



भारतीय जीवन बीमा निगम
“विक्रय विभाग”, दुसरी मंजिल,
जीवन प्रकाश बिल्डिंग, मुगलीसरा, सुरत -395003
दुरभाष नं: 0261-280 1211/12
ई मेल : sales.surat@licindia.com

Date:16/10/2025

**NOTICE FOR EMPANELMENT FOR SUPPLY OF GIFT ARTICLES –Empanelment for the FY 2025-26 TO 2027-28
[PERIOD-1/1/2026 TO 31/12/2028]**

LIC OF INDIA,SURAT DIVISION Office,invites applications for empanelment from reputed Firms/Vendors for supply of items for our city branches and moffusil branches like Bardoli,Vyara,Navsari,Bilimora,Chikhli,Valsad and Vapi for supply of below mentioend gift articles.

Sr.No*	NAME OF GIFT ARTICLES	DETAILS OF GIFT ARTICLES
1	Stationary Articles	Ballpen,Paper weight,Folder,Note book etc.canopy and umbrella
2	Electronic Items	Air conditioner,refrigerator,attachakki,mixer grinder,cell phones,tablets,laptops,lamps,LED Bulbs,fans,TV,blue tooth speaker,Ear Buds,Smart watch etc.
3	*Seasonal items *clocks ,watches,other items *Shirtings	Raincoat,umbrella,track suit,shawls, bags,purse, key-chains,helmet, Branded kitchen ware,bottles,plastic items,travel bags, laptop bag,all useful medical equipments, Religious Idols,Pooja thali,Diya,other seasonal items,perfume,Medals,Trophies,clocks,watches etc.T-shirts,Shirts,Suits,Blazers,Caps
4	Soft luggage	All types of Mats,bedsheets,towels,nepkins,pooja aasan,dohar etc.
5	Gold /silver articles,silver plated articles,crockery, thermoware	Gold/silver bars,silver plated gift articles,fency articles,crockery,thermoware,trophy,medal,shields,cups, Mugs etc.

The cover of application should be superscribed as “ Application for Empanelment for Gift Articles” and to be submitted to the following address

Manager [Sales]
LIC Of India,Divisional Office
2nd floor,Jeevan Prakash Building
Muglisara,Surat (Gujarat)

The firm should be dealing with the products atleast for three years.Kindly quote your TIN NO.VAT,CST,GST Registration No.,address for communication,Landline telephone No.,Mobile No.E-mail id in your application. Application forms will be available in Sales Department,Divisional Office,Surat from 21/10/2025 to 11/11/2025 on working days between 10.30 a.m to 4.00 p.m. Application form is also abvailable on our website www.licindia.in, link “Tenders”. Enclose a payable at par cheque/Demand Draft payable at Surat for Rs.118.00,favoring LIC OF INDIA,as empanelement fee along with the aplication form.The application with complete details must reach to Sales Department,Surat Divisional Office,Muglisara,Surat on or before 11/11/2025, by 5.00 p.m.,in a sealed cover duly marked as “ APPLICATION FORM FOR EMPANELMENT FOR Sr.NO* ____ ”.

Sr.Divisional Manager,Surat ,reserves the right to cancel any application without giving any reason.The decision of Sr.Divisional Manager,LIC OF INDIA,Surat Division,in this regard shall be final and binding on the Bidders/Tenderers.

Sr.Divisional Manager