

Dated: 23/12/2025

<b>Title of Procurement</b>	Invitation for Request for Proposal (RFP) - Enterprise Document Management System (EDMS) - 3.0
<b>Reference No.</b>	LIC/CO/ITDT/EDMS3.0/2025-26/RFP Dated: 28/11/2025

Please take note of the following corrigendum:

This Corrigendum shall be treated as an integral part of the Request for Proposal (RFP). All bidders are required to read, acknowledge, and comply with the amendments, clarifications, and additions specified herein. The provisions of this Corrigendum shall override any conflicting terms in the originally issued RFP. Except for the changes explicitly mentioned in this corrigendum, all other terms and conditions of the original RFP remain unchanged.

### 1. Clarification to Annexure – A2: Pre-Qualification / Eligibility Criteria : Clause 3 : Make in India Compliance

#### Submission of Undertaking under Make in India (MII) Requirements

Bidders are hereby informed that, as part of Stage - 1 evaluation of the RFP, the bidder has to submit an Undertaking for Compliance with Make in India (MII) Requirements on the bidder's letterhead. The undertaking shall be strictly in the format provided below.

#### Undertaking for Compliance with Make in India (MII) Requirements

*(To be submitted on Bidder's Letterhead)*

We, M/s \_\_\_\_\_ (Name of the Bidder), hereby undertake and certify that the solution proposed by us under RFP No. LIC/CO/ITDT/EDMS3.0/2025-26/RFP dated 28/11/2025 for **Request for Proposal (RFP) For Enterprise Document Management System (EDMS) - 3.0** complies with the provisions of the **Government of India's Public Procurement (Preference to Make in India) Order**, as issued by **DPIIT** and amended from time to time.

We confirm that we qualify as a **Class-I / Class-II Local Supplier** and that the items (goods and/or services) offered under our bid meet the mandatory minimum local content requirement, i.e. **equal to or more than 50% for Class-I or greater than 20% and less than 50% for Class-II** (in value terms), as applicable.

We further undertake that the **certificate certifying the percentage of local content**, duly issued by the **Statutory Auditor or Cost Auditor** of the company (in case of companies) or by a **practicing Chartered Accountant / practicing Cost Accountant** (in respect of suppliers other than companies), shall be submitted during **Stage - 2 of the RFP evaluation process**, in compliance with the provisions of the **PPP-MII Order**, as the estimated value of procurement exceeds **INR 10 Crore**.

We understand that any **false declaration** or **failure to submit the requisite certificate at the specified stage** may lead to **rejection of our bid** and such other action as may be taken in accordance with the applicable rules and provisions of the **PPP-MII Order** and the RFP.

#### Authorized Signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Seal of the Bidder

**2. Clarification to Annexure – A2(a): Initial Scoring (T1) for Technical Proposal : Clause 5 : Customer Satisfaction Letters****Customer Satisfaction / Reference Verification**

The bidder shall submit at least one (1) valid Customer Satisfaction Letter for similar assignments executed by the bidder. In case such a written letter is not available, the bidder shall arrange for a Satisfactory Reference Verification from the concerned client.

Such Customer Satisfaction Letters / Reference confirmations shall be:

- Addressed to “Executive Director (IT/DT)” or “To Whomsoever It May Concern”, w.r.t RFP Reference No. LIC/CO/ITDT/EDMS3.0/2025-26/RFP dated 28/11/2025.

The bidder shall provide contact details of two (2) customers, as per eligibility criteria, where a solution with a technology stack similar to the proposed solution has been implemented, and shall obtain necessary consent from such customers.

LIC may carry out reference verification through calls, site visits, email, or other suitable means through a Committee of Officers/Executives. Feedback received from customers may be considered for evaluation based on overall customer satisfaction, adherence to timelines, and post-implementation support, and may not necessarily require separate documentary evidence.

### 3. Table – T12: Division-wise Average Distance Between DO, BO, Scanning Center, and RMF

The table below presents division-wise details regarding the average distance between Branch Office, Divisional Office, Scanning center and Record Management Facility (RMF).

Division Name	Scanning Center Located Within DO Premises (Yes/No)	Average Distance (DO → BO)	Average Distance (BO → Scanning Center)	Average Distance (Scanning Center to RMF)
Tirunelveli	YES	52 KM	52 KM	5 KM
Kottayam	NO	47 KM	47 KM	10 KM
Salem	NO	54 KM	57 KM	0 KM
Chennai-1	NO	16 KM	16 KM	0 KM
Vellore	YES	107 KM	107 KM	15 KM
Madurai	YES	50 KM	50 KM	10 KM
Thanjavur	NO	64 KM	70 KM	0 KM
Coimbatore	YES	56 KM	56 KM	15 KM
Ernakulam	NO	20 KM	20 KM	0 KM
Trivandrum	YES	37 KM	37 KM	11 KM
Kozhikode	YES	69 KM	69 KM	14 KM
Chennai-2	YES	19 KM	19 KM	0 KM
Thrissur	NO	40 KM	51 KM	0 KM
Lucknow	NO	56 KM	56 KM	0 KM
Bareilly	NO	61 KM	60.5 KM	5 KM
Kanpur	NO	84 KM	84 KM	0 KM
Haldwani	NO	86 KM	93 KM	0 KM
Meerut	NO	62 KM	62 KM	0 KM
Agra	NO	78 KM	78 KM	0 KM
Dehradun	NO	84 KM	83 KM	0 KM
Varanasi	YES	75 KM	75 KM	7 KM
Gorakhpur	NO	68 KM	68 KM	0 KM
Allahabad	YES	56 KM	56 KM	04 KM
Aligarh	No	50 KM	50 KM	0 KM
Faizabad	YES	76 KM	76 KM	18 KM
Gwalior	NO	88 KM	88 KM	6 KM
Indore	No	85 KM	85 KM	11 KM
Bhopal	YES	82 KM	80 KM	20 KM
Jabalpur	YES	119 KM	119 KM	5 KM
Raipur	YES	97 KM	97 KM	8 KM
Satna	Yes	79 KM	79 KM	5 KM
Shahdol	NO	123 KM	105 KM	0 KM
Bilaspur	NO	74 KM	80 KM	0 KM
Begusarai	YES	71 KM	71 KM	8 KM

Patna-2	NO	101 KM	02 KM	19 KM
Bhagalpur	NO	89 KM	89.4 KM	6 KM
Sambalpur	NO	114 KM	04 KM	20 KM
Cuttack	YES	124 KM	124 KM	7 KM
Patna-1	YES	64 KM	64 KM	12 KM
Muzaffarpur	YES	68 KM	74 KM	5 KM
Bhubaneswar	NO	38 KM	07 KM	35 KM
Jamshedpur	YES	103 KM	103 KM	15 KM
Hazaribagh	YES	108 KM	108 KM	2 KM
Berhampur	NO	175 KM	175 KM	0 KM
Banglore-2	YES	28 KM	28 KM	25 KM
Secunderabad	NO	87 KM	87 KM	0 KM
Bangalore-1	YES	35 KM	35 KM	30 KM
Udipi	YES	81 KM	81 KM	0 KM
Dharwad	YES	80 KM	80 KM	18 KM
Hyderabad	NO	33 KM	42 KM	0 KM
Cuddapah	YES	156 KM	156 KM	1.5 KM
Raichur	YES	182 KM	182 KM	8 KM
Masulipatnam	YES	98 KM	98 KM	0 KM
Warangal	NO	78 KM	74 KM	0 KM
Vishakhapatnam	NO	57 KM	63 KM	0 KM
Mysore	NO	64 KM	63 KM	45 KM
Rajamundry	NO	58 KM	58 KM	0 KM
Nellore	NO	122 KM	122 KM	11 KM
Belgaum	NO	105 KM	105 KM	8 KM
Karimnagar	NO	70 KM	03 KM	0 KM
Shimoga	YES	68 KM	68 KM	4 KM
Ajmer	YES	144 KM	144 KM	0 KM
Amritsar	NO	69 KM	69 KM	15 KM
Bikaner	YES	167 KM	167 KM	5 KM
Chandigarh	YES	53 KM	53 KM	23 KM
Delhi-1	YES	7 KM	167 KM	5 KM
Delhi-2	YES	19 KM	19 KM	7 KM
Delhi-3	YES	17 KM	18 KM	37 KM
Jaipur-1	YES	100 KM	105 KM	18 KM
Jaipur-2	YES	114 KM	95 KM	105 KM
Jalandhar	YES	51 KM	51 KM	29 KM
Jodhpur	YES	123 KM	122 KM	140 KM
Karnal	YES	69 KM	84 KM	14 KM
Ludhiana	Yes	49 KM	49 KM	12 KM
Rohtak	YES	94 KM	100 KM	100 KM
Shimla	YES	149 KM	140 KM	110 KM
Srinagar	NO	179 KM	145 KM	145 KM

Udaipur	NO	92 KM	96 KM	0 KM
Kolkata-1	YES	2 KM	1.3 KM	2 KM
Kolkata Suburban	NO	156 KM	176 KM	5 KM
Howrah	YES	40 KM	40 KM	2 KM
Jorhat	YES	181 KM	181 KM	22 KM
Jalpaiguri	YES	145 KM	146 KM	1.5 KM
Asansol	YES	46 KM	46 KM	0 KM
Guwahati	NO	81 KM	84 KM	0 KM
Silchar	YES	206 KM	206 KM	8 KM
Bongaigaon	NO	74 KM	74 KM	2 KM
Kolkata-2	YES	12 KM	12 KM	15 KM
Kharagpur	YES	59 KM	59 KM	8 KM
Bardhaman	NO	47 KM	46 KM	4 KM
Rajkot	YES	102 KM	102 KM	12 KM
Amravati	YES	107 KM	107 KM	17 KM
Ahmedabad	YES	12 KM	12 KM	2.6 KM
Gandhinagar	YES	83 KM	90 KM	80 KM
Surat	YES	29 KM	29 KM	17 KM
Vadodara	YES	30 KM	40 KM	18 KM
Mumbai-2	YES	10 KM	11.78 KM	33 KM
Mumbai-3	YES	11 KM	11 KM	50 KM
Kolhapur	YES	73 KM	73 KM	20 KM
Mumbai-1	NO	2 KM	2 KM	46 KM
Thane	YES	44 KM	44 KM	20 KM
Goa	YES	31 KM	31 KM	10 KM
Satara	YES	82 KM	82 KM	5 KM
Pune-1	YES	80 KM	80 KM	90 KM
Nashik	YES	144 KM	144 KM	17 KM
Nagpur	YES	69 KM	69 KM	21 KM
Aurangabad	YES	164 KM	164 KM	12 KM
Bhavnagar	NO	76 KM	7.8 KM	7.8 KM
Nadiad	YES	63 KM	63 KM	11 KM
Mumbai-4	NO	2 KM	2 KM	46 KM
Nanded	No	76 KM	82 KM	1 KM
Mumbai-SSS	YES	0 KM	0 KM	35 KM
Pune-2	NO	87 KM	98 KM	80 KM

Sd/-

**Executive Director (IT/DT)**