

FINANCIAL BID

LIC OF INDIA SOUTHERN ZONAL OFFICE CHENNAI

49th Chairman's Club Convention for Membership Year 2024-25 Chennai Trade Centre Hall 1 & 2

S.No	Description	Size	Qty	Rate	Amount
	STAGE & CONFERENCE SETUP				
1	LED WALL Backdrop	100 x 14 f	1		
2	Side Wings	32 x 14 f	2		
3	Black Masking	20 X 14 f	4		
4	Stage	100 x 32 x 5 f	1		
5	Stage Platform	20 X 8 X 7	2		
6	Stage Platform	40 X 4 X 2	1		
7	Stage Platform	14 X 4 x 3 f	5		
8	AV Console Platform	24 x 12 x 2f	1		
9	Stage Skirting with Branding	100 x 4 f	1		
10	Refresh Room Construct with furnitures & Accessories	20 x 20 f	2		
11	LED Wall P3 with AV Masking & Branding	20 x 18 (IS 16 x 9)	2		
12	LED Wall P3 with AV Masking & Branding	14 x 14 (IS 12 x 10)	5		
13	AV Masking & Branding	16 x 14 f	5		

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14	Carpet Hall 1	4400 sqm	1		
15	Carpet Hall 2	1760 sqm	1		
16	Stage Front Steps with handrail & Flower Decoration	8 f	2		
17	Stage Back side steps with handrail & Door Curtains	4 f	2		
18	Podium with Branding (with one feet step up facility)		2		
19	Console Masking	48 x 6 f	1		
20	Hall 1 Back side Ramp, handrail & Barricading	24 x 8 f	2		
21	Camera Platform with Masking		3		
22	Barricading with Masking	225 Mtrs	1		
23	Lighting Truss Masking & Branding	10x3x4 f	1		
24	LED TV Masking & Branding	5x3x3 f	4		
25	Hall -1, Side wall and Back side wall cloth covering with accoustic proff for reducing the ECHO	225 Mtrs x 5.5 Mtrs	1		
26	Hall 1& 2 Entrance Carpet	200 Sqm	1		
	FURNITURE & FLOWERS				
27	Lighting Lamp with Flower Decoration	With 7 WICKS	1		
28	Stage Flower Decoration	100 feet	1		
29	Dais Flower Decoration	60 feet	1		
30	Dais VVIP Chair (SPL ARM CHAIR WITH CUSHION)		20		
31	Dias Table (FOR 20 VIPs TO SIT)		20		

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32	Dais Flower pot		30		
33	Dais Name CONES (Name Plates)		20		
34	Banquet Chair (WITH WHITE COVER AND BAND)		3600		
35	Plastic Arm chairs for Family members		1200		
36	Sofa (Single Seater White)		30		
37	Sofa (Double Seater White)		50		
38	Plants With Pot		250		
39	Bouquets - Spl.Bunch	VIPS	20		
40	Bouquets	LIFE MEMBER	60		
	AV SETUP with ECHO free Sound system				
41	JB1 VRX Tops		16		
42	Jbl VRX Subs		8		
43	Digital Main & FOH Audio Console		2		
44	Sound Engg		1		
45	Cordless Handheld Mic		8		
46	Cordless Lapel Mic		2		
47	Podium Microphone		4		
48	Goose Mike in Dais		6		
49	Stage Floor Monitor Speaker		12		
50	Stage Side Fill Speaker		4		

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51	Stage Front Fill Speaker		8		
52	Stage Cube Equipment setup for Cultural programme		1 set		
53	Lighting GP Truss	80 x 20 f	1		
54	Lighting T Truss	20 x 10 f	4		
55	Led Parcan lights		72		
56	Par 64 lights		48		
57	Led Profile		12		
58	Sharpy light		24		
59	Dimmer Pack		8		
60	Down Smoke and Haze oil Based		4		
61	Special Effects Lights Back sage set		2		
62	Digital Main & FOH Lighting Console		2		
63	Lighting Designer		1		
64	Hall Ambience LED Lights for full Hall		220		
65	42 inch LED TV		4		
66	Pointer and Slider		1		
67	Watchout & Servers Set with 8 Matrix DP port display compatible		1		
68					
69	Video Production Editor		1		
70	Digital Seamless Scaler		2		

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71	Digital Video Matrix Switcher		4		
72	Digital Video Splitter		8		
73	Digital Video Extender Full HD TX and Rx sets		6		
74	Laptop with Production software		4		
75	Desktop with Internet Connection		1		
76	Multi-purpose colour printer		1		
77	Extra Cartridge for above printer		1		
78	A4 stationery		100 sheets		
79	Digital Video Camera		5		
80	Digital Online Video Mixing Unit with Recorder		1		
81	Digital Photography		2		
82	Drone Camera and Jimmy Jip Cameras		2		
83	Digital Wireless Followup camera Setup		1		
84	Video Post Production & Crane		1		
85	Hard Disk, Pen drive and CD Making		1		
86	LED wall at Family Area With Raiser Platform, Masking and Branding	14 x14 (IS12 x10)	1		
87	Family waiting Area Audio System for 1000 Pax		1		
88	Live Streaming Screen System and Cabling at all LED walls		1		

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89	CCTV Coverage for Hall 1 & 2 inside & outside area -with recording and Security Monitoring Controls		1		
	ARCHES & BRANDINGS				
90	Main gate Entrance Welcome Board	20 x 10 f	3		
91	Main gate Entrance Arch	48 x 16 x 4 f	1		
92	Pathway Branding	8 x 4 f	20		
93	Small Lamp post Branding	14 x 3 x 2 f	20		
94	Small Lamp post Branding	8 x 3 x 2 f	40		
95	Triangle Standees	8 X 4 X 3 f	6		
96	Rectangle Standees	8 X 4 X 4 f	6		
97	Flag Poles with Branding		20		
98	Diamond Branding	8 X 8 f	8		
99	Mobile Toilet Ground With Direction	8 x 4 f	8		
100	Direction Boards	6 x 3 f	30		
101	Location Hoardings on way to Hall 2	20 x 10 f	1		
102	Location Hoardings On way to Hall 1	20 x 10 f	1		
103	Hall 1 Main Entrance Arch Box Type	48 x 14 x 4 f	1		
104	Hall 1 Welcome Boards	16 x 10 f	2		
105	Hall 2 Main Entrance Arch Box Type	24 x 14 x 3 f	1		
106	Hall 2 Welcome Board	16 x 10 f	2		

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107	Hall 2 VIP Entry Arch	24 x 14 x 3 f	1		
108	Hall 2 VIP Entry Welcome Board	12 x 10 f	2		
109	Hall 1 VIP Exit Side Brandings	16x10 f	3		
110	Hall 1 Lighting Truss Branding	16x2 f	16		
111	VIP Get Down Point Welcome Banners	12 X 10 f	6		
112	Mandapam front Branding	16 X 10 f	2		
113	Hanging Brandings	3 X 6 f	24		
114	Hall 1 Side Wall Brandings	16 X 10 f	8		
115	Other Brandings	12x10 f	6		
	REGISTRATION & STALLS				
116	Registration tables with frill (5000 Participants) and storage space for keeping mementos	6x2 f	60		
117	Stall with Table, Chair, Plug Point & Light	2 x 3 Mtrs	55		
118	Commercial Stalls with Lighting and Plug Points	3 x 3 Mtrs	15		
119	Arabian Tent at Hall 1 Entrance Area	20 x 20 f	2		
120	Reception Counters and Stalls, Tables, Chairs	6x3 Mtrs	2		
121	Welcome Boards	20x8 f	2		
122	Hall 2 High Partition	44M x5.5M	1		
123	Hall 2 Low Partition	44 M x 2.5 M	1		

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	FOOD COURT & WAITING AREA				
124	Food Court Counter Stall with Lighting and Power Points	2 x 3 x 2.5 Mtrs	33		
125	Tables for food court	6 x 2 f	55		
126	Chairs in Food Court Area		200		
127	Round Table in Food Court Area		25		
128	Arabian Tent for Cooking Area & Food Court	20 x 20 f	27		
129	LED Light for Cooking Area & Food Court		60		
130	Plug Point for Cooking Area & Food Court		100		
131	Fan for Cooking Area & Food Court		33		
132	Wash Basin 8 tap for Cooking Area & Food Court		8		
	MAN POWER				
133	Event Coordinators		16		
134	House Keeping and disposal of waste for Hall 1,2 & Food Court Area for the entire event and up to handing over		100 people		
135	Security for Hall 1,2 & Food Court Area for the entire event and up to handing over	During the event	25 people		

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136	for 23/11/2025 and 24/11/2025 - night - 2 shifts	per shift	10 people		
137	Security Bouncers		10		
	VIP LOUNGE AREA				
138	VIP Lounge Room Decoration		2		
139	Panel Covering for VIP ROOMS, Hall and Pathway	50RM	1		
140	full Hall and pathway				
141	Carpet for VIP ROOMS, Hall and Pathway	400 Sqm	1		
142	full Hall and pathway		10		
143	Brandings	20x10 f	2		
144	Brandings	12x10 f	2		
145	Sofa Single seater white		10		
146	Tea Poy		5		
147	VIP Red carpet from Get down Point to Stage and Exit	900 Sqm	1		
148	Foot Stool for Podium		2		
	PERMISSIONS & INSURANCE AND OTHERS				
149	Police Permissions		1		
150	Fire Permissions With Vehicle		1		

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151	Event Insurance for 5000 Permissions		1		
152	Outside Branding Permissions		1		
153	Mobile Toilet With Inlet, Outlet, Water				
154	Provision and Cleaning Provisions		20		
155	5000 Nos 1 LTR Water Bottles and 50 Bubble Top - water cans with paper cups, 100 Refills		1		
156	Nadaswaram and Taval (Minimum 5 Members)		1		
157	Rangoli in Hall 1 entry with Q Manger		1		
158	Wheel Chair		2		
159	Ambulance		1		
160	Chendamelam (Minimum 8 Persons)		1		
161	Hindi Live Band or Orchestra with 8 Member		1		
162	Music Team,2 Male and 2 Female Singers				
163	Dust Bins		75		
164	Walky Talky		5		
165	Name Display Standees		30		
166	Queue - Manager		30		

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167	Transportation charges				
168	125 KV Generator		2		
	Total Cost (in figures- Excluding GST)				
	Total Cost (in words- Excluding GST)				

|

Date

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Life Insurance Corporation of India,
Marketing Dept./Southern Zonal Office, Chennai

General Summary

Event Management for Chairman's Club Convention for

MY 2024-2025, Chennai Trade Centre, Chennai

1)	Total Amount Quoted for the event excluding GST in figures	Rs.
	Total Amount in Words:	
2)	GST –Amount in figures	Rs.
	GST- Amount in words:	
3)	Total cost (1 +2) in figures	Rs.
	Total Cost (1+2) in words :	

I hereby accept that I have read and understood all the terms and conditions as mentioned in the tender documents.

Date:

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