



भारतीय जीवन बीमा निगम, मंडल कार्यालय
जीवन प्रकाश, सिटी सेंटर, विश्वविद्यालय मार्ग, ग्वालियर (म.प्र.) -474011

How to Apply

1. Application to be submitted only in the form given in Annexure-A.
2. List of mandatory enclosures :-
 - a. One recent passport size Photograph to be affixed in the right hand side corner of the application (Annexure-A).
 - b. Copy of Self attested Aadhar Card
 - c. Copy of Self attested PAN Card
3. The application should be complete in all respect. Incomplete application will not be considered for scrutiny.
4. The Application to be submitted in a sealed cover, superscribed "Application for Empanelment of Individual Property Dealers/ Real Estate Agents in Gwalior".
5. The sealed cover containing application to be addressed to :-

The Manager Estates,
LIC of India,
Divisional Office, 'Jeevan Prakash',
City Center, University Road,
Gwalior (MP)-474011.
6. The last date for submission of Application is 10.07.2026 upto 05:00 pm.



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

LIC भारतीय जीवन बीमा निगम

'जीवन प्रकाश', मंडल कार्यालय, सिटी सेंटर, विश्वविद्यालय मार्ग, ग्वालियर (म.प्र.)-474011

व्यक्तिगत प्रॉपर्टी डीलर/रियल एस्टेट एजेंट को ग्वालियर (म.प्र.) हेतु सूचीबद्ध करने की सूचना

भारतीय जीवन बीमा निगम के ग्वालियर शहर में स्थित रिक्त परिसरों को किराये पर देने के उद्देश्य से केवल ग्वालियर शहर के व्यक्तिगत प्रॉपर्टी डीलर/रियल एस्टेट एजेंट को सूचीबद्ध (Empanelment) करने हेतु बंद लिफाफे में आवेदन आमंत्रित किये जाते हैं।

आवेदन पत्र निगम की वेबसाइट www.licindia.in/tenders पर जाकर "Advertisement for Empanelment of individual Property Dealers/Real Estate Agents under Gwalior (MP)" पर क्लिक कर प्राप्त कर सकते हैं अथवा मंडल कार्यालय, सिटी सेंटर ग्वालियर के सम्पदा विभाग से दिनांक **25.06.2026** से **09.07.2026** तक कार्यालयीन समय में प्राप्त किये जा सकते हैं। पूर्ण आवेदन पत्र सभी आवश्यक प्रपत्रों के साथ बंद लिफाफे में मंडल कार्यालय, ग्वालियर के सम्पदा विभाग में जमा करने की अंतिम तिथि **10.07.2026** सायं **05:00** बजे तक है। लिफाफे पर "व्यक्तिगत प्रॉपर्टी डीलर/रियल एस्टेट एजेंट के सूचीबद्ध (Empanelment) होने के लिए आवेदन पत्र" लिखा होना चाहिए। भारतीय जीवन बीमा निगम किसी या सभी आवेदनों को बिना कारण बताये स्वीकार या रद्द करने का अधिकार सुरक्षित रखता है।

दिनांक- 25.06.2026

वरिष्ठ मण्डल प्रबंधक



LIC

भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

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'Jeevan Prakash', Divisional Office, City Center,
University Road, Gwalior (M.P.) - 474011

Empanelment of Individual Property Dealers/ Real Estate Agents for Gwalior (MP)

LIC of India, Divisional Office Gwalior intends to empanel '**Individual Property Dealers/ Real Estate Agents**' for letting out vacant premises in various buildings owned by LIC situated in Gwalior, Madhya Pradesh. Applications are invited from "**Individual Property Dealers/Real Estate Agents**" for the above purpose.

The application form may be downloaded from our website **www.licindia.in/tenders** "**Advertisement for Empanelment of Individual Property Dealers/Real Estate Agents under Gwalior (MP)**". Completed application forms along with relevant documentary evidence may be submitted in a sealed cover, superscripted "**Application for Empanelment of Individual Property Dealers/ Real Estate Agents in Gwalior**" to the Manager Estates at the above address by **10.07.2026 05:00 pm**. LIC reserves the right to accept or reject any/all applications without assigning any reasons thereof.

Date: 25.06.2026

Sr. Divisional Manager

Application form for Empanelment of 'Individual Property Dealers/ Real Estate Agents'

Appendix-G26

**Re: Estate Management – Letting out of premises by
Individual Property Dealers/ Real Estate Agents.**

Application form for Empanelment of 'Individual Property Dealers/ Real Estate Agents'

1	Name of the Individual Property Dealer/ Real Estate Agent	
2	Complete Address – Office	
3	Complete Address – Residence	
4	e-mail address	
5	Telephone Number. Mobile Number.	
6	PAN Card Number (Attach a self attested copy)	
7	Adhar Card Number (Attach a self attested copy of the Adhar Card in case of individual or in case of firms attach a self attested copy of the owner/s of the firm)	
8	Details of experience (Attach relevant documentary evidence)	
9	Any other relevant details	

- I/ We certify that the above particulars are correct and if any statement is found to be false, etc., LIC reserves the right to remove my/ our name from the panel. Further, I/ We understand and agree that LIC has the right to remove my/ our name from the panel, if empanelled, and LICs authority in this regard is full, final and absolute.
- I/ We understand and agree that empanelment does not obligate LIC in any manner.
- I/ We understand that the tenant to whom we will canvass has to execute the lease deed in the 'Standard Lease Deed of LIC'.
- I/ We understand that the remuneration/ commission/ professional fee to be paid to the successful Individual Property Dealer/ Real Estate Agent shall not exceed 1 month's Basic Rent receivable from the Lessee. The payment of the remuneration/ commission/ professional fee has to be made subject to TDS, etc only after the execution of Lease Deed, payment of interest free deposit equal to 6 months gross rent and realization of first month's rent.

Signature and Rubber Stamp of the Applicant/ Authorized Signatories

Place :

Date :

List of enclosures: