



SALES DEPARTMENT
Hazaribag Divisional Office,
JULU PARK, HOLY CROSS ROAD
H A Z A R I B A G – 825301
e-mail – sales.hazaribagh@licindia.com

Eligibility Criteria & Other Conditions

1. The firm/company should have experience of atleast 03 (three) years.
2. The firm/company should have a PAN No. of Income Tax Department, Service Tax Registration/GSTIN/UIN No.
3. The firm/company should have executed works with reputed Private/Public Limited Companies and Government Institutions.
4. The duration of the empanelment will be for a period of 02 (two) years including current financial year from the date these covenants.
5. The eligibility conditions and application form (Annexure A) can be downloaded from our website www.licindia.com or the same can be obtained from Manager(Sales), LIC of India, Hazaribagh Divisional Office, Hazaribagh and the completed application form and other documents should be submitted in a closed envelope super-scribed as “Application for **Empanelment for vendors/service providers of Printing of Banners, Installation of GSB/ Hoardings, Hoarding Rentals etc, Mobile Van, Wall Painting services, Sinages etc** along with a non-refundable application fee of Rs. 500/- plus 18% GST in the form of demand draft/bankers’ cheque in favour of Life Insurance Corporation of India, payable at Hazaribagh. Last date of receipt of application form duly completed is 15:30 hours on 15.04.2026.
6. Mere submission of application for empanelment doesn’t confer the right of empanelment. Life Insurance Corporation of India reserves its right to reject, accept or cancel the process of empanelment without assigning any reason thereof for which Life Insurance Corporation of India shall neither be liable nor obligatory to inform the applicant the guards of any such action.
7. That it has been mutually agreed between the Corporation and the vendor/firm/company that any dispute arising out of this acceptance shall be referred to for “Arbitration” to the Sr. Divisional Manager, LIC of India, Divisional Office, Hazaribagh, Jharkhand of the Corporation and his decision shall be binding on the supplier/vendor/firm/company. The supplier/vendor/firm/company shall not raise any question of competence of the Sr Divisional Manager to act as sole arbitrator.
8. The Corporation reserves the right to remove/black list any supplier/ vendor/firm/company from the list of empanelled agencies for any deviation from the agreed terms and conditions, if any activity is observed which is detrimental to the interest of the Corporation.
9. No advance payment will be made for any work order.
10. All the above terms and conditions are not exhaustive. It is subject to change according to the circumstances by the Corporation.


Sr. Divisional Manager