

ANNEXURE-1



MUZAFFARPUR DIVISIONAL OFFICE

"JEEVAN PRAKASH", DIVISIONAL OFFICE, U.S. PD MARG, PO RAMNA, MUZAFFARPUR 842002, Contact No.7004993903, FAX 0621-2243119, EMAIL: os.muzaffarpur@licindia.com

NOTICE FOR LIMITED TENDER FOR SUPPLY OF Printed Forms – Muzaffarpur Division

Tender No.02 (2025-26) dt: 09.01.2026 for supply of Printed Forms -Muzaffarpur Division

"Sealed Tender" is here by invited from all empaneled vendors(Muz.Division) for the supply of Printed Forms in the prescribed rate quotation format attached herewith, under single bid system in sealed Envelope , super scribed in BOLD CAPITAL LETTERS **Tender Notice No. 02 (2025-26) dated 09.01.2026 for supply of Printed Forms - Muzaffarpur Division. NOT TO BE OPENED BEFORE DUE DATE & TIME OF TENDER OPENING**", which should reach to "The Manager (E&OS), LIC. of India, Divisional Office, Uma Shankar Prasad Marg, Muzaffarpur-Pin code-842002 on or before 02.02.2026 by 5.30 p.m.

Tender Detail

1. Tender No. & Date of Floating Tender: 02 (2025-26) dated 09.01.2026
2. Last date & time for submission of Tender 02.02.2026 by 5.30 p.m
3. Date of opening of Tender: 03.02.2026 at 11.00 a.m.

Enclosures to be submitted duly executed

1. Forwarding letter to be submitted by vendor duly copied /typed on their Letter Head -Annexure 2.
2. Terms & Conditions – Annexure- 3
3. Undertaking-Annexure 4
4. Pre-Contract Integrity Pact-Annexure-5
5. Rate quotation in prescribed format – Annexure- 8
6. 2 sets of each Sample of papers of 70 GSM & 57 GSM , must bear with name of paper mill, GSM, & Grade etc. written/ stamped on it under signature& seal, of vendor with date , as specified in "Rate Quotation Format", failing which, tender will be rejected even though the vendor becomes **L1**

(Vendors are expected/invited to appear at the scheduled date & time of opening the tender)

Date: 07.01.2026

Place: Muzaffarpur

Sr. Divisional Manager

ANNEXURE-2

(FORMAT OF FORWARDING LETTER SHOULD BE CPOIED/TYPED ON VENDOR'S LETTER HEAD)

To,
The Manager (E&OS),
LIC of India,
Muzaffarpur Divisional office,
"JEEVAN PRAKASH "U.S.P.Marg,
PO-Ramna,PIN-842002
Distt: Muzaffarpur

From:

Sir

Re. Tender Notice No. 02 (2025-26) dated 09.01.2026 for supply of Printed Forms- Muzaffarpur Division

With reference to above I/ We submit the following documents duly executed by us, in sealed envelope super scribed as per instructions, for your consideration and doing the needful:

1. Terms & Conditions-Annexure -3 (2 pages)
2. Undertaking Annexure -4 (1 Pages)
3. Pre- Contract Integrity Pact- Annexure- 5 (8 Pages)
4. Tender Fee Rs.295/- by DD / Banker's Cheque No._____ dated_____
5. EMD Rs.by DD / Banker's Cheque No.....dated.....
6. Sample of paper (Plain / Blank paper - 2 set of each paper) having Name of paper Mill, Grade & GSM of paper written on it, duly stamped and signed by us with date.
7. Xerox copies of all certificates including MSE / NSIC with validity and other required papers as per Terms & conditions.
8. Certificate of annual Turnover for the last 3 Yrs.(2022-23; 2023-24; & 2024-25) by CA .
9. ITR for last the last 3 F.Y. (2022-23; 2023-24 & 20204-25)
- 10.List of LIC offices where impaneled.
- 11.Rate quotation/Financial Bid-Annexure 8 (4- Pages)

Place:

Date:

Your's faithfully

Signature of vendor with official seal

(Note: Our empaneled vendors need not to submit ITR, Turnover for last 3 F.Y.& List of offices where empanelled)



MUZAFFARPUR DIVISIONAL OFFICE

"JEEVAN PRAKASH", DIVISIONAL OFFICE, U.S. PD MARG, PO RAMNA, MUZAFFARPUR 842002, Contact No.7004993903, FAX 0621-2243119, EMAIL: os.muzaffarpur@licindia.com

Annexure-3

Terms and conditions for tender notice no.02 (2025-26) dated 09.01.2026

- 1 . Submission of a non refundable Tender Fee of Rs.295.00 (250+45 GST 18%) by DD/Banker's cheque for each Tender or cash deposit at our cash counter.
2. EMD (Earnest Money Deposit) @2% of the total estimated tender value, if the tender value exceeds Rs.1lac, is to be furnished along with tender by way of DD/Banker's Cheque only payable at Muzaffarpur which will remain valid up to 180 days from the date of floating of tender and refundable without interest. It may be forfeited in case of black listing/delisting of firm, execution of order etc. Losses caused may also be recovered from EMD
3. MSME Vendors registered with DICs/KVIC/KVIB/NSIC/Coir Board or any other body specified by Ministry of MSME (Micro, Small & Medium Enterprises) are eligible for availing themselves of benefits under the Public Procurement Policy subject to production of valid proof / certificate, Such vendors are exempted from Tender Fee, EMD & Bid security.
- 4 . A security deposit/performance security @10% of contract value / order (if exceeds Rs. 1 lac altogether) will be required by all successful tenderer irrespective of registration status in the form of DD/Bankers Cheque/Bank Guarantee payable at Muzaffarpur, to be deposited within 21 days from notification/date of Award/Order, which will remain valid for a period of 60 days beyond the date of completion of all contractual obligations/Orders and will be refundable without interest, failing which such amount will be recovered from the bill and will be refundable after 1 year without interest. EMD amount can also be converted into Security Deposit/Performance Security if so desired by tenderer
5. The Tender should be submitted on or before the date and time specified in the tender notice. Tenders received beyond said specified date and time and/or not in compliance with given Terms & Conditions herewith, will be rejected. No other or extra Terms & conditions given by vendor will be acceptable.
- 6 . Price should be quoted as per our specification/sample, requirement only in the prescribed rate quotation format and should be inclusive of all charges ie transportation, packing, loading, unloading, taxes etc. but exclusive of GST and it should be given on Letter Head of the firm preferably duly typed or hand written in ink legibly duly signed by authorized person with seal. Any alteration/correction must be signed otherwise it will be rejected. TDS shall be deducted as per rules.
7. Work Order may be placed in parts depending upon the requirements during the contracted period according to our suitability/need.
8. The Corporation reserves the right to accept / reject any quotation in full or part. This does not necessarily mean that the lowest quotations will be accepted. The Corporation may, within its right, award tendered job in part to one of the tenderer and remaining job to another tenderer.
9. If after delivery, consignment is found different from specification/sample/requirement (etc.) accepted/ approved, SUCH SUPPLY WILL BE REJECTED AT THE SUPPLIER'S COST and will be taken away immediately by vendor and the Corporation will not be liable for any damage/losses. However, deviation GSM of paper of $\pm 4\%$ may be ignored, but penalty as the competent authority thinks fit will be imposed in the case of variation of GSM between $\pm 4\%$ to 7% quantum will be decided by the Corporation and will be binding on the vendor. In case of variation more than 7% of GSM, entire stock will be return at vendor's cost. Over and above the Corporation will be at liberty to take such action as it deems fit.
10. NO ALTERATIONS IN QUANTITY OR QUALITY of the items indented or in the period of execution and no enhancement in the rate of article shall be accepted unless previously ratified by the Corporation in writing.

11. All deliveries must be made at LICI, MDO, OS (Store) or as per our instructions within the jurisdiction of Muzaffarpur Division on or before the date mentioned or within such extended time as may be granted by the Corporation free of charges, failing which recovery towards liquidated damage may be made as under

Delay in supply	% recovery for delay
01 to 10 day	2%
11 to 20 days	5%
21 to 30 days	10%

Beyond 30 days delay, order may be cancelled and EMD and Security Deposit will be forfeited and the Corporation will be at liberty to cancel the order and to purchase the same from any other supplier/vender and the Supplier/Vender, at default, shall make good any loss or damage including extra charges that the Corporation may suffer thereby and shall pay to the Corporation liquidated damaged as the Corporation thinks fit and the Corporation shall be at liberty to deduct such sums from any moneys due to the supplier/vender under these presents or may otherwise recover the same separately, besides being removal from the panel of suppliers/vendors and blacklisting of the firm

12. Any dispute arising out of this acceptance shall be referred to the Sr. Divisional Manager, Muzaffarpur for "Sole Arbitration" and his decision shall be final and binding on the supplier/vender/ printers and they shall not raise any question of the competence of Sr. Divisional Manager to act as sole arbitrator. The competent authority (Sr. Divisional Manager) reserves all the right to accept and/or reject any tender without assigning reason thereof. Any dispute arising out of or relative to this tender shall be deemed to have arisen in Muzaffarpur and shall be under jurisdiction of a court in Muzaffarpur.

13. Approved Annual Rate Contract or fixed rate contract (Bid price) shall be a running contract with an option to accept supply within the range of $\pm 25\%$ and shall remain valid for a period of one year from the date of approval of this tender or fresh rate approved within one year. Repeat order may also be given for any quantity within range of tendered quantity, within one year as per requirement. Fresh order for printing of some other forms, having same specification, may also be given on the same approved rate or pro rata basis if No. of pages increases/decreases per set.

14. The Corporation reserves the right to remove/Black List any Supplier/Vender from the list of empaneled agencies /vendors for any deviation from the agreed Terms and Conditions, or any activity is observed, which is detrimental to the interest of the Corporation. The Corporation also reserves the right to make alteration in Terms & Conditions at any point of time which will be acceptable to all.

15. The letter of undertaking to supply materials as per the tender specifications, forms part of the tender and Terms and Conditions and the same shall be submitted along with the rates quoted.

16. Sample of Paper (Plain/blank only) should be submitted in two copy (one copy may be sent to paper mill for checking of genuineness) along with tender as mentioned there in the weight (GSM), size, Color, the name of the paper mills / company etc. under signature with date, seal and contact no. If supplied items doesn't match with the sample of paper submitted, entire shipment (supplied items) will be rejected & returned on vendor's cost. Order may be cancelled and firm may be blacklisted too.

17. All Printed Forms should have vendor's and order details like order no, date of order, quantity ordered etc.

18. If at a point of time the vendor is blacklisted from any of offices of Corporation then this contract will be terminated immediately.

19. Payment will be made through NEFT, only after the complete and successful supply of order and on duly verification of quality and quantity supplied and no advance payment will be made

20. Integrity Pact is to be executed and abide by both parties Buyer and Bidder

(Note: The Sr. Divisional Manager reserves the right to accept or reject / cancel all the tenders without assigning any reason thereof.)

I /We fully agree with all Terms & Conditions of the tender laid down under clause 1 to 20 above.

Place:

Date:

Signature of vendor with seal of Firm/Co, on each page



MUZAFFARPUR DIVISIONAL OFFICE

"JEEVAN PRAKASH", DIVISIONAL OFFICE, U.S. PD MARG, PO RAMNA, MUZAFFARPUR 842002,

Contact No.7004993903, FAX 0621-2243119, EMAIL: os.muzaffarpur@licindia.com

TENDER NOTICE NO. 02 (2025-26) DATED: 09.01.2026 FOR supply of Printed Forms- Muzaffarpur Division

ANNEXURE-4

To

The Sr. Divisional Manager
Life Insurance Corporation of India,
"Jeevan Prakash Divisional Office Muzaffarpur
Uma Shankar Prasad Marg, Muzaffarpur, 842002
Sir.

Re: Undertaking to supply materials as per Tender specifications.

I/We(Name/names of supplier/partners etc.) hereby confirm that / we shall supply the materials as per tender specifications and shall abide by the Terms and Conditions mentioned in the tenders

I/We am/are also given to undertaking that besides imposing clause/s as mentioned in the tender/ order sheet, the Corporation shall "BLACKLIST" our firm with information passed on to its Corporate Offices and other Zones/Divisions, if we fall to comply with Terms and Conditions.

I/ We here by confirm that whatever information given regarding Samples is true to the best of my knowledge & belief. Name of Paper Mills, GSM etc. mentioned is correct and if selected and in future any supply of material will be at par with quality as submitted as samples.

I/We hereby confirm and declare that I/we have not been black-listed by LIC or any PSU or BFSI Organisation/Government or Semi-Government or Quasi Government Departments in India as on date of submission of bid in response to the above tender notice for supply of Plain/Pre-printed Computer Continuous Stationery etc.

Dated at.....this.....day of..... 20

Signature of the Vendor with seal



MUZAFFARPUR DIVISIONAL OFFICE

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Contact No.7004993903, FAX 0621-2243119, EMAIL: os.muzaffarpur@licindia.com

ANNEXURE 5

PRECONTRACT INTEGRITY PACT

General:

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made

On.....day of the month of..... 20..... between, on one hand, the Life on Insurance Corporation of India (hereinafter referred to as "LIC") a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (XXXI of 1956) and having its corporate office at "Yogakshema" Jeevan Bima Marg Mumbai 400021. (here in after called the "BUYER" which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part. And M/s..... represented

by Shri.....(Hereinafter called the "BIDDER /SELLER/SERVICE Shri PROVIDER which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second part.

WHEREAS the BUYER proposes to procure items as per tender No..... dated..... (Name of the Stores/ Equipment/Item/Service) and the BIDDER/Seller/Service Provider is willing to offer/has offered the stores/services and WHEREAS the BIDDER/Seller/Service Provider is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-Enabling the BUYER to obtain the desired said stores/ equipment/item/service at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and Enabling BIDDERs/Sellers/Service Providers to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER

will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

1. Commitments of the BUYER

1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either themselves or for any person, organisation or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

1.2 The BUYER will, during the pre-contract stage/evaluation stage, treat all BIDDERS alike and will provide to all BIDDERs the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.

1.3 All the officials of the BUYER will report to the "**Chief Vigilance Officer**" of the Buyer any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

Commitments of BIDDERS

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

3.1 The BIDDER will not offer, directly or through Intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for showing or forbearing to show favour or disfavor to any person in relation to the contract of any other contract with the Government.

3.3 Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in India, and Indian BIDDERs shall disclose their foreign BUYERS or associates.

3.4 BIDDERs shall disclose the payments to be made by them to their agents/brokers or any other intermediary, in connection with this bid/contract.

3.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/integrator/authorized agent of the stores/equipment/items and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such Intercession, facilitation or recommendation.

3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries, including officials of the BUYER or their family members, if any, in connection with the contract and the details of services agreed upon for such payments.

3.7 The Bidder will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to price

specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

3.9 The BIDDER/Contractor will not commit any offence under the relevant India Penal Code (IPC) /Prevention of corruption (PC) act. Further, the bidder will not use Improperly, for purposes of competition or personal gain, pass on to others, any information provided by the BUYER as part of the business relationship, regarding. plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

3.12 If the Bidder or any of the key personnel of the bidder, actively involved in the project is a relative of any of the actively involved personnel of the Buyer, the same should be disclosed. The term 'relative' for this purpose would be as defined in section 2(77) of the Companies Act, 2013.

3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.

3.14 The Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision the matter.

4. Previous Transgression

4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER's exclusion from the tender process.

4.2 The BIDDER agrees that if it makes an incorrect statement on this subject, or committed a transgression through a violation of any of the clauses of the

commitments of bidder, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Sanctions for Violations:

5.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-

(1) To immediately call off the pre contract negotiations without assigning any reason or giving any; compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.

(ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.

(iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.

(iv) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.

(v) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/recession and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.

(vi) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which may be further extended at the discretion of the BUYER.

(vii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract. (viii) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

5.2 The BUYER will be entitled to take all or any of the actions mentioned at para 5.1(1) to

(viii) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

5.3 The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes this Pact.

6. Independent Monitors:

6.1 The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.

Name, address, email of the Monitor(s):Shri Kala Chandras: IRS(Retd); G-1, Reliance homes, 8-2-547/R, Road No.7, Banjara Hills, Hyderabad-500034; Email: kchandras@yahoo.com, Mob-8008449678Sri Gv Krishna Rau; Ex-Add. Chief Secy. & Development Commissioner to Gvt. Of Karnataka, Villa-116, The Retreat, Tharabahalli, Chikkajala Post, Bangalore-562157 Email: gvkrishnaraau@gmail.com, Mob-9880240080

6.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

6.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder as confidential.

6.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

6.5 As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the **Executive Director (E&OS), LIC**.

6.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid Interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information and of 'Absence of Conflict of Interest, In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, LICI and recuses himself/herself from that case.

6.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the

contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

6.8 The Monitor will submit a written report to the **Chairman, LIC** within 8 to 10 weeks from the date of reference or intimation to him by the BUYER/BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

6.9 If the Monitor has reported to the Chairman, LIC, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the Chairman LICI has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

7. Facilitation of Investigation:

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help of the purpose of such examination/inspection.

8. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER

9. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.

If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

Changes and supplements as well as termination notices need to be made in writing.

10. Validity:

10.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 12 months after the last payment under the contract. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

10.2 Should one or several provisions of this Pact turn out to be invalid; the remainder to this pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

11. The parties hereby sign this Integrity Pact at.....on.....

BUYER

Name of the Officer:

Designation:

Dept.

BIDDER

CEO:

Witness:

1)-----

Witness:

1)-----

2)-----

2)-----

(Note: Bidder/Seller/Service Provider
Stores/equipment/item/service
Bidding process/ bid evaluation/process of availing services

Appropriate word may be used where ever applicable without altering the purpose/desired intention of the clause.)

Rate Quotation/Financial Bid for Tender Notice No. 02 (2025-26) Dated 09.01.2026 for supply of Printed Forms-Muzaffarpur Division

Sl. no	Code	Name of Forms	Unit	Specification- Like Size, printing , colour, leaves/pages etc.	Required quantity	Rate quotation per unit	Total Cost Rs. (Excluding GST)
1	4	PPL-360+ACR(REV-24)	EACH SET	70 GSM Maplitho,"A" Grade,Century/JK/TNPL/Ballarpur/West Coast paper.Size-1/4 (22.5 X 28.5 cm) x6 leaves(12 pages) each set. Print-Corporate blue both side ,LIC logo on front page. Center (double) stitch.	25000		
2	46	PPL NIVESH +SIIP T-749 & 752	EACH SET	DO	15000		
3	NEW	PPL 886 PROTECTION PLUS	EACH SET	DO	20000		
4	224	PPL-879-SMART PENSION	EACH SET	70 GSM Maplitho,"A" Grade,Century/JK/TNPL/Ballarpur/West Coast paper.Size-1/4 (22.5 X 28.5 cm) x5 leaves(10 pages) each set. Print-Corporate blue both side ,LIC logo on front page. Center (double) stitch.	1000		
5	6	PROPOSAL JS/JD-440	EACH SET	70 GSM Maplitho,"A" Grade,Century/JK/TNPL/Ballarpur/West Coast paper.Size-1/4 (22.5 X 28.5 cm) x2 leaves(4 pages) each set. Print-Corporate blue both side ,LIC logo on front page. Center (double) stitch.	500		
6	11	DGH 700 NB FOR CHILDREN	EACH PAD	57 GSM "A"grade Orient/Century/TNPL/Balarpur/West Coast paper.Size-1/2 (45cmx54 cm)Print Single colour both side.	100		
7	18	SOPNSORSHIP FORM (AGENT APPOINTMENT FORM) ANNEXURE-1	EACH PAD	DO	200		
8	20	FORM MINOR NOMINEE	EACH PAD	57 GSM "A"grade Orient/Century/TNPL/Balarpur/West Coast paper.Size-1/4 (22.5cmx 28.5 cm)Print Single colour Single side.	25		
9	49	SURITY DECLARATION - 3807	EACH PAD	DO	250		
10	120	CHANGE OF BANK DETAILS IN NEFT	EACH PAD	DO	400		

Sl.no	Code	Name of Forms	Unit	Specification- Like Size, printing , colour, leaves/pages etc.	Required quantity	Rate quotation per unit	Total Cost Rs. (Excluding GST)
11	257	DEATH CLAIM A1(ACR)-3788	EACH PAD	57 GSM "A"grade Orient/Century/TNPL/Balarpur/West Coast paper.Size-1/4 (22.5cmx 28.5 cm)Print Single colour Single side.	50		
12	337	OFFICE NOTE FOR DUMMY BAG	EACH PAD	DO	100		
13	340	PLOUGH BACK FORM POL PROCEEDS	EACH PAD	DO	200		
14	195	APPLICATION FOR NAME ALTERATION	EACH PAD	DO	150		
15	52	DEATH CERTIFICATION BY AGENT	EACH PAD	DO	150		
16	44	UNDERTAKING IN LIEU OF SUC-3805	EACH PAD	57 GSM "A "grade Orient/Century/TNPL/Balarpur/West Coast paper.Size-1/4 (22.5cmx 28.5 cm)Print Single colour Single side.	25		
17	10	DGH 680 LAPSED POLICY OWN	EACH PAD	57 GSM "A "grade Orient/Century/TNPL/Balarpur/West Coast paper. Size-1/4 (22.5cmx 28.5 cm) Print Single colour BOTH side.	500		
18	12	DGH CDA PLAN > 10YRS.FORTM NO-720	EACH PAD	57 GSM "A "grade Orient/Century/TNPL/Balarpur/West Coast paper.Size-1/4 (22.5cmx 28.5 cm)Print Single colour BOTH side.	150		
19	31	NOMINATION+CHANGE OF NOMINEE-3264+3750	EACH PAD	DO	150		
20	38	CLAIMANT STATEMENT(HINDI)EARLY F.N.3783	EACH PAD	DO	100		
21	41	CLAIM-C-BURIAL CRIMINATION CER- (3785& 3786)	EACH PAD	DO	50		
22	43	DEATH CLAIM D/V 3801	EACH PAD	DO	100		
23	50	UNDERTAKING BY LA & SURITY-3815	EACH PAD	DO	100		
24	51	CLAIM B1 (CERTIFICATE OF HOSPITAL TREATMENT -3816	EACH PAD	DO	50		
25	55	CLAIMANT STATEMENT +DV UPTO 2 LAKH -3783 (NON EARLY)	EACH PAD	DO	50		

Sl.no	Code	Name of Forms	Unit	Specification- Like Size, printing , colour, leaves/pages etc.	Required quantity	Rate quotation per unit	Total Cost Rs. (Excluding GST)
26	88	SURRENDER APPLICATION-5047+3510	EACH PAD	57 GSM "A "grade Orient/Century/TNPL/Balarpur/West Coast paper.Size-1/4 (22.5cmx 28.5 cm)Print Single colour BOTH side.	1000		
27	35	UNDERTAKING FOR DUP. POLICY	EACH PAD	DO	100		
28	92	LOAN APPLICATION - 5196/5198/5205	EACH PAD	DO	1500		
29	102	REASSGINMENT BY BANK-3857	EACH PAD	DO	50		
30	137	EXIT UINTERVIEW (SURR.Q.ANN-I&II(REV-21)	EACH PAD	DO	1000		
31	179	MDO-PHS-75-ENQ.LOST/MISPLACED POL.BOND	EACH PAD	DO	150		
32	273	NEFT MANDATE FOR PH	EACH PAD	DO	500		
33	96	OS-2 INWARD RECEIPT-3242A	EACH PAD	57 GSM "A "grade Orient/Century/TNPL/Balarpur/West Coast paper.Size-1/16 (11.5cmx 13.5 cm)Print Single colour Single side.	500		
34	141	ENVELOP PLAIN MEDIUM 9"X4"	EACH PIECE	80 GSM Andhara Ribbed star craft paper (Pink),Size-9"x4".Print single side'	2000		
35	142	ENVELOP WINDOW BIG 12"X5"	EACH PIECE	80 GSM Andhara Ribbed star craft paper (Pink),Size-12"x5".Print single side'	10000		

Sl.no	Code	Name of Forms	Unit	Specification- Like Size, printing , colour, leaves/pages etc.	Required quantity	Rate quotation per unit	Total Cost Rs. (Excluding GST)
36	143	ENVELOP WINDOW MEDIUM 9"X4"	EACH PIECE	80 GSM Andhara Ribbed star craft paper (Pink),Size-9"x4".Print single side'	100000		

Note : Paper to be used for Proposal forms :

70 GSM "A" Grade Maplitho,Century/TNPL/JK/Ballarpur/West coast paper only, white with Brightness >85%. &

Other pads :

57 GSM "A" Grade Maplitho, Century/TNPL/JK/Ballarpur/West coast paper only, white with Brightness >85%, Each pad will contain 100 (hundred) leaves without any cover.Rate quoted is inclusive of all charges & taxes except GST.

Signature of the vendor with official seal

Place:

Date: