

TENDER NOTICE

e-Tendering Programme: Tender No. ENGG/TCR/ARC 2026-27/CIVIL

1. Online bids are hereby invited for the works mentioned below through online E-Tendering System Portal <http://www.tenderwizard.com/LIC> from the empanelled contractors for e-Tender for Annual Rate Contract (2023-2025) for Civil Repairs& Maintenance, Additions, Alterations including Renovations for LIC Properties / Buildings under THRISSUR Division.

Sl. No	Name of Work	Earnest Money Deposit (EMD) (Rs.)	Tender Processing Fee (Rs.)	Security Deposit (Rs.)
1	As mentioned above	10,000/-	590/- including GST	20,000/-

2. Possession of Digital Signature Certificate (DSC) and registration of the Construction Associates on the portal i.e. <http://www.tenderwizard.com/LIC> is a prerequisite for e-Tendering.

3. The Tender Documents consist of Price Bid. The tenderer shall go through the EMD and Technical details of the tender and quote their offer in the Bid construction Associate has to submit the Tender as under:

i) **EMD:** The scanned copy of the NEFT payment, Demand Draft/Pay Order of Tender Fee and Demand Draft/Pay Order/Banker's Cheque/ Bank Guarantee of EMD shall be uploaded in the Website

The Original DD of (i) Tender Cost: `590/- including GST (ii) EMD: `10,000/- is to be submitted in Sealed cover to The Sr. Divisional Manager, L I C of India, D O, Kozhikode

ii) **PRICE BID:** consisting of documents and schedule of quantities with estimated rate. The % above / at par / below shall be quoted in the Price Bid provided. No other document, conditions shall be uploaded along with documents of Price Bid

The Tenderer shall download the documents, fill in their relevant information, sign & stamp and upload in the portal. Last Dates of various activities by bidder:

Key Dates:

Sr.	Activity	Start Date and	Expiry Date and
1.	Downloading of Tender Document	17.08.2026 ; 10.01 Hrs ;	31.08.2026 ; 15.00 Hrs
2.	Online submission of tender documents	17.08.2026 ; 10.01 Hrs	31.08.2026 ; 15.00 Hrs
3.	Physical submission of EMD & Tender processing Fee to LIC of India	17.08.2026 ; 10.01 Hrs	01.09.2026 ; 15.00 Hrs
4.	Online Opening of BIDS	01.09.2026 ; 15.30 Hrs	-----

Note: The Sr. Divisional Manager reserve the right to not to open Price bid of Tender or any / all the construction associates at his sole discretion without assigning any reason whatsoever.

For Registration and for further details on e-tendering, please visit the website portal <http://www.tenderwizard.com/LIC>

Contact Details:

Office Address :	Help Desk Contact Details:
E-tender Support Desk, #137/3, Bangalore Mysore Road, Opp. KMS Coach Builders, Kengeri, Bangalore – 560060 Contact Number: 8045982100	Tel: 8045982100 Lokesh – 9686115304 Dinesh – 9894191904 THRISSUR :Dinesh– 98941 91904 Mail id: dinesh.s@etenderwizard.com

INFORMATION & INSTRUCTIONS TO THE BIDDERS FOR USING ONLINE ELECTRONIC TENDERING SYSTEM (eTS)

Special Conditions & instructions for using online Electronic Tendering System (eTS) through portal (website) <http://www.tenderwizard.com/LIC> adopted by Life Insurance Corporation of India (LIC), South Zone, Chennai as given in the subsequent pages will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

- 1. Registration of the Construction Associates/Bidders:** All the Construction Associates intending to participate in the tenders floated online using Electronic Tendering System (ETS) are required to get registered on the eTender Portal (website) <http://www.tenderwizard.com/LIC>. Only after the concerned officer of LIC approves the Registration / Empanelment of the Construction Associate online, the Construction Associate shall be allowed to participate in the tenders floated by the department using the Electronic Tendering System. After successful Registration on above mentioned portal you'll get a User ID and Password to access the website.
- 2. Viewing of Online Tenders:** The Construction Associates/bidders can tenders floated on online Electronic Tendering System (ETS) hereinafter referred as “eTendering System” through portal (website) at <http://www.tenderwizard.com/LIC>. They can view the details like online scheduled dates (Key Dates), Tender Notice, Terms and Conditions, drawing (if any) and any other information. To download through workflow they need to login on to the above

portal and can download the tender documents of an eTender.

3. Key Dates: The Construction Associates/bidders can view the Online Scheduled dates of e-tendering System (time schedule) hereinafter referred as “**Key Dates**” for all the tenders floated using the online electronic tendering system on above mentioned portal (website) <http://www.tenderwizard.com/LIC>. The bidders are strictly advised to follow dates and time as mentioned in Key Dates of a particular tender. The date and time will be binding on all the bidders. The bidders are required to complete the stage within the stipulated time as per the schedule (Key Dates) to continue their participation in the tender. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and time of the stage as defined. The bidder should ensure that the status of a particular stage should be shown as “Completed” before the expiry date and time of that particular stage and they should possess a copy of receipt of completion of each stage to be performed from their end which should match with the status with their offer on online portal. It will be the sole responsibility of the bidder if the status of a particular stage is “Pending” till the expiry date and time of that stage and he is not able to proceed further in the eTendering process. The Key dates are subject to change in case of any amendment in schedule due to any reason stated by Department.

4. Obtaining a Digital Certificate and its Usage: On eTendering System the bids should be Encrypted and Signed electronically with a Digital Signature Certificate (DSC) to establish the identity of the bidder on online Portal. The Digital Signature Certificate (DSC) has two keys i.e. Public Key and Private Key. The Public Key is used to Encrypt (code) the data and Private Key is used to decrypt (decode) the data. The Encryption means conversion of normal text into coded language whereas decryption means conversion of coded language into normal text. These Digital Signature Certificates (DSCs) are issued by an approved Certifying Authority, by the Controller of Certifying Authorities (CCA India), Government of India.

5. The Construction Associates may obtain Class II B digital certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities on the portal <http://cca.gov.in>. or may obtain information and application format and documents required for issue of digital certificate from our Service Provider for Electronic Tendering System (ETS):

E-tender Support Desk,
#137/3, Bangalore Mysore Road, Opp. KMS Coach Builders, Kengeri,
Bangalore – 560060
Contact Number: 8045982100 & **Dinesh– 98941 91904**