



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

Surat Divisional Office, Muglisara, Surat, Sales Department
Phone:0261-2801208,2801210, E-mail: sales.surat@licindia.com

Application Form for Empanelment

ANNEXURE- A

Category for which applied for Empanelment (Specify Sl. No.)	
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01	Name of Firm (In Block Letters)	
02	Date of establishment of the firm and Registration No. (Enclose Copy)	
03	Status of firm (Individual/sole proprietor/partnership/pvt. Ltd/public ltd. Etc.	
04	Name of the proprietor	
05	If firm is in partnership, Name of the partners (Please enclose attested copy of Partnership deed)	
06	Address & Email-ID	
07	Name of the Contact Person and his contact no.	
08	If the head office is other than in 6 above, give the full address and Contact No.	
09	Is the Firm registered under Factory/company Act? If so State: a) License Number b) Date of last renewal (Enclose copy of License) c) ESIS No if any d) EPF registration No if any	

10	Whether holding certificate under Shops and Establishment Act. And duly renewed (Copy should be enclosed)	
11	No. of Employee	a) Permanent b) Temporary
12	PAN No.(enclose photo copy)	
13	TAN.(enclose photo copy) if Any	
14	GST no. (enclose photo copy of certificate)	
15	Turnover of the firm (Last three years) : 2018-19 -- 2017-18 -- 2016-17 -- (Enclose the balance sheets and P& L Statements)	
16	State the latest income tax assessed year and amount of tax assessed. (enclose copies of last 3 years ITR, Balance sheet and P&L Account)	
17	Is your firm is empanelled with any office of LIC of India? If yes please give full details and enclose the copy of empanelment letter.	
18	Name , address and contact No. of some of your most valued clients.	
19	Is your firm is ever Blacklisted by any Govt. Deptt./ PSUs or any office of LIC of India ?	
20	Details of previous work experience.	
21	Details of Application fees (Rs. 100+GST Rs.18 = Rs.118) Including GST	
22	Bank Account details : (Please enclose a cancel cheque and copy of Bank Statement)	Name of Bank : IFSC Code : A/C No. : Type of A/C :

General Conditions:

- 1 The Firm/Supplier should have sufficient stock in hand so as to comply with urgent need without delay.
- 2 The firm must agree to get valid registration under any new Tax regime in future.
- 3 The firms will be empanelled only after positive recommendation duly constituted to visit and respect the premises / workshop etc. of the applicants.
- 4 All applicants are required to affix the signature and seal of the Authorized official of the Company/Firm on each page of Annexure "A" in acceptance of terms and conditions therein.
- 5 If the firm does not participate in any five tenders, the firm may be removed from the panel.

Note: Please type this form all fill it up legibly, If space provided is insufficient, please type or write replies on separate sheet giving appropriate question no., duly authenticating the same with seal and signature and attach it to the form. All required documents shall be self attested with seal and signature. All original certificates/documents should be submitted for verification if required by LIC Of India.

I/we _____ request the Lic of India, Surat DO to consider our application. I/we agree to abide by all eligibility criteria & other terms and conditions and scope of service prescribed an addendum and promise to render the services to the best satisfaction of the Lic of India.

Declaration

I/we have read the instruction appended to the Performa and I/we understand that if any false information is detected at a later date, any future contract made between ourselves and corporation, on the basis of the information given by me/us can be treated as invalid by the corporation and I/we will be solely responsible for the consequences.

I/we agree that decision of the corporation in selection of service providers will be final and binding on me/us.

I/we agree that I/we have no objection if inquires are made about the work performance with our clients.

DT:

Signature with seal & Name of the firm