

Ref: Estate/Amravati D.O./Tender No.1/2025-2026

Date: 03.12.2025

To

Annexure - A

M/S -----

Re:- Tender for Water Tank cleaning.

We intend to call tenders for Comprehensive Annual Maintenance Water tank cleaning at our Divisional Office and at following Branches working under it.

Sr.No.	Name of LIC Unit	Capacity of water tank underground and Overhead (in Liters)
1	Amravati Divisional Office & Staff Quarters	80000 Liters
2	Dhamangaon BO & Staff Quarters	35116 Liters
3	Yavatmal- I BO & Staff Quarters	11000 Liters
4	Achalpur BO & Staff Quarters	11000 Liters
5	Pusad BO & Staff Quarters	6000 Liters
6	Akola-I BO & Staff Quarters	36200 Liters
7	Washim BO & Staff Quarters	40000 Liters
8	Buldhana BO & Staff Quarters	20000 Liters
9	Khamgaon BO & Staff Quarters	29190 Liters
	Total	268506 Liters

Following treatment shall have to be done:-

- All dirty water along with sludge shall have to be removed with special vacuum pump.
- All sides of tanks shall have to be cleaned with pressure cleaning techniques.
- Antibacterial agents, sterilizing agents shall have to be sprayed in the tank using pressure machine.
- Tanks shall have to be dried using cleaned mops and special vacuum pump.
- Water tanks shall have to be white washed from inside.
- Ultraviolet radiator/H.A.B. machine shall have to be used in the tank, after completing above process.

Terms and conditions

- ❖ Rates quoted should be inclusive of all taxes and no extra on any account should be paid. GST will be paid as per Government norms.
- ❖ Income tax will be deducted as per rules.
- ❖ Contract period will be of **two** year from the date of contract. The contract may be renewable after expiry of AMC, if service found satisfactory and on the basis of same rates and terms and conditions in this tender.
- ❖ If any of the office not attended for Bi Monthly services, a penalty of ¼ the of Bi Monthly service charges will be imposed.
- ❖ The work has to be carried out preferable on weekends with prior intimation/ permission of office.
- ❖ Vendor will be solely responsible for any injury/accident caused to Workman. LIC of India will not be liable for no claim.
- ❖ **Mode of servicing:** On Bi monthly basis at regular intervals.
- ❖ Security Deposit:- After completion of scrutiny of the quotations, successful vendor will be informed regarding the allotment of the contract. It will be necessary to deposit **Rs.10,000/-** in cash or DD by the successful vendor i.e. to whom the contract will be allotted. This amount will be refundable after completion of contract period without interest.
- ❖ **Tender Fee: Rs.500/- + GST Rs. 90/- Total Rs. 590/- (Rs. Five hundred ninety only)**
By way of Cash or Demand Draft payable at Amravati favoring LIC Of India. Please note that tender fee is non-refundable.
- ❖ **Payment:** Payment will be made on Bi Monthly basis on submission of bill along with satisfactory service report (Original copy) from Office (I/C) with Office Seal and Officer's name on. Consolidated payment will be made at Divisional Office through NEFT/RTGS only.
- ❖ Termination of Contract: The Competent Authority reserves the right to terminate the contract immediately if services found unsatisfactory.
- ❖ Rights; It will not be binding upon us to accept the lowest quotation and the Competent Authority (SDM) reserves the right to accept or reject any quotation without assigning any reasons thereof.

The decision of the Sr. Divisional Manager, Amravati for rejection, imposition of penalty or termination of the contract will be final and binding on the vendors to whom contract is awarded.

You are requested to send Annexure A and Annexure B duly signed and sealed in a sealed envelope super scribed with “ **Quotation for Comprehensive AMC of Water Tank cleaning Services** ” and addressed to **The Manager (Estate)** as under so as to reach us by **15.12.2025** up to **03.30 PM**. Quotations received after due date & Time will not be considered.

Address for receiving the Tender:

Manager (Estate)

L.I.C. of India,

Amravati Division Office, Jeevan Prakash Building,

Shrikrushnapeth, Near Duffrin Hospital, Amravati

Amravati. Ph.No:0721-2660489.

Sr. Divisional Manager

PROFORMA FOR RATE QUOTATION

To

The Sr. Divisional Manager
L.I.C. of India
Amravati Divisional Office
Amravati.

Annexure B

Respected Sir,

Re: Tender for Comprehensive AMC of Water Tank Cleaning Services

We are quoting our rates as under:-

Rates for Yearly Treatment	Rs. _____ per liter inclusive of all transportation and other charges excluding GST.
----------------------------	--

Date:-

Seal and Signature of the vendor



Estate Department, Amravati Divisional Office,
“Jeevan Prakash Bldg., Shrikrishnapeth,
Near Dafrin Hospital, Amravati- 444 603.
Tel. No.: 0721-2660489.
E-mail : estate.amravati@licindia.com

AMRAVATI DIVISION OFFICE

APPLICATION FORM FOR TENDER (Technical Bid)

Annexure C

Profile of the Tenderer

Name of the Agency/Firm/Vendor (In Block Letters)	
Status of the Agency (Whether Sole Proprietorship/Firm/Pvt. Co.)	
Date of Incorporation/ Establishment	
Correspondence address, Telephone No.& E-Mail ID	
Name of Contact person with Designation who would be calling on us and attending to our jobs & contact phone No.	
PAN (Individual Card in case of Proprietorship OR Firms' PAN card in other cases.	
TAN No.	
GSTN No.	

I certify that all the information given in Annexure A,B,& C is true and if any deviation observed then Corporation is free to take action against my firm monetarily or even blacklisting my firm. I also certify that I fully agree with the terms and conditions mentioned in Annexure A.

(Signature of the vendor with seal)

Tender Schedule:

Date of issue of Tender	03.12.2025
Last date of submission of Tender	15.12.2025
Date of opening Tender	16.12.2025

DECLARATION

ANNEXURE – D

I/We _____ request

Life insurance Corporation of India, Amravati Divisional Office, to consider my/our Application and Tender for the above mentioned category. We agree with all terms and Conditions and to give full Satisfaction to the Corporation in the event of their doing so.

Dated at _____ this _____ day of December 2025.

Signature with Seal:-

Name & Designation:-

Note: The Corporation reserves the right to cancel the tender of the firm/Agency/Service provider at its absolute discretion without assigning any reason.