

Application Form for Empanelment
(To be submitted on or before 30.06.2026 (03:00 PM))

Please specify the name of category by Ticking A, B, C, D given below.

- A. Gift Articles**
- B. LIC Products' Advertisement (Outdoor Publicity & Other Services)**
- C. Printing of Flex/ Vinyl Banner & Signboards/LED Board**
- D. Printing of Pamphlets, Leaflets, Danglers, Flyers, Badges and Other Printing and stationery materials in various GSM, Sizes, Colors / Sides etc.**

Sr.	Required information	Particulars
1)	Name of the Firm/Vendor, (in Block letters)	
2)	Whether Firm/Vendor established for more than Three Years ? (YES/NO)	
3)	Date of Establishment of the Firm/ Vendor	
4)	Contact Details. <ul style="list-style-type: none"> • Email ID • Mobile No. 1 • Mobile No. 2 • Other Contact No. 	
5)	Complete Permanent Postal address for communication.	
6)	Nature of ownership : (Proprietary/ Partnership/ Private Ltd company/Individual/Other)	
7)	Name of the Partners /Directors / Proprietors/Owner.	
8)	Name and address of Chief Executive with contact number.	
9)	Is the Firm registered under the Shop Establishment Act? If so, state a) License number b) Date of last renewal of license(copy of license to be enclosed) d) ESIS No if any e) EPF registration No.	
10)	<ul style="list-style-type: none"> • PAN NO. • GST No. 	

11)	Turn over for last 3 years F.Y. 2022-23 F.Y. 2023-24 F.Y. 2024-25 (Enclose copy of IT Returns, Balance Sheets and Profit & Loss A/c of last Three years)	
12)	Has your firm been blacklisted / removed earlier by LIC or any of the PSUs / BFSI / Govt / semi Govt. Quasi govt. departments in India. (Yes/No).if yes, then give details.	
13)	If your firm is already empanelled with any office of LIC of India, please give name and address of the office/s.	
14)	Name, address and contact Nos. of three of your most valued current clients. (separate list may be attached)	
15)	Mention Products and services you provide. Also mention any other specialties of your Establishment.	
16)	Are you agreeable to deliver items to all the 20 Branch Offices under Rajkot Division.	

All the pages of application form and documents must be signed with seal.

I/We _____ hereby certify that all the details mentioned above are correct and understand that if any of the above detail found incorrect, my/our application will stand cancelled.

I/We _____ request Life Insurance Corporation of India, Rajkot Divisional Office to include my/our firm / company in the approved empanelled list. I/We hereby assure to extend full co-operation up to the satisfaction of Corporation for any job assigned to me/us within jurisdiction of LIC of INDIA, RAJKOT DIVISIONAL OFFICE.

I / We agree to abide by all the Terms & Conditions as per "Annexure A" dated 03.06.2026 and framed by the Corporation from time to time.

Dated at _____ this _____ day of _____ 2026

Signature with Office Seal

Name _____
Designation _____