



CC Department , Southern Zonal Office, Chennai 600 002.

INSTALLATION OF P4 LED OUTDOOR UNITS AT 10 LOCATIONS IN KERALA

Instructions to Bidders / Vendors

1. The Tender Application Forms will be available from 15.01.2026 to 02.02.2026 on our website www.licindia.in/tenders and can be downloaded.
2. The last date/time for submission of the tender documents is 02.02.2026 , 3.00pm.
3. The premises where the P4 LED Outdoor Units are to be installed can be inspected from 19.01.2026 to 31.01.2026 from 11.00 am to 4.00 pm. Interested bidders may contact the following officials for any enquiry regarding the submission of tender between 10.00 am and 5.30 pm on any working day.
Asst. Secretary/Admin. Officer,
Corporate Communications Department,
11th Floor, LIC Building,
Southern Zonal Office
Chennai 600002.
Mob No 9778136600 /9442688773
4. The Tender applications / documents received after the last date and time shall be rejected. In case the last date of issue / receipt/opening of tender documents is declared a holiday / happens to be a holiday, the tender shall be issued / received and opened on the next working day at the same timings.
5. The bidding shall be two bid system. The technical bids shall be opened on the same day i.e. 02.02.2026 at 03.30 pm. The details of opening of the financial bids of the eligible bidders / Vendors shall be intimated separately.
6. The authorized signatories of the bidders / Vendors shall sign and affix their seal on each page of the tender documents in proof of agreeing to the terms and conditions mentioned therein. There shall be no footnote or remarks by the Vendors, other than the details that are asked for in the tender and any bids that contain such footnotes /remarks are liable to be rejected.
7. The tender documents shall be placed in two separate covers, one containing the Technical Bid along with the DD / Bankers' Cheque for the EMD Amount, while the other cover shall contain the Financial Bid. Both the covers shall be placed in a separate bigger cover and sealed and superscribed as "INSTALLATION OF P4 LED OUTDOOR UNITS AT 10 LOCATIONS IN KERALA" and shall be addressed and sent / handed over to

**The Regional Manager (CC),
LIC of India
11th Floor, LIC Building,
Southern Zonal Office,
Anna Salai,
Chennai 600 002.**

8. The technical bids shall be opened on the same day i.e. (last date of submission of the bids/tender documents) 02.02.2026 at 03.30 pm in the presence of the bidders / authorized representatives, if any, who may choose to attend. The Date and time of opening of the financial bid shall be communicated to each eligible bidder/vendor separately.



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TIMELINES OF PROPOSED TENDER PROCESS

Tender Documents can be obtained / downloaded from LIC website from	15.01.2026
Last Date for submission of Tenders	02.02.2026, 03.00 pm
Opening of Technical Bids	02.02.2026, 03.30 pm
Opening of Financial Bids	To be communicated later to the vendors/bidders whose technical bids are found to be valid.

Regional Manager (CC)

Place: Chennai
Date: 14.01.2026

We have gone through all the instructions and agree to abide by them.

Signature of the Vendor with Seal