFICE, was thereto affixed and signed on its behalf by the MANAGER ( OS ) and by ----- on behalf of the Contractor/s on the dates respectively mentioned against their signatures in the presence of the witnesses whose signatures are also appended.

In the presence of

- |    |                   |                            |
|----|-------------------|----------------------------|
| 1. | Signature : ..... | MANAGER ( OS )             |
|    | Name : .....      | FOR AND ON BEHALF OF THE   |
|    | Address : .....   | LIFE INSURANCE CORPORATION |
|    |                   | OF INDIA                   |
|    |                   | Date : .....               |
| 2. | Signature : ..... |                            |
|    | Name : .....      |                            |
|    | Address : .....   |                            |

- |    |                          |                          |
|----|--------------------------|--------------------------|
|    | In the presence of ..... |                          |
| 1. | Signature : .....        | FOR AND ON BEHALF OF THE |
|    | Name : .....             | CONTRACTOR               |
|    | Address : .....          | M/S .....                |
|    |                          | Date : .....             |
| 2. | Signature : .....        |                          |
|    | Name : .....             |                          |
|    | Address : .....          |                          |

## FINANCIAL BID

### **TO BE SUBMITTED IN ENVELOPE – II**

**Re : Tender for Supply installation testing and commissioning of 15 nos of smokeless/ soundless / noiseless Diesel Generator set ( D.G. Set) w i t h d i e s e l in Acoustic enclosure on hire basis in various Branch offices under JALPAIGURI DIVISIONAL OFFICE.**

Name of the Branch - .....

Sr. No	Description of work	Qty	Unit	Quoted Rate (At par/below par/above par) in % w.r.t Column (A) – strike off whichever not applicable	Final Amount (Rs) considering quoted rate
1	<p>Providing new weather proof three phase noiseless (silent) DG set in sound attenuating acoustic enclosure with anti vibration mounting (AVM) pads ( Dunlop make) with rated output of 415 volts 50 HZ consisting of <u>Diesel Engine of Cummins India / Kirloskar Green/ Greaves/Mahindra &amp; Mahindra/ Ashok Leyland /Tata Motors/ Eicher Engines TMTL make for Air cooled coupled with Alternator of Kirloskar / Stamford / Crompton make &amp; enclosure of JAKSON / BHASKAR/ as per OEM</u> with Auto Start system complete with accessories including base plate , fuel tank ( capacity for minimum 8 hrs. of running) , batteries with leads and terminals , silencer , alarms standard engine control panel , utility piping , approved sound proof enclosure etc. complete in all respect as required. The D.G. Set &amp; enclosure shall satisfy the norms of C.P.C.B.(Central Pollution Control Board) &amp; A.R.A.I.(The Automotive Research Association of India) . The quoted rate of D.G set on hire basis shall be inclusive of diesel , lubricant , operation and maintenance charges etc. for operation of DG set during working hrs. as specified in terms &amp; condition enclosed. The DG set shall be equipped with following security &amp; safety features</p> <p>i- Glass control panel viewing window.</p> <p>ii- Externally accessible emergency stop button.</p> <p>iii- Provision for illumination inside enclosure.</p> <p>iv- High enclosure temperature safety.</p> <p>v- Access to battery via lockable doors.</p>	1	Per Month		

2	Over time operation of above D.G. set beyond the working hrs. as given in this tender including Sundays & holidays.		Per Hr	Quoted Rate (At par/below par/above par) in % w.r.t Column (B)	Final Amount (Rs) considering quoted rate

3	Waiting charges of operator beyond working hrs. as given in this tender when D.G. Set is not operated.		Per Hr	Quoted rate (At par/below par/above par) in % w.r.t Column (C)	Final Amount (Rs) considering quoted rate

**QUOTE RATES FOR DESIRED LICI OFFICE IN PERCENTAGE - ABOVE / AT PAR / BELOW PAR ON THE ESTIMATED RATES IN NUMERICALS AND WORDS. This will be also be applicable for overtime and waiting charges accordingly.**

Sl No	Location	Capacity of D.G.Set required (KVA)	Estimated D.G.Rent per month (Rs.)  (A)	Estimated DG Over Time Charges per hour with Fuel beyond office hrs. (Rs.)  (B)	Estimated Operator waiting Charges per hour beyond office hrs (Rs.)  (C)
1	ALIPURDUAR BO	30	18404	658	66
2	BAGDOGRA BO	30	20549	658	66
3	ISLAMPUR BO	30	30349	658	66
4	MAL BO	30	20034	658	66
5	MALDA BO-II	30	19669	658	66
6	SILIGURI BO-II	30	20047	658	66
7	JALPAIGURI BO-II	35	18138	755	66
8	CHANCHAL BO	35	18571	755	66
24					



Sl No	Location	Capacity of D.G.Set required (KVA)	Estimated D.G.Rent per month (Rs.)  (A)	Estimated DG Over Time Charges per hour with Fuel beyond office hrs. (Rs)  (B)	Estimated Operator waiting Charges per hour beyond office hrs (Rs.)  (C)
9	CAB,SILIGURI	25	15898	552	66
10	MALDA-I	40	19024	876	66
11	DAB,SILIGURI	25	16221	552	66
12	BIRPARA BO	25	17754	552	66
13	FALAKATA BO	25	17509	552	66
14	KALIYAGANJ BO	25	17605	552	66
15	GANGTOK BO	15	19034	407	77

Notes: Rates quoted are:

1. Subject to the terms & conditions enclosed.
2. The GST shall be payable to the vendor as per the prevailing norms of the Govt. of India.
3. Quoted rates must be mentioned both in number & in words. In case of difference between the amount mentioned in number and word, the amount recorded in word will prevail.

Signature of Contractor  
(With seal & date)