



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

Central Office, Marketing Department:

3rd Floor, Yogakshema Building, West Wing, Jeevan Bima Marg, Nariman Point, Mumbai 400 021.

Ref: Mktg./Oprns/Pre_Bid_07.04.2026

Date: 07.04.2026

Minutes of Pre- Bid Meeting and Clarification / Corrigendum based on discussions with Tour operators for Japan Tour, held on 07.04.2026 at Ground Floor, East Wing, LIC of India, Yogakshema, Nariman Point, Mumbai 400021.

Participants :-

Shri Sujay Dutta	Chief (Mktg)
Shri. Ravindra Khonde	Asst. Secretary (Mktg/Oprns)
Smt Madhuchanda Chavan	Asst. Secretary (Mktg)
Smt Rohini Shetty	AO (Mktg.)
Shri Sachin Bodas	AO (Mktg/Oprns)
Shri Vivek Shrivastava	Zenith Holidays Pvt. Ltd.
Smt Vipula Todankar	Zenith Holidays Pvt. Ltd
Shri Amit Chaudhary	Axplore Travel Plus
Shri Gautam Banerjee	Riya Holidays
Smt Preeti	Sharp Travels
Shri Sriram Sundaram	Mach Conferences & events
Shri Sadan Chaturvedi	Neptune Holidays
Smt Nidhi	Neptune Holidays
Shri Dineshkumar Bhatler	Neptune Holidays
Mr Abdul Patel	WE Events
Shri Anil Sonawane	Dayal Travels
Smt Debjani	VGS Holidays
Shri Hemant Pandey	VGS Holidays
Shri Shubankar Pal	Nuveq Holidays Pvt ltd
Smt Pradnya Upade	Akbar Travel
Shri Mustaqim	Akbar Travel



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

Central Office, Marketing Department:

3rd Floor, Yogakshema Building, West Wing, Jeevan Bima Marg, Nariman Point, Mumbai 400 021.

Ref: Mktg./Oprns/Pre_Bid_07.04.2026

Date: 07.04.2026

Points Discussed :

- 1) It is informed by the tour operators that due to the large number of participants, it is not feasible to conduct the tour in one single tour due to flight constraints. Hence it is agreed that the tour will be conducted in 2 groups. i.e Group I (approximately 150 PAX) will reach Japan on **30.05.2026 evening** & Return journey from Japan will be on **03.06.2026 morning after breakfast** & Group II (approximately 150 PAX) will reach Japan on **31.05.2026 evening** & Return journey from Japan will be on **04.06.2026 morning after breakfast**.
- 2) Conference will be held on common day for Group I & II on 02.06.2026 in the morning at the Hotel where stay arrangements has been made for the participants. (Preferably between 9 am to 11 am as per Japan local time).
- 3) Breakfast provided to participants in the hotel should contain minimum TWO Indian dishes.
- 4) Now it has been decided to have TWO separate Vehicles (instead of THREE separate Vehicles as mentioned in the tender document) with Driver cum Guide knowing Hindi / English.
- 5) Overseas Mediclaim Insurance for the 300 PAX (+/- 20% variation).
Less than 59 Years of age: 265 PAX (approx.)
More than 59 Years of age and less than 70 years of age: 31 PAX (approx.)
70 Years of age and above: 4 PAX (approx.)
- 6) The details of revised itinerary for Group-I would now be as mentioned below:

	Tour Date	Old Itinerary	Revised Itinerary
	30.05.2026	NA	Reach Tokyo in the Evening. Check in Hotel, and Dinner in Hotel.
Day 1	31.05.2026	Reach Tokyo in the morning. Check in Hotel, Post Lunch Tokyo City Tour covering Imperial Palace Gardens, Tokyo Tower, Meiji Shrine, Asakusa Kanon Temple, and Dinner at Indian Restaurant and overnight stay at Hotel.	After breakfast, Tokyo City Tour covering Imperial Palace Gardens, Photo stop at Tokyo Tower, Renkoji Temple, Lunch at Indian Restaurant, Meiji Shrine, Asakusa Kanon Temple, Free time for shopping, Dinner at Indian Restaurant and overnight stay at Hotel.
Day 2	01.06.2026	Breakfast at Hotel, Visit Lake Ashi Cruise, Hakone Ropeway, Free time at Owakundani Sulphur Mines, Lunch at Indian Restaurant, Visit Mt. Fuji 5 th Station, Transfer to Odawara Station, Odawara to Tokyo by Bullet Train, Conference in the evening followed by Dinner at Indian Restaurant.	Breakfast at Hotel, Visit Lake Ashi Cruise, Hakone Ropeway, Free time at Owakundani Sulphur Mines, Lunch at Indian Restaurant, Visit Mt. Fuji 5 th Station, Transfer to Odawara Station, Odawara to Tokyo by Bullet Train followed by Dinner at Indian Restaurant.
Day 3	02.06.2026	After Breakfast proceed for full day Tokyo Tour covering Tokyo Skytree, Odaiba Island, Rainbow Bridge, Sumidha River Cruise (with entry fee), Lunch at Indian Restaurant and proceed for Sumo Mock Experience, Shibuya Scramble Crossing, and Dinner at Indian Restaurant.	After Breakfast, common conference of Group-I & Group –II. Full day Tokyo Tour covering Tokyo Skytree (with entry fee), Odaiba Island, Rainbow Bridge, Sumidha River Cruise (with entry fee), Lunch at Indian Restaurant and proceed for Sumo Mock Experience, Shibuya Scramble Crossing, Dinner at Indian Restaurant.
Day 4	03.06.2026	Breakfast at Hotel, Check out form the hotel, Free time for shopping, and Lunch at Indian Restaurant. On the way to the Airport visit Renkoji Temple and then to the Airport.	Breakfast at Hotel, Check out form the hotel and then proceed to the Airport.



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

Central Office, Marketing Department:

3rd Floor, Yogakshema Building, West Wing, Jeevan Bima Marg, Nariman Point, Mumbai 400 021.

Ref: Mktg./Oprns/Pre_Bid_07.04.2026

Date: 07.04.2026

7) The details of revised itinerary for Group-II would now be as mentioned below:

	Tour Date	Old Itinerary	Revised Itinerary
	31.05.2026	NA	Reach Tokyo in the Evening. Check in Hotel, and Dinner in Hotel.
Day 1	01.06.2026	Reach Tokyo in the morning. Check in Hotel, Post Lunch Tokyo City Tour covering Imperial Palace Gardens, Tokyo Tower, Meiji Shrine, Asakusa Kanon Temple, Dinner at Indian Restaurant and overnight stay at Hotel.	After breakfast, Tokyo City Tour covering Imperial Palace Gardens, Photo stop at Tokyo Tower, Renkoji Temple, Lunch at Indian Restaurant, Meiji Shrine, Asakusa Kanon Temple, Free time for shopping, Dinner at Indian Restaurant and overnight stay at Hotel.
Day 2	02.06.2026	Breakfast at Hotel, Visit Lake Ashi Cruise, Hakone Ropeway, Free time at Owakundani Sulphur Mines, Lunch at Indian Restaurant, Visit Mt. Fuji 5 th Station, Transfer to Odawara Station, Odawara to Tokyo by Bullet Train, Conference in the evening followed by Dinner at Indian Restaurant.	After Breakfast , common conference of Group-I & Group -II. Full day Tokyo Tour covering Tokyo Skytree (with entry fee), Odaiba Island, Rainbow Bridge, Sumidha River Cruise (with entry fee), Lunch at Indian Restaurant and proceed for Sumo Mock Experience, Shibuya Scramble Crossing, Dinner at Indian Restaurant.
Day 3	03.06.2026	After Breakfast proceed for full day Tokyo Tour covering Tokyo Skytree, Odaiba Island, Rainbow Bridge, Sumidha River Cruise (with entry fee), Lunch at Indian Restaurant and proceed for Sumo Mock Experience, Shibuya Scramble Crossing, Dinner at Indian Restaurant.	Breakfast at Hotel, Visit Lake Ashi Cruise, Hakone Ropeway, Free time at Owakundani Sulphur Mines, Lunch at Indian Restaurant, Visit Mt. Fuji 5 th Station, Transfer to Odawara Station, Odawara to Tokyo by Bullet Train followed by Dinner at Indian Restaurant.
Day 4	04.06.2026	Breakfast at Hotel, Check out form the hotel, Free time for shopping, Lunch at Indian Restaurant. On the way to the Airport visit Renkoji Temple and then to the Airport.	Breakfast at Hotel, Check out form the hotel and then proceed to the Airport.

8) It has been decided that Annexure IV- Non- Blacklisting declaration, should be read as -

“This is to certify that our Agency / Company / Firm / Proprietary concern is not blacklisted by Central Govt./State Govt, any of the office of LIFE INSURANCE CORPORATION OF INDIA/LIC’s Subsidiaries on the date of this tender.”

Except for all the above, the tour operators did not raised any points on other contents of the Tender document for Japan.

Sd/-
Executive Director (Marketing/PD)