

## 2) Annexure-II: Company profile and other information

To,  
The Executive Director (ERM),  
Life Insurance Corporation of India  
Central Office, CSD Dept., 2nd  
Floor, Jeevan Seva, S.V. Road, Santa  
Cruz (West), Mumbai 400 054

### Application form for the Eligibility of the bidder

**Ref: LIC-CO/ERM/CSD/RFP/2025-26/DPDPA Dated: 14/01/2026**

#### **A. Company Details/Bidder's Profile :-**

Name of the company:		
Type of the Company [Govt./PSU/Pub.Ltd/Pvt Ltd/JV etc.]		
Address of Corporate Office (HQ)		
Sales Tax registration number and date of registration		
GST Registration Number and date of registration		
Year of Incorporation of the company		
Turnover and profit of the Company   Financial Years : 2022-2023  2023-2024  2024-2025	Turnover (Rupees in Crore up to 3 decimals)	Profit Before Tax (Rupees in Crore up to 3 decimals)
Address for communication :		
Official Web Site (URL) :		
Contact persons details :  <ul style="list-style-type: none"> <li>▪ Name:</li> <li>▪ Designation:</li> <li>▪ Phone (O):</li> <li>▪ Fax (O):</li> <li>▪ Cell No.:</li> <li>▪ E-mail ID:</li> </ul>	<u>First Person:</u>	

<ul style="list-style-type: none"> <li>▪ Name:</li> <li>▪ Designation:</li> <li>▪ Phone (O):</li> <li>▪ Fax (O):</li> <li>▪ Cell No.:</li> <li>▪ E-mail ID:</li> </ul>	<u>Second Person:</u>
Any other relevant information bidder would like to submit, which is not covered in the above points :	

**B. Details of the EMD (Bank Guarantee) :-**

Description	Rs. 20,00,000/- towards EMD
Bank Guarantee details :	
Name and address of the Bank :	

**C. Eligibility information/Compliance :-**

Sl. No.	Eligibility Parameter	Eligibility Requirement	Supporting Document to be Submitted
1	Legal Status	The bidder shall be a company / LLP / partnership firm registered under applicable laws and in operation for a minimum of ten (10) years. <b>(Refer to Appendix 1 under Annexure II)</b>	Certificate of Incorporation / Registration
2	Legal Status	The Bidder should hold a valid GST registration and PAN Card. <b>(Refer to Appendix 1 under Annexure II)</b>	Attested copies of documentary proof.
3	Information Security Certification	Bidder has valid Accreditations mentioned here under <ul style="list-style-type: none"> <li>• ISO:9001 2015 Certification/</li> <li>• ISO/IEC:27001:2022 Certification/</li> <li>• ISO 27701:2019 Certification</li> </ul>	Copies of relevant Certificates
4	Financial Capability	The bidder must have an average annual consolidated global turnover of not less than INR 500 Crore during the last three (3) audited financial years i.e., FY2022-2023, FY2023-2024 and FY2024-2025  For start-ups/Micro & small enterprises (MSE), the Bidder must have an average annual turnover of minimum Rs. 20 crore during the last 03(three) financial year(s) i.e., FY2022-2023, FY2023-2024 and FY2024-2025 <b>(Refer to Appendix 1 under Annexure II)</b>	Audited Financial statements / balance sheet /CA Certificate for the respective financial years.  Bidders registered with NSIC/MSEs, to provide valid NSIC/MSEs Certificate along with Audited Financial statements / balance sheet /CA Certificate for the respective financial years.
5	Financial Capability	The bidder should be in operating-profit (EBITDA i.e. Earnings before Interest, Tax, Depreciation & Amortization) during the last 03(three) financial year(s) i.e., FY2022-2023, FY2023-2024 and FY2024-2025. <b>AND</b> The net worth of the bidder should be positive as on RFP date <b>(Refer to Appendix 1 under Annexure II)</b>	Audited Balance sheet, Profit/Loss statement of the firm of last three financial years.  Certified letter from a CA clearly mentioning Turnover, Net profit and Net Worth.CA Certificate in this regard should be without any riders/qualification.
6	Global Network Presence	The bidder must be part of a global professional services network operating in at least fifty (50) countries with established privacy and regulatory practices.	Declaration along with global presence details

7	Experience in Data Privacy & Regulatory Compliance	Minimum Five (5) years of global experience in data privacy advisory and compliance including GDPR / CPRA / PDPA or equivalent regulations <b>(Refer to Appendix 2 under Annexure II)</b>	Self-certification along with at one (1) client reference for a project that was initiated before 14.01.2021. Purchase order to be submitted.
8	Large BFSI Experience	Execution of at least two (2) enterprise-wide data privacy implementation assignments for BFSI organizations having business volume / AUM exceeding INR 1,00,000 Crore. <b>(Refer to Appendix 3 under Annexure II)</b>	The bidder should submit details as per format under Annexure II and Annexure-V along copies of the Letter of Acceptance (LoA) / work order/ Purchase order/ contract/ completion certificate/ client references/ confirmation email for relevant experience.
9	Manpower Strength	Dedicated global privacy practice with minimum 100+ privacy professionals, including at least 20 certified privacy subject matter experts. <b>(Refer to Appendix 4 under Annexure II)</b>  Any one relevant certification (CISSP, CIPP, CIPM, CIPT, or ISO 27701)	Declaration for privacy professionals on company letter head duly signed by the authorized signatory of the bidder. And CVs of the 20 certified privacy subject matter experts with details of experience and qualification on company letter head duly signed by the authorized signatory of the bidder. Details to be provided: Name Designation Years of experience Detailed description of experience Qualifications Certificates (if any) Declaration on company letter head duly signed by the authorized signatory of the bidder.
10	Country of Origin Compliance	The Bidder is not from such a country which shares a land border with India, in terms of the said amendments to GFR, 2017 as amended in 2024. OR The bidder is from such a country and has been registered with the competent authority i.e. the Registration Committee constituted by the department for Promotion of Industry and Internal Trade , as stated under Annexure to the said Office memorandum/ Order and we submit the proof of registration herewith	Undertaking as per Annexure-XII and copy of certificate of valid registration with the competent authority (If applicable)
11	Conflict of Interest	The bidder shall not have any conflict of interest affecting execution of the assignment.	Undertaking on bidder's letterhead
12	Blacklisting	The bidder should not be blacklisted or debarred by any Government / PSU / Regulatory Authority in India or abroad. <b>(Refer to Annexure-IV)</b>	Self-declaration on bidder's letterhead
13	Presentation	The bidders have to provide technical presentation on the in-scope services and eligibility criteria. The schedule and venue of the same will be conveyed accordingly.	Will be evaluated by Committee of LIC officials

**Note:**

- **With reference to point number 13 of the above Minimum Eligibility Criteria-** The bidders have to provide technical presentation on the in-scope services and eligibility criteria. The presentation will be evaluated by committee of LIC. The evaluation of the presentation will be qualifying in nature only. The presentation will be assessed for a maximum of 25 marks, and bidders must secure a minimum qualifying score of 20 marks to be considered eligible for opening of the Commercial Bid.
- Bidder must comply with the above-mentioned criteria. Non-compliance to any of the criteria may entail rejection of the bid. LIC reserves the right to verify/evaluate the claims made by the bidder independently. Any misrepresentation will entail rejection of the offer.
- Evidence to be submitted for each eligibility criteria should be part of the same response document. Proper naming and indexing should be done to avoid any ambiguity.
- The bidder who successfully qualifies in the eligibility criteria, only their technical bids will be subsequently opened for further evaluation.

**Appendices**

**1. Appendix 1:**

#	Date of issue	Issuing Authority	Address of the Organization	Pg. No. in current document
<b>Certificate of Incorporation issued by Registrar of Companies</b>				
#	Number	Date of issue		
<b>PAN Card</b>				
<b>GST registration</b>				

- Copy of the Certificate of Incorporation issued by Registrar of Companies and full address of the registered office.
- Attested copies of documentary proof of valid GST registration and PAN Card.
- The Bidder should have a minimum annual turnover of Rs. 500 Crore in previous three financial years ((2022-2023, 2023-2024 and 2024-2025).
- For bidder applying under MSME the bidder should have a minimum annual turnover of Rs 20 Crores in previous three financial years (2022-2023, 2023-2024 and 2024-2025)
- The Bidder should have a positive net worth in previous three financial years (2022-2023, 2023-2024 and 2024-2025).

Bidder to provide applicable signed documents audited Balance sheet, Profit/Loss statement of the firm.

#	Financial Year	Total turnover (INR)	EBITA	Pg. No. in current document
1	2022-2023			
2	2023-2024			
3	2024-2025			

**Note:** Bidders registered with NSIC/MSME, to provide valid NSIC/MSME Certificate.

**2. Appendix 2:**

Copies of the Letter of acceptance (LoA) /work order/ purchase order/ contract/ completion certificate/ client references/ confirming relevant experience is to be shared in format mentioned below.

#	Name of Organization	Date of P.O/Contract	Project Duration (in years)	Scope	Pg. No. in current document
1	ABC	DD-MM-YYYY			
2	DEF	DD-MM-YYYY			
3					

**3. Appendix 3:**

Copies of the Letter of acceptance (LoA) /work order/ purchase order/ contract/ completion certificate/ client references/ confirming relevant experience. Execution of at least two (2) enterprise-wide data privacy implementation assignments for BFSI organizations.

Provide detailed experience on handled assignments/ Services related to data privacy implementation assignments for BFSI organizations as per DPDP Act and Rules.

#	Experience areas	Name of Organization	Date of P.O/Contract	Project Duration (in years)	Pg. No. in current document
1		ABC	DD-MM-YYYY		
2		DEF	DD-MM-YYYY		
3					

#### 4. Appendix 4:

Provide details of 20 personnel (Multiple certificate holders shall be counted once only) as per eligibility Criteria.

#	Resource Name	Certification Name	Certification Number /ID	Certificate Issuance Date	Certificate Expiry Date	Pg. No. in current document
1						
2						
3						

(Note: Any wrong or incorrect information or suppression of facts will lead to disqualification.)

I certify that the above mentioned information and the relevant annexure and enclosures are true and correct.

SIGNATURE

Authorised Signatory

Date:  
Place:

Name:  
Designation:  
Mobile No. :  
E-mail ID:  
FAX No.

Official Seal of the company