

Selection of Service Provider for Incident Response Retainership
CO-ERM-IT-CSD/2025-2026/IRR dated 9th January, 2026
Annexure - D

Enter Bidder's Name

Instructions

- 1 . Bidder Has to compulsorily comply for all items.
- 2 . Excel Cells where Bidder has to input values, are unlocked.
- 3 . Print outs of all sheets are required to be duly signed, stamped and submitted.
- 4 . Reference may be made to the RFP for details.
- 5 . The bidder can provide the quotes only in blue coloured cells.

Bidder's Name

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Annexure – B: Bidder's Profile (Eligibility Criteria) - Appendix - C1, C2 and C3

S.No.	Bidder's details		Bidder's response		Reference Page No.
1	The bidder should be a registered entity in India.				
2	Type of the Company [Govt/PSU/Pub.Ltd/Pvt.Ltd/ JV etc .]				
3	Date of issue of certificate of Incorporation issued by Registrar of Companies				
4	Issuing Authority of certificate of Incorporation issued by Registrar of Companies				
5	Address of Corporate Office (HQ)				
6	Year of Incorporation				
7	PAN Card no.				
8	GST details like registration No. date of registration				
9	Turnover of bidder in India (i.e. 2022-2023, 2023-2024, 2024-2025) with positive net worth in those three financial years	Turnover (Rupees Crores)	EBITA (Rupees Crores)		
	2022-2023				
	2023-2024				
	2024-2025				
10	Official Web Site (URL) :				
11	Authorized signatory details:	1	2		
	Name				
	Designation				
	Address for communication				
	Phone No. (Office)				
	Fax No. (Office)				
	Mobile No.				
	Email ID				
12	Bidder's contact persons details:	1	2		
	Name				
	Designation				
	Address for communication				
	Phone No. (Office)				
	Fax No. (Office)				
	Mobile No.				
	Email ID				
13	Whether the bidder has submitted annexure A (on bidder's letterhead) ?				
14	Submission of Annexure-B				
15	Submission of Annexure-C				
16	Submission of Annexure-E				
17	Submission of Annexure-H				
18	Submission of Annexure-J				
19	Submission of Annexure-K				
20	Submission of Annexure-O				
21	Submission of Annexure-P				
22	Submission of Annexure-Q				
22	Details of EMD as bank guarantee	EMD of Rs. 15,00,000/-			
	Amount				
	EMD Details e.g. EMD no. and date of issue				
	Name and address of the				

Bidder's name	0
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Annexure – C: Eligibility Criteria - Appendix C4 - Provide Certification detail of personnel
(Multiple certificate holders shall be counted once only)

Sl. No.	Name of Resource	Name of Certification	Certification ID/No.	Certificate issuance date	Certificate Renewal Date	Reference Page No.(Valid Copy of certificate)
1						
2						
3						
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For agreements as evidence, certified copy of the 1st page and last page of each agreement along with the page containing the required evidence should be enclosed as hardcopy and Scanned copy of complete agreement should be provided in the CD.

This is to certify that no correction / modifications have been done in this sheet and hardcopy matches exactly with softcopy that is being submitted

Signature of Bidder/Bidder's Representative

Stamp and Seal of the Company

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Annexure – C: Eligibility Criteria - Appendix C5 - Letter of acceptance (LoA) /work order/ purchase order/ contract/ completion certificate/ confirming relevant experience of minimum 7 years in providing the Incident Response Retainership Services as on 31.12.2025.

[illegible]

For agreements as evidence, certified copy of the 1st page and last page of each agreement along with the page containing the required evidence should be enclosed as hardcopy and Scanned copy of complete agreement should be provided in the CD.

This is to certify that no correction / modifications have been done in this sheet and hardcopy matches exactly with softcopy that is being submitted

Signature of Bidder/Bidder's Representative

Stamp and Seal

Bidder's name	0
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Appendix C6- Client References

Particulars	Details of Client 1 [C6.1]	Details of Client 2 [C6.2]	Details of Client 3 [C6.3]	Details of Client 4 [C6.4]	Details of Client 5 [C6.5]	Evidence	Reference Page No.
Client Name							
Client address							
Name of the contact person and designation							
Phone number of the contact person							
Official E-mail address of the contact person							
Name of the Project							
Scope of the Project							
Start Date							
End Date							
Current Status (In Progress/ Completed)							
Minimum no. of Branches							
Sector (Govt./Regulatory Bodies/BFSI/PSU/Private Companies)							
Value of Purchase Order (In Lakh) (only single work order)							

For agreements as evidence, certified copy of the 1st page and last page of each agreement along with the page containing the required evidence should be enclosed as hardcopy and Scanned copy of complete agreement should be provided in the CD.
This is to certify that no correction / modifications have been done in this sheet and hardcopy matches exactly with

Signature of Bidder/Bidder's Representative

Stamp and Seal