



**Life Insurance Corporation of India.**

Patna Divisional Office-2

“Jeevan Ganga” Building, Fraser Road, Patna-800001, Telephone No-(0612) 2232504.

### **Financial Bid**

**(FOR BRANCH OFFICE AT GOPALGANJ , DIST. GOPALGANJ)**

Annexure to be submitted by the vendors under two bid systems

**The envelop-II containing the Financial Bid is to be opened after scrutiny of Technical Bid inspection of the properties and short listing of the properties**

Financial Bid for hiring of premises to be submitted by the vender  
(The rate quoted shall be excluding stamp duty and registration charges)

**Name of the Owner/ Vendor/ Firm:** .....

**Reference No.**.....

Sr.	Details of the property	Floor Level	Carpet area of the premises offered (sq.ft.)	Rate per sq.ft. of carpet area (Rs. in figure and words)	Gross Rent (Rs. in figure and words)
	Total				

Note:

1. Vendors shall quote the rate and amount excluding registration and stamp duty charges for execution of lease agreement. Registration and Stamp Duty charges will be shared equally by the Lessor and the Lessee (50:50).
2. Carpet area rate: The carpet area rate shall be inclusive of basic rent plus all statutory charges (i.e. all taxes/cess, present and future – House tax, Property tax, Service tax, Municipal taxes etc.), Maintenance charges and Service charges like Society charges etc. The rent will be paid from the date of taking possession of the premises. Nothing extra will be paid other than the monthly lease rent plus GST. GST will be paid by LIC on producing of GST invoice by the lessor. Lease rent is payable in advance before 7<sup>th</sup> of every month.
3. Carpet area measurements: The carpet area measurements shall be as per Bureau of Indian Standards IS No.3861:2002. Joint measurements will be taken in the presence of LIC official and vendor / authorized representative for finalizing the carpet area.
4. Validity of offer: The offer should remain valid at least for a period of 3 (three) months to be reckoned from the date of opening of ‘Technical Bid’.
5. Overwriting/cutting not allowed at all.

**Date-**

**Place-**

**Signature of Vendor with Seal.**