

Section-F: Payment Terms

- a) No advance payment will be made by LIC. The Central Office of LIC at Mumbai will place orders for the equipments/components for all its offices spread across the country. However, Payments will be made by the Central Office for the orders placed for the Central Office and by the respective Zonal offices for the orders placed for it and the offices under their jurisdiction. Quarterly payment at the end of each quarter, subject to satisfactory services as per the scope of work. TDS will be deducted at source for any payment made by LIC, as per prevailing rules.
 - b) In case of any special terms and conditions for payment the same should clearly be mentioned in the queries to be submitted before pre-bid meeting.
 - c) Uptime calculation report should be submitted with each quarters invoice.
 - d) Documents to be produced for release of payment during the 1st payment:
 - 1) Performance bank guarantee for sum equivalent to 5% of the contract value, as per enclosed format in this tender document.
 - 2) Satisfactory proof of commissioning of Links as per specifications.
 - 3) Satisfactory proof of installation and commissioning of the managed VC solution.
 - 4) Invoice (with reference of Purchase Order for execution, description of services delivered, quantity, unit price, total amount details should be given). The OPEX charges for the each VC endpoint, network equipments, links and bridging solution should be mentioned separately in the invoice.
 - 5) Delivery Challans in original
 - 6) Verification of above deliverables and any other, if needed by Asst. Secretary (IT/DT) or a higher ranking official at CO, IT Mumbai.
 - 7) Copy of Valid Insurance Policy.
 - e) Documents to be produced for release of subsequent payments:
 - 1) Invoice (with reference of Purchase Order for execution, description of services delivered, quantity, unit price, total amount details should be given). The OPEX charges for each VC endpoint, network equipments, links and bridging solution should be mentioned separately in the invoice.
 - 2) Copy of Valid Insurance Policy for respective year.
- The Amount against Penalties (as per SLA) if any will be recoverable from payments **OR** from performance Bank Guarantee **OR** from any other payment due to the Bidder.
- Payment will be made within 30 working days of receipt of invoice and all other requirements.

For Payment against Onsite Services:

Payment for the Onsite Services will be done on quarterly basis at the end of each quarter on production of the following:

- Invoice for the amount payable quarterly.
- Performance Report of the onsite Personnel.
- The Performance report will be given by LIC administrators considering the various attributes of the Personnel related to the project deliverables.
- Verification of „Service level agreements“ defined in this bid.

The Amount against Penalties if any will be recoverable from any payment due to the vendor **OR** from performance Bank Guarantee.

TIME SCHEDULE FOR DELIVERY AND INSTALLATION

It is not binding on LIC to purchase all the items as per the numbers specified in the commercials. LIC may place purchase orders in a staggered manner and separate purchase orders for onsite support services.

Sl. No.	Purchase Order for	Delivery Schedule (from Date of Acceptance of Purchase Order)
1	Installation, commissioning and implementation	10 Weeks

2	Onsite support	8 Weeks
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If the above time-schedule is not adhered to, the penalty as per SLA shall be applicable.

However, equipments/appliances/components not delivered/installed beyond 6 weeks from the time frames stipulated above , will be dealt with as follows:-

- (i) LIC may cancel the purchase order placed which will be conveyed to the vendor in writing.
- (ii) The penalty clause as mentioned in SLA will be applicable.
- (iii) Deductions of penalty will be made from any amount payable to the vendor by LIC.
- (iv) Any other amounts that may become recoverable from the vendor will be recovered from any available Bank Guarantee(s)/Performance Bank Guarantees under this bid.
- (v) Recovery of further amounts over and above the available Bank Guarantee(s) etc.
- (vi) LIC may terminate the contract.