



Life Insurance Corporation of India,
Goa Divisional Office, "Jeevan Vishwas", EDC Complex,
Patto Panaji-Goa-403001, Telephone : 0832-2438425,
E-mail : os.goa@licindia.com

Ref: OS / Comp. Consumables / Tender no

Date : 25.03.2026

M/S

Dear Sir,

Re: Tender for approval of Supply of Computer Consumables

LIC of India , Goa Divisional Office invites sealed quotations from all empanelled and other firms to provide this office Computers Consumables as listed in Pg. 2 of the tender document.

You are requested to submit your sealed tenders/quotation as per procedure prescribed hereunder, to this office on or before 4.00pm on 15.05.2026

The sealed quotations should be addressed to following addressee and dropped in the drop box at the same address. Please mention "Quotation for computer consumables last date 15.04.2026 "on the top of the envelope containing quotation.

The Manager (OS)
Life Insurance Corporation of India
"Jeevan Vishwas" Divisional Office
Patto, Panaji Goa

The quotations shall be opened at 11.30 AM on 16.04.2026. Vender or their authorized representative (only one person with valid I-Card) may be present if they so desire.

Tender received after due date due to delay in post or any reason will not be considered .Further LIC reserves the right to accept or reject any tender or whole tender process at any time, without assigning any reason thereof.

Life Insurance Corporation of India reserves the right to call for missing / additional requirement / clarification or otherwise from the vendor at the time of analysis of the tenders received in response to this notice





TENDER DOCUMENT OF LIC OF INDIA GOA DIVISIONAL OFFICE FOR SUPPLY OF COMPUTER CONSUMABLES PG.-1

Sealed quotations are invited for supply of the Computer consumables as per the specifications given on page 2 of the tender document. Duly completed signed quotations should be sent in a sealed cover Superscribed "TENDER FOR COMPUTER CONSUMABLES" addressed to "The Manager(OS), LIC of India, Goa Divisional Office, "Jeevan Vishwas Bldg., Patto, Panaji, Goa. 403001, so as to reach this office at the above address on or before the due date and time.

Following are the terms and conditions of the tender:

1. The material(ribbons/cartridges) should reach us within fifteen working days from the date of receipt of the order.
2. Quoted rates should be of original company material only. No equivalent material from any other company is acceptable.
3. Rates quoted should be ALL INCLUSIVE(transportation, any other charges, etc.) except GST(GST to be invoiced at the prevailing rate at the time of providing service). All items should be neatly wrapped, packed and labeled even if not so specified in the purchase order and should be supplied at OS dept., Goa Divisional Office, Panaji, Goa.
4. The Competent Authority reserves the right to alter the quantity or cancel the order without assigning any reason thereof.
5. The entire lot is liable to be rejected if the above specifications are not complied with or if there is any delay in supply as per the specified date.
6. Rates once quoted will be binding on the vendor for a period of two years from the date of opening the tender. Contract may be extended for another year on the same terms and conditions.
7. All pages of the tender document duly signed and stamped along with Original Equipment Certificates and valid dealers/suppliers certificate should be submitted.
8. Damaged/Defective/Out of warranty goods must be replaced at vendors cost. Vendor should ensure that Date of Manufacture should be within 3 months of supply of goods to us, else the entire consignment will be rejected. The items will be purchased in three or four phases during the tender validity period of one year.
9. The vendor shall deposit tender fee of Rs.118/- (inclusive of GST) by way of D.D./Bankers cheque drawn on any nationalized bank, payable at Panaji, in favour of Life Insurance Corporation of India and can be paid at the cash counter of our Divisional Office during cash hours. Any tender without the tender fee shall be treated as disqualified. However MSME vendors are exempted from tender fee, for which they will have to provide a valid certificate, failing to produce the required certificate they will be treated on par with other vendors.
10. Date of floating tender: 25.03.2026
Last date and time to submit tender: 15.04.2026 , 16.00Hrs.
Date and time of opening tender: 16.04.2026 , 11:30 Hrs.



Handwritten signature or mark.



TENDER DOCUMENT OF LIC OF INDIA GOA DIVISIONAL OFFICE FOR SUPPLY OF COMPUTER CONSUMABLES PG.-2

Sr. No.	Description of printer	Part No.	Rate (Rs.) per item (GST to be excld.)	Rate (Rs.)per box(mention no. of items in the box) GST to be excld.
1	Printronix line printer ribbon	P-7000 Spool 179499-001		
2	Lipi-Ribbon 6800 Tallygenicom	256110-104		
3	TVS Ribbon with Ink Bank	20171D0061		
4	Epson LQ1310	C 13S015643		
5	EPSON PRINTHEAD LQ-1310 F 110000	EPSON PRINTHEAD		
6	Printronix line Printer P-7010	Extended life cartridge 256109-104(9000 pgs)		
7	Printronix line Printer P-7000	259885-104		
8	EPSON 1170/1110	ECO TANK EPSON005(120ML)		
9	NEW MSP-355 TVS Print head	TVS print head		
10	HP cartridge - 915	915		
11	Epson Black ink Bottle	7741		

Declaration : We agree to the terms and conditions as per the tender document page 1.

Date :



Signature of the tenderer
(with Seal)