



OS/Fur/Fire Extg./Refilling/2026

28.01.2026

M/s .....

.....

Dear Sir,

**RE: Tender for Annual Servicing & Re-filling (CAMC) of SAFEX make fire extinguishers installed at different location under Divisional Office JABALPUR.**

Sealed tenders are invited in the prescribed attached format for Servicing & Re-filling of SAFEX make fire extinguishers installed at different location (as per attached list) under Divisional Office JABALPUR.

**Proposed fire extinguishers for servicing/Re-filling & Re-installation**

1. Safex make ABC 6Kg	: 283 No's
2. Safex make ABC 5Kg	: 30 No's
3. Safex Make ABC 1Kg	: 142 No's
4. Safex Make CO2 4.5Kg	: 10 No's
5. Safex Make CO2 2Kg	: 77 NO's

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**TOTAL=> 542**  
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Please send Your tender duly filled & sign seal on each pages of **Annexure-A, Annexure- B & Integrity Pact** along with **an amount of Rs. 6718/-** in the form of Bankers Cheque/ Demand Draft in favour of Life Insurance Corporation of India payable at Jabalpur out of which **Rs.6600/- as EMD (Refundable after completion of Tender Process) & Rs. 118/-(inclusive GST) as Tender Fee (Non Refundable).**

Please send your Tender duly sign & seal on each page during working days/hours positively **on or before 12.01.2026 up to 11.30 PM** in a sealed envelope addressed to – **The Chairman (Stores Committee),** Life Insurance Corporation of India, Divisional Office, Nagpur Road, Madanmahal, JABALPUR. The tenders received after due date due to delay in post of any reason will not be considered. The received **tenders will be opened on 12.01.2026 at 03.30 AM.** Further the LIC reserves the right to reject any/all tender or cancel the process or increase the last date of submission without assign any reason thereof.

Yours Faithfully

**Manager (OS)**



**The Chairman (Stores Committee),**  
Life Insurance Corporation of India,  
Divisional Office, Nagpur Road, Madanmahal,  
**JABALPUR**  
Dear Sir,

## Annexure-A

RE: **Tender for Servicing & Re-filling of SAFEX make fire extinguishers installed at different location under Divisional Office JABALPUR.**

This has reference to your tender notice ref.: OS/Fur/Fire Extng./Refilling/2026, Dt.28.01.2026, we are quoting as under:-

S. No.	WORK TO BE DONE/ EQUIPMENT (Servicing /Checking /Refilling/Testing/& Re-Installation of all units at original location)	BASIC RATE @ ₹ per unit In figure (Excluding GST)	BASIC RATE @ ₹ per unit In words (Excluding GST)
1	Safex make ABC 6Kg		
2	Safex make ABC 5Kg		
3	Safex make ABC 1Kg		
4	Safex Make CO2 4.5Kg		
5	Safex Make CO2 2Kg		
6	"O" Ring for ABC type Cylinder		
7	HPT for ABC Cylinder		
8	HPT for CO2 Cylinder		
9	Gauge Meter for ABC Type Cylinder		
10	Hose Pipe for CO2 type Cylinder		
11	Hose Pipe for ABC type cylinder		
12	ABC Valve Complete Set		
13	ABC Safety Lock Steel Type		
14	Clamp for Fire Extinguishers		
15	CO2 Valve Metal		
16	<b>TOTAL BASIC RATE =&gt;</b>		

**The lowest rate shown in column-16 "TOTAL BASIC RATE" amongst all eligible tender will be considered as L-1 RATE.**

**NOTE:** The rates should be quoted in Annexure "A" should not have any correction/cutting or over writing.

Amount of spares will pay only when part replaced on prior permission/in presence of branch officials.

**Warranty after Servicing/Refilling: 12 Months**

**Experience Certificate** : Enclose copy of AMC with Govt./PSU organizations etc(For Last 3 years) if any.

DD NO.\_\_\_\_\_, DATED\_\_\_\_\_, BANK\_\_\_\_\_ enclosed for EMD and tender fee.

Date:

Place:

**(Vender signature & seal)**

**Proposed Work: Servicing & Refilling of SAFEX Make Fire Extinguishers- At Site****Terms & Condition of Contract**

(To be returned duly filled with your quotation as acceptance of T&C)

1. **Work to be done under the contract:** Thoroughly cleaning & checking of equipment, replacement of defective part (if any) found during servicing of all equipments &, there after Refilling, Testing & Re-installation at its original location.
2. **Validity of Tender Rate:** Tendered rate must be valid for 3 year. Initially the CAMC contract will be for one year. However after satisfactory completion of first year it may be further extended for 2 tenure of one year, subject to satisfactory services rendered by vendor in last CAMC period & on consent for renewal of contract on original rate and accepted terms & conditions on mutual consent. Corporation reserves the right to terminate the contract by giving 15 days notice and without assigning any reason thereof.
3. **Tender Fee:** The bidder has to deposit **an amount of Rs. 118/- (Rupees One Hundred Eighteen only)** inclusive of GST towards Tender Fee (**Non Refundable**) by way of Demand Draft drawn in favor of "LIC of India" payable at Jabalpur.
4. **EMD:** All bidders have to deposit an amount of ₹ 6600/- as EMD with their tender. Tender without EMD will not considered. After finalization of tender EMD will be returned to bidder by way of NEFT only.
5. **Security Deposit:** Successful bidder has to deposit an **amount equals to 10% of AMC charges (excluding GST)**. SD will be retained by LIC up to the end of contract period or warranty period of last service (whichever is later). LIC can consider the amount of EMD as SD subject to deposition of difference amount of SD.
6. No interest whatsoever shall be payable on the EMD or SD.
7. **Termination of Contract:** If any time during AMC contract vendor remains to fails keeping all machines in order delay in service Or materials used in Refilling is not up to the mark, contract will be liable for termination.
8. **Training/Mock Drill :** Vendor has to organise a practical training/Mock Drill program at each location at the time of annual refilling/Maintenance, at site. After completion of training vendor has to issue a certificate for same.
9. **Payment condition** – Payment of Servicing/ Refilling Charges will be made by NEFT only by the Divisional office Jabalpur, on monthly basis ie after completion of whole work of Refilling due in a month, subject to submitting of satisfactory work completion certificate issued by branch ,Training Certificate & Bill .
10. **The Location/ capacity wise list of total installations is provided with tender for reference, & the list for servicing/refilling (with DUE DATE) will be given at the time of commencement of contract.**
11. **Liability of vendor & L.I.C.** – Unless otherwise instructed, the Service engineer will visit all the sites for maintenance with prior confirmation of availability of the responsible person. Also the workmen should be insured properly to safeguard LIC for any mishap to the workman during the course of maintenance within our premises; LIC will not be responsible for any accidental risk associated with maintenance of the machines. Also any damage caused due to malfunctioning or during the maintenance will be made good by the vendor. Contract period – Initially for one year & extendable further for 2 more tenure of 1 year subject to satisfactory services.
12. **PENALTY CLAUSE for completion of AMC/Refilling at Site:** Vendor has to ensure that work at every site must be completed at each site maximum on or before 7 days of due date of refilling. If vendor remains fails to complete the job within time an amount of ₹ 100/- per day (maximum ₹ 500/-) per branch/location will be charged as penalty & same will be recovered at the time of settlement of bill.
13. **Income tax –TDS @ prevailing rates** will be deducted at source from the payment and will be remitted to Income Tax Deptt. Directly
14. **The Responsibility of Service Providing Agency:**
  - (a) The Service Providing Agency shall be solely responsible for the redressal of grievances /resolution of disputes relating to persons deployed by the agency. The LIC of India shall, in no way, be responsible for settlement of such issues, whatsoever.



(b) It will be the responsibility of The Service Providing Agency to meet transportation, food, medical and any other requirements in respect of the persons deployed by him.

(c) The Service Providing Agency shall have to follow all the instruction given to him/them from time to time by the competent authority or person nominated by him.

(d) The Service Providing Agency and its worker shall abide by the rules and regulations of the LIC as well as directions/instructions issued by the Manager (OS) or on his behalf by the authorities from time to time and violation of which may result in cancellation of the contract.

(e) The LIC of India **shall not be responsible** for any damages, losses, claims, financial or other injury to any person deployed by Service Providing Agency during the course of their performing the functions/duties, or for payment towards any compensation. The Service Providing agency will also indemnify the LIC from any claim in this regards.

(f) The Service Providing Agency shall have to fix prior appointment directly with the location in charge under intimation to us. The **work completion certificate/training certificate** shall be obtained from the location in charge as per the format issued by OS Department, DO, Jabalpur at the time of commencement of contract and shall be submitted along with the bills.

Dated:

**Signature/seal of vendor  
with stamp  
(Please sign each page)**