



भारतीय जीवन बीमा निगम

Life Insurance Corporation of India

OS Department, Jeevan Prakash Building, 7th Floor, Tilak Road, Ahmedabad DO- Ahmedabad-380001

**TENDER NO. 2(F) FOR COMPREHENSIVE AMC OF AC UNITS OF VARIOUS CAPACITIES
INSTALLED AT DIVISIONAL OFFICE & VARIOUS BRANCHES & SSOS UNDER DIVISIONAL OFFICE-
AHMEDABAD
2026-2028**

IMP: Vendors are required to provide the details in our Format only, Any change and correction in our tender form is not allowed.

**WE INVITE OPEN MARKET TENDER FOR COMPREHENSIVE AMC OF AC UNITS OF VARIOUS CAPACITIES
INSTALLED AT DIVISIONAL OFFICE & VARIOUS BRANCHES UNDER DIVISIONAL OFFICE.
OS Department, Jeevan Prakash Building, 7th Floor, Tilak Road, Ahmedabad DO- Ahmedabad-
380001**

**2026-28
TENDER NOTICE**

S. No	Activity	Details
1	Tender Date	03.07.2026
2	Tender Form	Provided herewith and can also be purchased from the above mentioned address. Any corrigendum regarding modification/ addition in tender specification or in terms & conditions of the tender shall only be uploaded/ published on our official website- www.licindia.in tender- link.
3	Tender Fee	Rs.118/- (One Hundred Eighteen Only) including GST(non - refundable) by way of Cash/ Pay Order/ Demand Draft on any Schedule Bank payable at LIC of INDIA AHMEDABAD. If contractor wishes to pay in cash, it should be done only at Divisional Office, Cash counter [Timings From Monday to Thursday 10.00 AM to 16.15 and on Friday 10:00 AM to 16.30 , F&A Dept, Jeevan Prakash Building, 3rd Floor, Tilak Road, AHMEDABAD

4	EMD	Rs 8000/- (Rupees Eight Thousand Only) (refundable after award of contract) by way of Cash/ Pay Order/Demand Draft on any Schedule Bank payable at LIC of INDIA AHMEDABAD. If contractor wishes to pay in cash, it should be done only at Divisional Office, Cash counter on or before 23.07.2026 at F&A Dept, Jeevan Prakash Building,3RD Floor, Tilak Road, Ahmedabad DO- Ahmedabad-380001
5	Security Deposit	Payable 3% of value of contract : by way of Pay Order/Demand Draft in favor of LIC of India, on any Schedule Bank payable at AHMEDABAD. No interest shall be payable on this.
6	Address for submission of sealed bid to be put in Tender Box in OS Dept	The Manager OS, OS Department, Ahmedabad Divl. Office, Jeevan Prakash Building,3RD Floor, Tilak Road, Ahmedabad DO- Ahmedabad-380001
7	Submission of Bids Last Date and Time	On or Before 23.07.2026 up to 16.30 Hrs. (Sealed bid envelops should reach on or before last date & time of submission at the above address).Tender received beyond date and time will not be considered.
8	Opening Date/ Venue	Date : 24.07.2026 at 11.00 Hrs. In the presence of one authorized representative of bidders who chose to attend. Venue: As per above address.
9	Validity of tender rates	90 days
10	Validity of rate contract	2 years from the date of 01.07.2026 to 30.06.2028 and if both the party are agrees with same rate and terms and conditions Tender can be extended for one more year.
11	BID System	Single Bid system

Divisional Manager

LETTER TO VENDOR FROM THE DIVISIONAL MANAGER

To ,
M/s _____

Date:

Dear Sirs,

Re: TENDER FOR COMPREHENSIVE AMC OF AC UNITS OF VARIOUS CAPACITIES INSTALLED AT DIVISIONAL OFFICE & VARIOUS BRANCHES UNDER DIVISIONAL OFFICE- AHMEDABAD, 2026-28

1. We are enclosing here with the Part-wise item rate tender documents for the aforesaid work along with all terms & Conditions. You are requested to quote your competitive rate for above and submit the tender documents in a sealed envelope and send it to **The OS Department, Life Insurance Corporation of India, AHMEDABAD Divisional Office, Jeevan prakash Building, AHMEDABAD.**
2. Your tender rates will remain valid for 90 days from the date of opening of the tender and thereafter for a period of 3 year from award of contract.
3. Please super scribe '**CONTRACT FOR COMPREHENSIVE AMC OF AC UNITS OF VARIOUS CAPACITIES installed at Offices of Life Insurance Corporation of India, AHMEDABAD Division**' on top of the envelope.
4. Sealed tenders should be sent in an envelope and accompanied by **Earnest Money Deposit of Rs. 8000/- (Rupees Eight Thousands only)& Tender Fee Rs. 118/- (Rupees One Hundred Eighteen Only)** in favor of "**LIFE INSURANCE CORPORATION OF INDIA**", by way of Pay Order/Demand Draft on any Schedule Bank payable **at AHMEDABAD**. In case the payment made in cash at cash counter at AHMEDABAD D.O., copy of miscellaneous receipt for both should be attached with the tender. **Please note that TENDERS WITHOUT EMD WILL NOT BE ACCEPTED.**
5. Further, the successful bidder/s have to pay **Security Deposit of 5 % of value of contract** in the form of **demand draft** drawn through any nationalized/ scheduled bank, in favor of LIC of India, payable at AHMEDABAD. They may also submit an equal amount of **Bank Guarantee** against the security deposit from any Nationalized/ Scheduled Bank in the prescribed format of LIC, immediately before commencement of Contract. The security deposit **will not carry any interest.**

6. Tenders shall be submitted at **OS Department, AHMEDABAD Divisional Office, on or before 23.07.2026. up to 16.30 Hrs.** and will be opened on **24.07.2026 at 11:00 Hrs.**, subject to rules, in the presence of vendors or their representatives, who choose to attend. Vendors shall ensure that their tenders are received before the date and time specified as **no consideration, whatsoever, shall be given for postal or any kind of delays. Tenders not submitted on our scheduled date and time will not be considered.**
7. LIC of India reserved the rights to reject/accept one or all the Tenders or issue part/full quantity to one/many agencies without assigning any reasons thereof. LIC does not bind itself to accept the lowest or any tender and reserves the right to split up the works and/or to call separate quotations/tenders for any of the items/ type of works during the currency of contract period of this Rate Contract.
8. You/ your authorized representative (with authority letter and id proof)requested to be present at the time of opening of tender.

Divisional Manager

UNDERTAKING FROM THE VENDOR

**The Divisional Manager
LIC of India,
Divisional Office- AHMEDABAD
Dear Sir,**

**Re: TENDER FOR COMPREHENSIVE AMC OF AC UNITS OF VARIOUS CAPACITIES INSTALLED AT
DIVISIONAL OFFICE & VARIOUS BRANCHES UNDER DIVISIONAL OFFICE AHMEDABAD, 2026-28.**

With reference to the above tender notice, having examined and understood the instructions, terms and conditions forming part of the tender forms, we hereby enclose our offer for the Annual Contract of CAMC OF AC OF VARIOUS CAPACITIES INSTALLED AT OFFICES OF LIC OF INDIA, DIVISIONAL OFFICE, AHMEDABAD, as detailed in your above referred tender notice. I/We hereby confirm that we have not been black-listed by LIC or any PSU/ BFSI organization/ Government / Semi-Govt./ Quasi Govt. Departments in India, as on date of submission of bid in response to the above Tender.

I/We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender form. I/We also confirm that the offer shall remain valid for 2 years as mentioned in the tender. I/We understand that the Corporation is not bound to accept the offer either in part or in full and that the Corporation has the right to reject the offer in full or in part without assigning any reason whatsoever. I/We have read the instructions appended and all terms and conditions and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and LIC of India, on the basis of the information given by me / us can be treated as invalid by the Corporation and I / We will be solely responsible for the consequences. I/We agree that the decision of LIC of India in selection of vendors will be final and binding to me / us.

All the information furnished by me hereunder is correct to the best of my knowledge and belief. I/We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

I/ We confirm that I / We have not applied in the name of sister concern for the subject tender process. We enclose herewith a Demand Draft/Pay Order for Rs./- (Rupees only) favoring LIC of India and payable at AHMEDABAD/ Copy of Misc. Receipt issued by your cash department towards Earnest Money Deposit, and Demand Draft/Pay Order for Rs. 118/- (Rupees One Hundred Eighteen Only) favoring LIC of India and payable at AHMEDABAD/ Copy of Misc.

Yours faithfully,

Sign & seal of vendor

INSTRUCTIONS REGARDING SUBMISSION OF TENDERS

- 1) Tenders shall be submitted to **OS Department, AHMEDABAD Divisional Office, on or before 23.07.2026 up to 16.30 Hrs.** and will be opened on **24.07.2026 at 11:00 Hrs.**, subject to rules. Vendors shall ensure that their tenders are received before the date and time specified as **no consideration, whatsoever shall be given for postal or any kind of delays. Tenders not submitted on our schedules are liable to be rejected.**
- 2) The tenders shall be submitted in the following format:

In a sealed cover and super scribed as : "TENDER No.2(F) FOR COMPREHENSIVE AMC OF AC UNITS OF VARIOUS CAPACITIES INSTALLED AT DIVISIONAL OFFICE & VARIOUS BRANCHES AND SSOs FOR PERIOD 2026-28".

The envelope should contain the name & address of the firm.

- a. **The sealed cover should contain:**

Envelope 1 :-- The sealed cover should super scribed as Financial Bid.

Duly filled, sealed and signed financial bid (Annexure- C) only.

The rates quoted should be inclusive of all Taxes and should include all miscellaneous charges EXCEPT GST. GST shall be paid extra as per the prevailing rates.

Envelope 2:-- The sealed cover should super scribed as all other tender document except financial bid.

a.) All other documents along with complete tender forms duly sealed and signed on every page i.e. Page no. 1 to 18.

b.)DD/ pay order for EMD and tender fee. In case the payment is made in cash at cash counter at AHMEDABAD D.O., copy of miscellaneous receipt should be attached.

Please note that TENDERS WITHOUT EMD WILL NOT BE ACCEPTED.

c.)UNDERTAKING Letter by the vendor as per the format enclosed on page- 5.

NOTE: All the supporting documents, which are being submitted along with the tender forms, should necessarily be signed by the authorized signatories of the firm.

Envelope 3:-- Envelope 1 and 2 should be put in envelope 3. The sealed cover should super scribed as "TENDER No. 2(F) FOR COMPREHENSIVE AMC OF AC UNITS OF VARIOUS CAPACITIES INSTALLED AT DIVISIONAL OFFICE & VARIOUS BRANCHES AND SSOs FOR PERIOD 2026-28".

- 3) Vendors should fill up all the relevant blanks very carefully and **No alterations/additions are to be made by the service provider on the contents of the tender paper.** If at any later date, it is found that the documents and certificates submitted by the vendor are forged or have been manipulated, the work order issued to the Vendor shall be cancelled and the Security Deposit issued to the Corporation shall be forfeited without any claim whatsoever on the Corporation.

- 4) If the Vendor is registered under DGS&D/ NSIC/ MSME, they have to clearly mention and submit a copy of supporting valid documents. In absence of any such document, vendor shall be considered as not registered under DGS&D/ NSIC/ MSME.
- 5) MSME vendors are exempted from EMD.
- 6) Proposal for any alterations or changes to the terms and conditions laid down in the tender document will be liable for rejection of the tender, at the discretion of the **Sr. Divisional manager, Divisional Office, AHMEDABAD.**
- 7) The vendor is required to check the number of pages as per the Index above, and should any be found missing or to be in duplicate, or if the figures or writing be indistinct, he should inform The Divisional manager at once and have the same rectified before submitting the tender. Any Correction/Alteration is not allowed in the Rate Mention by you in Tender Form and it is treated rejected.
- 8) In case any clarification is sought over items in our schedule of quantities w.r.t. technical specification and commercial terms and conditions, or over the precise meaning of any items or figure, the same should be addressed to the office of the undersigned, in writing, before submission of tender and it will be redressed by our office immediately.
- 9) The rates quoted by the service provider shall be valid throughout the contract period and should be **inclusive of charges for materials, labour, loading, unloading at all points; any comprehensive insurance and also of all taxes EXCLUDING GST**, during the contract period. No extra charge/cost in any form will be payable.
- 10) Items rates should be quoted in figures and words both. **Rates quoted in words would be taken as bona fide** and in case of dispute in amount in words & figures, rates in words would be given precedence and the amount for the work order shall be worked out as per rates written in words only.
- 11) Corporation may call for any clarification/ documents/ Certificate/ signature any time subsequently if needed.
- 12) The vendor should have office at Ahmedabad City and should have sufficient service engineers available at Ahmedabad.

DIVISIONAL MANAGER

TERMS & CONDITIONS OF THE CONTRACT

1. **SCOPE OF THE CONTRACT:** Scope of CAMC will include comprehensive maintenance including cost of repair/ replacement of any parts of AC but excluding Remote.

The vendor is expected to visit all sites as per Annexure- A and quoting of rates accordingly.

EXPECTED SERVICE STANDARDS:---

- a. The AC of every office is to be kept in a running condition at all times by the service provider.
- b. **Every complaint to be attended as per the following timeline:**
For branches within 100 Km of AHMEDABAD: within 24 hours
The service report of the same should have to be signed and stamped from the respective HOD in Division departments and HOD OS or Branch In- charge only at BO and SSOs.
- c. Preventive Maintenance (PM) Cycle: Preventive Maintenance (PM) Cycle include Quarterly and on call on by the corporation, 1st quarter will end on 31st March-2023.
In case of defects in the system the service provider shall maintain the equipment and repair/replace all defective components, major or minor at no additional charge other than the AMC contract charges.
The quarterly AMC exercise is to be done compulsorily for each AC by the vendor.
- d. Whenever any equipment is taken out of LIC premises for repairing :-----
 - 1. The shifting has to be done with prior permission of the In charge of the branch in writing.
 - 2. The same piece has to be returned after the due repairs and on or before the promised date.
 - 3. The vendor himself has to make arrangements for removal, transportation from and back to the office, reinstallation, testing & commissioning and all the incremental expenses: transit insurance/ transportation/ etc. shall have to be borne by the vendor.
- e. If any of the components etc., are not available or difficult to procure or if the procurement is likely to be delayed, the Replacement shall be carried out with equipment of equivalent capacity or higher capacity at no additional charges to the Corporation during the currency of CAMC Period.
The CAMC charges will be released every quarter after on satisfactory performance of the machine and against submission of **the service report of the same should have to be signed and stamped from the respective HOD in Division departments and HOD OS or Branch In-charge only at BO and SSOs.**
- f. **If the firm defaults on any of the above points, penalty clause (point 13 below) would be imposed.**

2. **VALIDITY OF TENDER(ED) RATES:**

The rates quoted shall be valid for 90 days from the date of opening of tender and if accepted, the same shall remain unchanged for period of contract, i.e., a minimum 3 years from date of award of contract.

3. The Vendor shall pay **Tender Fee: Rs.118/-** in **cash** (at Cash Counter of Divisional Office & Misc. Receipt copy to be enclosed with tender) or by **Demand Draft/Pay order** of Nationalized/Scheduled Bank payable at AHMEDABAD only, which **shall not be refunded**. The Vendor shall pay **Rs8000/- (Rupees Ten Thousand Five Hundred Only)** (refundable after award of contract) by way of Cash/ Pay Order/Demand Draft on any Schedule Bank payable at LIC of INDIA AHMEDABAD.
4. in **cash** (at Cash Counter of Divisional Office & Misc. Receipt copy to be enclosed with tender) or by **Demand Draft/Pay Order** of Nationalized/Scheduled Bank payable at LIC of india AHMEDABAD only, which shall be refunded immediately after completion of proceedings of selection of quotation and if the successful vendor refused to accept the contract, their Earnest Money will be forfeited. **The Earnest Money deposit will not carry any interest.**
5. Further, the successful bidder/s have to pay **Security Deposit 5%** of the bid value of L1 vendor in the form of **demand draft** drawn through any nationalized/ scheduled bank, in favor of LIC of India, payable at AHMEDABAD. They may also submit an equal amount of **Bank Guarantee** against the security deposit from any Nationalized/ Scheduled Bank in the prescribed format of LIC, immediately before commencement of Contract. In case of extension of this contract, the same amount of Security Deposit (as above) may be considered, if so decided by the competent authority. Security deposit will not carry any interest.
In case of damage or loss to any article/documents/Bulk materials, equipment, Furniture and fixture on account of negligence of your workers during implementation of work order, the Corporation shall recover the cost of the same from the Security Deposit. In case, the Security Deposit is found insufficient to cover the loss, you shall make good the difference immediately on demand.
6. **Date of commencement of work : --- 7th day from the date of issue of acceptance letter.**
7. **No extra charges would be paid if an office, as per details mentioned in Annexure- A, shifts from one address to another within the same city.**
8. The Vendor shall submit **bills** to OS Department, Divisional Office, AHMEDABAD, in duplicate, with the sealed and signed service reports for the visits. The reports must be signed by the HOD (OS) or Branch In charge only.
9. The invoices submitted by the vendor should have their GST Number clearly printed on it. The tax amount should be clearly shown in the invoice. The vendor should also mention the LIC's GST No on the invoice up loaded by them on GST portal.
10. The vendor would be responsible for display of his invoice on the GST portal and to remit the tax to the government within specified period of time. Vendor will be liable for any penalty imposed by appropriate authority or any consequences for non compliance of the provision.

11. Income tax, surcharge or any other statutory tax levied by the Central/ State Government shall be recovered from the vendor's bill, at the applicable rates.

12. Payment: Shall be made for the actual work done and after submitting work challan duly signed by concerned authority and only through NEFT. NO ADVANCE payment shall be made.

13. Penalty Clause:

Every complaint to be attended as per following timeline :

For branches within 100 Km of AHMEDABAD within 48 hours and local units within 24 hours.

The remaining offices would be considered as mainline DO Departments, Branches and SSOs. Detailed addresses for all offices are provided in Annex- A of the tender.

- a. For delay in attending to calls & issuing a service report within AMC period:
AFTER EXPIRY OF above given deadlines, the following penalties would apply:

- Delay of 1- 7 days- Rs 150/- per day
- Delay of 8- 14 days- Rs 200/- per day
- More than 14 days- Rs 250/- per day

After a delay of about 14 days the Corporation shall be free to get the same rectified through another agency at the risk and cost of the service provider. And such repairs done through another agency shall not affect the liabilities of the service provider on the stipulated post- warranty AMC. Decision of the competent authority will be final with regards to penalty and other aspects.

During AMC period, if it is found that the working of AC is getting affected due to some defective parts the same shall have to be replaced within 03 days after lodging of complaints. In case the AC stops working due to the defect:

1. Standby is provided: no penalty shall be deducted for a period of 30 days from the date of lodging of complaint(s)/ issue of service report with the reported defect (whichever is earlier).
- b. If no standby is provided: After expiry of 1st 3 days, for a delay of every 1 day- Rs 100/- shall be recoverable from EMD/ SD and/ or whatever next payment is due to the vendor.

In case of failure on part of the service provider to attend all the defects within 2 weeks i.e. 14 days, the Corporation shall be free to get the same rectified through another agency at the risk and cost of the service provider. And such repairs done through another agency shall not affect the liabilities of the service provider on the stipulated post- warranty AMC.

- c. In case **Preventive Maintenance is not done** by the vendor for any unit in any quarter during the AMC period a penalty of RS 500/- would be charged from the quarterly AMC payment. This recovery shall be over and above the non- payment of AMC charges for the non-serviced AC. Also, the further action in this regard shall be at the sole discretion of The Divisional manager.
- d. The penalty amount, if deductible would be recovered from EMD/ SD and/ or whatever next payment is made to the vendor by the office.

- 14.** The quantities mentioned in the schedule of quantities are provisional but may vary to any extent and may be omitted. No claim what so ever shall be entertained on this account also in future during tender period other Air conditions additions will be made and they are to be serviced as per the accepted tender rate and terms.
- 15.** **At the expiry of contract, the outgoing vendor shall hand over all AC set up with good condition. Last quarter payments shall be released only after recovering any dues payable to vendor who execute the work at the risk and cost of original vendor or after successful completion of contract. The parts and components etc. which are replaced during the contract shall be of good quality and reputed make.**
- 16. CONTRACT LABOUR ACT :** The Vendor shall be responsible to register themselves under the Contract labour (Regulation and Abolition) Act, 1970 and Building & Other Construction Workers (Regulation of Employment & Condition of Services) Act, 1996 and rules there under and must comply with and carry out all the provisions and obligations under the said Act and Rules and furnish all information to Employer as may be required by it and shall also indemnify the Employer against any penalties claims etc, arising from any default on their part.
- 17.** The workers engaged by the Vendor shall be Vendor's own employees and Corporation shall in no way be responsible or liable for payment of their wages and other benefits. Further, the workers engaged by the vendor shall not be deemed to be the employees of the Corporation and shall not be entitled to any benefits either of a temporary or a regular employee of the Corporation. The Corporation will have no obligations towards such employees and such personnel will not be entitled to claim any kind of employment with the Corporation.
- 18.** The Vendor or any of their agents, employees, servants or anyone else on their behalf will not in any way make use of the name of the Corporation or its Officers, employees or agents in their dealings with outsiders.
- 19.** The Vendor will have no rights to transfer or assign the contract or any rights there under to anyone.
- 20.** The Corporation shall not be liable to pay any damages/claims, made under the Workmen's Compensation Act, or rules there under or for compensation payable in consequence of any accident or injury sustained by any person in employment for purpose of this, Courier services.
- 21.** The successful vendor shall provide the names, addresses and telephone numbers of their personnel authorized to attend our units during the defect liability period. No other person shall be allowed to attend to requirements in our offices.
- 22.** The adequate insurance covers for third party and for workman compensation shall be ensured by the service provider- before the commencement of the work.
- 23.** The Corporation reserves the right to modify, cancel this tender for the full or any part at any stage without assigning any reason.

24. EXTENSION CLAUSE: If the supply and service of the vendor is found to be to the satisfaction of the office Department, the contract may be extended for one year on same terms and condition.

25. TERMINATION CLAUSE: The Corporation reserves the right to terminate the contract without assigning any reason by giving a notice of 30 days. This decision will not be challengeable in any court of law. The Vendor will have to give a notice of Three month if the vendor wishes to terminate the contract before expiry of the contract period. In both these case security deposit will be forfeited.

26. All disputes of any kind whatsoever arising out of or in connection with this contract shall be referred to the Divisional manager, LIC of India, Divisional Office, AHMEDABAD; for settlement and their verdict shall be final and binding on both the parties.

27. However, in case of any unresolved issues / disagreements / disputes, the same shall be settled through Arbitration or through the Court of Law within the jurisdiction of AHMEDABAD.

28. Any modification, correction, addition and deletion in tender will be uploaded on our website

THE INSURANCE LAWS (AMENDMENT) ACT, 2015:

1. In terms of provisions of Section 33 (3) of The Insurance Laws (Amendment) Act, 2015, Insurance Regulatory and Development Authority of India (IRDAI), is authorized to verify all such books of account, register, other documents and the data base in the custody of the vendor in respect of service outsourced by the LIC of India. It shall be the duty of the vendor to provide such documents/statements/information as may be required by IRDAI within such time as may be specified by IRDAI.
2. In terms of provisions of Section 33 (4) of The Insurance Laws (Amendment) Act , 2015, Insurance Regulatory and Development Authority of India (IRDAI), if it considers expedient to do so, may direct any person hereinafter referred to as "Investigating Officer", to make an investigation as specified under Sec.33 (1) or carry out an inspection as specified under Section 33 (2) of the Insurance Laws (Amendment) Act, 2015, who may examine on oath any Manager, managing Director or Other Officer of the service provider or vendor where the services are outsourced by LIC of India.

DIVISIONAL MANAGER

Annexure: A

Details of AC units installed at various offices & their addresses

I. Branch- wise list of air conditioners, as per their type, make & capacity:

Sl. No	Location	Address	Make	Duct		Split		Window (TR)
				8.5 TR	5 . 5 TR	2 TR	1.5 TR	
1	CBO-3/838	2 ND FLOOR, JP BLDG.	HITACHI	4	1		2	
2	CBO-8/850	2 ND &3 RD FL. ASHRAM ROAD	HITACHI	3	1	1		3
2	CBO-14/83Z	3 RD FLOOR, JP BLDG.	HITACHI	4				
3	ENGG. DEPT	5 TH FLOOR, JP BLDG.	HITACHI			4		2
4	IPP CELL-IT ROOM	5 TH FLOOR, JP BLD.G.	HITACHI				1	
5	B & AC DEPTT.	5 TH FLOOR, JP BLDG.	HITACHI			1	1	
6	SDM'S CABIN, SECRETARIA TE & VC ROOM	7 TH FLOOR, JP BLDG.	HITACHI			3	4	
7	CONFERENCE ROOM & WAITING	7 TH FLOOR, JP BLDG.	HITACHI 2.5 TR-Tower-2			2	3	2
8	SSO-PALDI	2 nd floor, Paldi	HITACHI			1	4	
9	AUDIT CENTRE	4 th Floor, Jeevan Abha	Carrier			4	9	2
10	ODHAV 83P	Sardar Mall, Thakkarnagar	Carrier	2	2		2	0
11	Rakhial 83M	Rakhial	HITACHI	0	0	0	1	0
12	Do dePT	JEEVAN PRKASH	HITACHI				3	0
13	P & GS	P &GS unit Naranpura	Blue star					1
				13	4	16	30	9

Subsequently another 52 AC Units will be start from 01.02.2027 to 30.06.2028 as Listed below at the same rates and same conditions.

Annexure: A-1

List of 52 Units

SR No.	Location	Make	Ductable AC	Split AC	Window AC
1	CBO 5	Blue star	-	08	-
2	CBO 11	Blue star	-	07	-
3	IT CTC	Blue star	01	01	-
4	DTC Hall	Blue star	02	-	02
5	CBO 12	Blue star	02	-	-
6	Jeevan Sadan 873	Blue star	01	-	-
7	P & GS G-701	Blue star	01	05	03
8	Praladhnagar 842	Blue star		03	-
9	Nikol SSO 83U	Midea		05	-
10	Bapunagar	Blue star		04	-
11	Dholka	Voltas		05	-
12	Dahegam 83S	Hitachi	02	-	-
TOTAL			09	38	05

Address of DO Departments , BOs and SSOs

Sr.No.	BRANCH	Address
1	838	IIInd Floor, Jeevan Prakash Bldg.,Relief Road.
2	839	Raindrop bldg..-C G Road
3	840	5 th Floor, Jeevan Prakash Bldg.,Relief Road
4	841	4 th Floor, Jeevan Prakash Bldg.,Relief Road
5	842	1st Floor, Jeevan Prakash Bldg.,Relief Road
6	843	CBO6, Jeevan Jyoti Bldg., Ratan Pole, Relief Road
7	850	Jeevan Sadan Bldg., Nehru Bridge
8	854	5 th Floor, Jeevan Prakash Bldg.,Relief Road
9	856	6 th Floor, Jeevan Prakash Bldg.,Relief Road
10	857	Kasturbhai Chamber ,Nr. Subhash Bridge, RTO Circle
11	873	Jeevan Sadan Bldg., Nehru Bridge
12	83P	Sardar patel Mall, Approach Nikol Gam Road,ODHAV
13	83S	Ashwamegh Business Hub, Opp: Science College,DEHGAM
14	83T	Jeevan Vikas Bldg.,Ankur Char rasta,NARANPURA
15	83X	Jeevan Vikas Bldg., Shiv Ranjani, Nr. Nehru Nagar.
16	83Z	3rd Floor, Jeevan Prakash Bldg.,Relief Road
17	84D	Batrissi Hall, Subhash Bridge, Nr. RTO.
18	P&GS	Jeevan Vikas Bldg.,Ankur Char rasta,NARANPURA
19	DO	OS Dept.7thFloor, Jeevan Prakash Bldg.,Relief Road
20	DO	Marketing Dept. 7 th floor, Jeevan Prakash Bldg.Relief Road.
21	DO	F&A Department, 3 rd Floor, Jeevan Prakash Building, Relief Road.
22	STC Dept.	Jeevan Abha Building, IIInd and IIIrd Floor, Relief Road
23	SSO-4/841	Sunrise, Judges Bungalow Road, Vastrapur, Ahmedabad.
24	SSO-5/842	5/842-ff-12,Shivalik Arcade,100FT Ring Road,Prahlad Nagar Road, Satelite
25	SSO-6/843	1 st Floor, Rajshree Complex, Nr. CTM Char rasta,Ahmedabad.
26	SSO-83T	First Floor, satya Surya Complex, Nr. Sattadhar Cross Road, Ahmedabad
27	SSO-83U	Shop No. 13,14,18,19Sardar Nagar Shopping Centre,sardarnagar,Ahmedabad.
28	SSO-14/83Z	1 st Floor, Block-A, Amrapali Shopping Mall,S P ring Road., Ahmedabad.
29	Sanand-84C	2 nd floor, S B patel Complex, Opp: Kalupur Co.op. Bk, Sanand.
30	Bavla-83Q	2 nd and 3 RD Floor,Silver Plaza complex, Station Road, Bavla.
31	General Guest House	5 th Floor, Jeevan Jyoti Bldg., Ratan Pole, Ahmedabad.

DIVISIONAL MANAGER

Annexure B:
APPLICATION FOR PAYMENT THROUGH NEFT/ RTGS

Name of the Party :
(As per Bank A/c)

Address of Party :
.....

Phone/Mobile no. :

Party's Bank name :

Bank Branch Name :

Address of the bank :

Code No. of Bank :

Party Bank Account No.:

(Full Digit 11-16)

Bank IFSC Code No. :
(11 DIGIT IFSC CODE)

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PAN NO -----

I have checked with my banker the above details and confirm that they are correct and transfer the amount payable to me under details stated above. I enclose cancelled cheque leaf or photo copy of cheque leaf and photocopy of front page of bank pass book for verification of details.

Sign & seal of vendor

Annexure C:
FINANCIAL BID

S.NO	DESRPTION OF ITEMS	No. of ACs under Group A Column X	RATES PER AC/ PER YEAR Column Y	TOTAL AMOUNT PER YEAR—Column- Z $Z = X*Y$
1.	<u>Window type AC unit of capacity 1.5/2.0 TR capacity of any make</u>			
2.	<u>Single/multi split AC of 1.5/2.0 TR capacity of any make</u>			
3.	<u>Package/Ductable type AC of capacity more than 5.5 TR up to 11.00 TR of any make</u>			
<u>Total No. of ACs</u>				
4	TOTAL AMOUNT PER YEAR[Total of (1+2+3)of Column Z			

- Rates quoted above shall be exclusive of GST.
- The rate quoted above shall be in Rupees.
- L-1 will be decided on the basis of Total amount of S.No.4 of above Financial Bid.

Seal & Signature of the vendor

Annexure – E

INSTRUCTION TO THE BANKERS : THIS BANK GUARANTEE TO BE EXECUTED ON APPROPRIATE VALUE OF STAMP PAPER AND TO BE DIRECTLY SENT TO LIC OF INDIA BY REGISTERED a.d. POST

Specimen of bank guarantee

To,
Life Insurance Corporation of India,
.....
.....

Dear Sirs,

M/s.....(Name of the Bidder with address), hereinafter called as Bidder) have taken up the workfor the periodentrusted to them by Life Insurance Corporation of India, (constituted under insurance Act, 1938 and the Life insurance Corporation Rules 1956) having its Head Office at "Yogakshema Jeevan Bima Marg. Mumbai 490021, as per Order datedfor..... the periodAs per the tender conditions for execution of job offor the year..... the Bidder is required to deposit Bank Guarantee of Nationalized Bank/ Reputed Scheduled Bank, to the extent of 3% of the order value of the Contract.Bank is executing the guarantee on behalf of the Bidder and undertakes full responsibility to indemnify Life Insurance Corporation of India, for Rs..... in ease of default in performing any of the terms and conditions of the tender and the order dated.....

The Bidder has approached us and at their request and in consideration of the promise, WeBank, a body a body corporate constituted under act 19.... Having its head office at and branch at

(hereinafter called the Bank) Have agreed to give such guarantee as hereinafter mentioned in your favour.

WE..... Bank, do hereby undertake to indemnify Life Insurance Corporation of India to the extent of Rs. (Rupees Only) against any loss caused to or suffered by Life Insurance Corporation of India by reasons of non-performance, poor performance, etc. in terms and conditions of the tender of contract and against any loss caused to suffered by Life Insurance Corporation of India towards the poor quality and undertake and agree with you that in the event of Life Insurance Corporation of India being satisfied that the default has been made by the Bidder in performing any of the terms and conditions of the tender and for in payment of any money payable to Life Insurance Corporation of India, we Bank shall on demand pay to you without any demur in such manner all you may direct the said amount of Rs.(Rupees Only) or such portion thereof not exceeding the said sum as you may require or is payable to you by the Bidder for all or any such default and you will look to us as the Principal Debtor.

THE guarantee herein contained shall not be determined or affected by any dissolution or change of constitution or insolvency of the Bidder (Name) but shall in all respects and for all purposes be binding and operative until full payment of all monies due to you in respect of such liabilities is received by you to the full of your ultimate dues in the promises.

WE further agree that we shall not be discharged or relieved from this guarantee herein contained by any arrangement made between the Bidder and Life Insurance Corporation of India with or without our consent or by any forbearance/indulgence and or any act or omission" commission on your part, will not vitiate our liability under this guarantee,

Bank lastly undertake not to revoke the guarantee during its currency except with the previous consent of Life Insurance Corporation of India in writing.

Notwithstanding anything contained hereinabove, our liability under the guarantee is restricted to Rs. (Rupees only) and will remain in force till

Unless a demand or claim is made on us in writing on or before all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all our liability under the guarantee thereafter.