

Dated: 15/12/2025

Title of Procurement	Invitation for Request for Proposal (RFP) - Enterprise Document Management System (EDMS) - 3.0
Reference No.	LIC/CO/ITDT/EDMS3.0/2025-26/RFP Dated: 28/11/2025

Please take note of the following corrigendum:

This Corrigendum shall be treated as an integral part of the Request for Proposal (RFP). All bidders are required to read, acknowledge, and comply with the amendments, clarifications, and additions specified herein. The provisions of Part-A and Part-B shall override any conflicting terms in the originally issued RFP. Except for the changes explicitly mentioned in this corrigendum, all other terms and conditions of the original RFP remain unchanged.

PART – A: Clarification to Annexure – A2: Pre-Qualification / Eligibility Criteria**i. Correction/Updates to Clause 6a – Large-Scale DMS Implementation Experience****Revised Clause 6a:****6a. Large-Scale DMS Implementation Experience**

The prime bidder should have successfully implemented and/or maintained at least one (1) Document Management System (DMS) project handling ≥ 1 billion documents or ≥ 1 PB of image storage in the last ten (10) years.

ii. Clarification on Acceptance of Project Experience (India / Global)

Acceptance of Bidder's India / Global Project Experience:

Only those domestic and/or global project experiences that have been executed directly by the bidding entity (Prime Bidder) submitting the bid shall be considered for evaluation.

The bidder must clearly demonstrate that it was the contracting party and had primary responsibility for the delivery of the referenced project(s).

Project credentials pertaining to parent companies, subsidiaries, sister concerns, affiliates, group companies, franchise entities, or entities operating under a common global brand name shall not be considered, even if such entities belong to the same corporate group or operate under a common umbrella.

The bidder shall submit unambiguous documentary evidence, such as copies of contracts, work orders, completion certificates, or client-issued attestations, clearly establishing that the project was awarded to and executed by the bidding entity itself.

iii. Correction/Updates to Clause 8 – Certifications

Revised Clause 8:

The bidder must possess any three (3) of the following certifications, valid as on the date of bid submission:

- a. **ISO 9001:2015** – Quality Management Systems
- b. **ISO/IEC 27001** – Information Security Management Systems
- c. **SOC 2 Type II**
- d. **ISO/IEC 20000-1** – IT Service Management System (ITSM).
- e. **CMMI Level 3**

PART – B: Clarification to Annexure – A13: Land Border Declaration.

i. Clarification regarding the designation mentioned in Annexure – A13: Land Border Declaration

This clarification is hereby issued to all prospective bidders. The designation and address mentioned in Annexure – A13 of the RFP was inadvertently stated incorrectly.

Section/Annexure	Existing	Corrected
Annexure – A13: Land Border Declaration	Executive Director (IT/BPR) Life Insurance Corporation of India IT BPR Department, Central Office "Jeevan Seva Annexe", 2nd Floor S.V.Road, Santacruz West, Mumbai	Executive Director (IT/DT) Life Insurance Corporation of India, Central Office, Information Technology / Digital Transformation Department, EDMS Section, 'JeevanSeva Annexe' Building, Ground Floor, S.V. Road, Santacruz (West) Mumbai – 400054.

All other terms and conditions of the RFP remain unchanged.

Bidders are requested to take note of this corrigendum while submitting the proposals.

Sd/-
Executive Director (IT/DT)