

S. No. 688 A+B2, 4<sup>th</sup> Floor, Mahaveer Park Building, Pune satara Rd, Bibvewadi, Pune-411 037.

**Corrigendum for Tenders of Housekeeping services at Pune DO II & its units and Caretaker & Housekeeping services for Guest Houses under Pune DO II.**

**Category I :** The following are the detailed points for corrigendum for the tender for **Housekeeping services for Pune Divisional Office II, branches and SSOs under Pune DO II, RMF Centre, Nimbut and DTC** which was floated on 25.05.2023 :-

Sr. no	Page no.	Point no	Original Tender Condition	Corrections effected
1	5	11	Cleaning of water tanks with proper hydraulic system.	Point has been deleted.
2	14	16c	Recovery of 200/- per day for supervisor not visiting daily will be imposed	Recovery of 200/- per day for supervisor not visiting Divisional Office daily will be imposed.
3	15	25vii	Deposit of contribution of provident fund and contributions of ESIC of employees and employer should be with a challan separately for LIC of India. It should not contain the contribution of PF an ESIC of employees of other organization being serviced by the Contractor.	Deposit of contribution of provident fund and contribution of ESI of persons engaged for LIC of India and Contractor should be with a challan highlighting the names of the persons engaged for LIC of India by the Contractor.
4	25		Financial bid for Housekeeping services- The following is the minimum (mandatory) percentage of various Deductions/Payments to be made as per statutory provisions and applicable rules :-  1.EPF @ 13% of Minimum wages 2. ESIC @ 3.25% of Minimum Wages 3.Bonus @8.33% of minimum Wages	Financial bid for Housekeeping services-  The EPF, ESI, BONUS etc to be paid for persons engaged by the Contractor shall be the responsibility of Contractor and are to be paid as per Prevailing Statutory provisions and applicable Laws and Rules.  <b>Other Terms &amp; Conditions of the Financial Bid remain unchanged.</b>
5	28	9	Annexure-I 9. Copy of Registration Certificate of Service Tax	Annexure-I 9. This point has been deleted.

(Signature of the vendor with seal)

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6	28	15	Integrity Pact on stamp of Rs.500/-	Integrity Pact duly signed by every tenderer.(Integrity Pact to be executed on stamp paper of Rs. 500/- by successful bidder only)
7	28	16	Additional point to be included in the tender document	Affidavit on stamp paper of Rs. 100/- stating that the applicant is not facing any blacklisting from an establishment of Central Govt. Or State Govt or the PSU for breach of agreement.
8	31		Annexure – II Details of Offices	Revised Annexure –II with addition of area of office and approximate number of persons required in each office (for 8hrs/4hrs) is attached.
9	32	III	The Contractor shall arrange for all cleaning equipments such as –hard brush/soft brush, Soft/Hard duster, Mops, Multi Wash Dry mops kit, Glass Cleaner, WC cleaner, Vacuum Cleaner, Jet pump etc.	The Contractor shall arrange for all cleaning equipments such as –hard brush/soft brush, Soft/Hard duster, Mops, Multi Wash Dry mops kit, Glass Cleaner, WC cleaner, Vacuum Cleaner(whenever required) etc.

(Signature of vendor with seal)

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Pune Divisional Office –II, S.No, 688 A+B2, 4th Floor, Mahaveer Park Building, , Pune–Satara Rd, Bibvewadi, Pune 411 037, Tele No. 020-24509022, 24509038, E-mail: [os.pune2@licindia.com](mailto:os.pune2@licindia.com)

**ANNEXURE-II**  
(Details of the Offices )

Sr. No.	Name of Office	Location	Office in Area	Area of office (sq. ft.)	Approx. Persons required	Persons required
					<b>8 hrs</b>	<b>4 hrs</b>
1	PUNE DIVISIONAL OFFICE II	DIVISIONAL OFFICE II, 4 <sup>TH</sup> FLOOR, PUNE SATARA RD, BIBVEWADI, PUNE 37.	A	19564	18	2
2	BRANCH 951	PUNE UNIVERSITY ROAD, PUNE	A	10592	4	2
3	SATELLITE OFFICE	AUNDH	A	741.43	1	0
4	BRANCH 952	LAXMI ROAD PUNE	A	10748	3	2
5	SATELLITE OFFICE	HINJEWADI	A	1430	1	0
6	BRANCH 955	NC KELKAR ROAD PUNE	A	5226	4	0
7	SATELLITE OFFICE	SINHGADH ROAD PUNE	A	1275	1	0
8	BRANCH 988	LAXMI ROAD PUNE	A	3736	2	2
9	BRANCH 95A	PUNE UNIVERSITY ROAD PUNE	A	5594	5	1
10	BRANCH 95K	KOTHRUD	A	5216	2	1
11	BRANCH 95L	SWARGATE PUNE	A	5588	3	0
12	SATELLITE OFFICE	KONDHAWA PUNE	A	1149	1	0
13	BRANCH 95M	HADAPASAR PUNE	A	8749	3	1
14	SATELLITE OFFICE	URULI KANCHAN	A	1180	1	0
15	BRANCH 9215	KHADKI PUNE	A	4059	3	1
16	BRANCH 958	BARAMATI	A	6646	5	0
17	SATELITE OFFICE	SASWAD	A	1448	1	0
18	SATELITE OFFICE	INDAPUR	A	1607	1	0
19	Divisional Training Centre(DTC)	NC KELKAR ROAD PUNE	A	2259	2	0
20	BRANCH 944	SOLAPUR	B	7800	2	3
21	SATELLITE OFFICE	JULE SOLAPUR	B	1118	1	0
22	BRANCH 94B	SOLAPUR	B	5946	3	0
23	BRANCH 95R	SOLAPUR	B	5872	4	0
24	BRANCH 94C	PANDHARPUR	C	8300	2	0
25	SATELLITE OFFICE	AKLUJ	C	1816	1	0
26	SATELLITE OFFICE	SANGOLA	C	1200	1	0
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27	BRANCH 825	BARSHI	C	6451	3	1
28	SATELLITE OFFICE	TEMBHURNI	C	1480	1	0
29	SATELLITE OFFICE	KARMALA	C	1800	1	0
30	BRANCH 9202	DAUND	C	5208	2	0
31	RMF Centre, Nimbut	RMF Centre of EDMS, Nimbut	C	66120	2	0

**a) Area A - Pune city b) Area B – Solapur City c) Area C - Pune District and Solapur District area**

Total approximate required persons: 100 to 105

(Signature of vendor with seal)

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**Category II :** The following are the detailed points for corrigendum to the Tender for providing **Caretaker and Housekeeping Services for Guest Houses under Pune DO li at Laxmi Road, Pune, Solapur and Pandharpur** which was floated on 25.05.2023.

Sr no	Pg. no	Point no	Original Tender Condition	Corrections effected
1	6	3 (c)	The raw material for meals/snacks and other items will be purchased by the caretaker. No reimbursements will be made by LIC and the caretaker has to collect the amount from the guests at the rates fixed by LIC	No change
2	14	15 (c)	Recovery of 200/- per day for supervisor not visiting daily.	Recovery of 200/- per day for supervisor not visiting Divisional Office daily will be imposed.
3	16	24(V)	Deposit Challan showing the individual figure of deposit of contribution of ESI of employees and employers should be with a challan separately for LIC of India. It should not contain the contribution of PF and ESI of employees of other organizations being serviced by the Contractor.	Deposit of contribution of provident fund and contribution of ESI of persons engaged for LIC of India and Contractor should be with a challan highlighting the names of the contract persons engaged for LIC of India by the Contractor.
4	25		Financial bid for Housekeeping services- The following is the minimum (mandatory) percentage of various Deductions/Payments to be made as per statutory provisions and applicable rules :-  1.EPF @ 13% of Minimum wages 2. ESIC @ 3.25% of Minimum Wages 3.Bonus @8.33% of minimum Wages	Financial bid for Housekeeping services- The EPF, ESI, BONUS etc to be paid for persons engaged by the Contractor shall be the responsibility of Contractor and are to be paid as per Prevailing Statutory provisions and applicable Laws and Rules. <b>Other Terms &amp; Conditions of the Financial Bid remain unchanged.</b>
5	28	III	The Contractor shall arrange for all cleaning equipments such as – Hard brush/ Soft brush, Soft/ Hard duster, Mops, Multi Wash, Dry mops kit, glass Coleaner, WC cleaner, Vacuum cleaner, Jet-pump etc.	The Contractor shall arrange for all cleaning equipments such as –hard brush/soft brush, Soft/Hard duster, Mops, Multi Wash Dry mops kit, Glass Cleaner, WC cleaner, Vacuum Cleaner(wherever required) etc.

These Corrigendums will be an integral part of the tender document and shall be placed in the envelope for Technical bid with each page duly signed by the vendor.

(Signature of vendor with seal)