



भारतीय जीवन बीमा निगम, मंडल कार्यालय, पंडरी, रायपुर (छग) 492004

Ref: Raipur D.O/Glow Sign Board

Date-11.04.2023

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Re:-Inviting quotations for Providing, Installation and Maintenance of New Glow Sign Boards Signage/Wrap-up and Repair & Maintenance of earlier Installed Glow Sign Boards at various locations in and around Raipur Division from Empanelled Vendors of Raipur Division

Sealed Tenders are invited for Providing, Installation and Maintenance of New Glow Sign Boards /Signage/Wrap-up and Repair & Maintenance of earlier installed useful Glow Sign Boards at various locations in and around Raipur Division from the Empanelled Vendors of Raipur Division. The details of these items are given in Annexure-1 of the tender document. Vendors are requested to quote rates for desired items and submit the same after duly filled in signed, stamped and sealed to L.I.C of India, Raipur Division on or before 26.04.2023 .The envelope containing quotations along Tender Fee should be super scribed with the words **“Quotations for Providing, Installation and Maintenance of New Glow Sign Boards Sinage/Wrap-up and Repair & Maintenance of old Glow Sign Boards”** and addressed to:

Manager (Sales)  
L.I.C of India  
2<sup>ND</sup> Floor  
Divisional Office-Raipur  
Pandri, Raipur  
Chhattisgarh

**Specifications and Terms and conditions mentioned below**

**Specifications of New Glow Sign Boards /Signage/Wrap-up –**

- All components of the Glow Sign Boards/Signage/Wrap up except the electrical accessories should have a consolidated 3 years warranty.
- Media-3 years warranted with over laminated as per the specified colours .Corporate Blue Pantone Shade-DS197-1C, Corporate Yellow Pantone Shade-DS5-1C
- Main Frame-MS Square pipe of 1”\*1” cross section, 20 guage thickness. The box Frame to be covered from top, bottom and sides by 26 Guage Pre Coated GI sheet and Back side to be covered by 26 guage plain GI sheets.
- Tensioning System: Aluminium L Angle tensioning system for edge to edge Lighting.

- All components of the Glow Sign Boards/Sinage/Wrap Up should have a consolidated 03 years warranty.
- Electrical Accessories:-LED Tube light to be placed for every 4 sqft. of ISI mark. Drip cap with 25mm extension. Overlap between 02 LED Tube Lights to be minimum 75mm to prevent dark bands. The lightning should be uniform and even throughout the box.
- Timer of Reputed Brand.

**Repair and maintenance of old Glow Sign Boards of some Branches and Satellite offices is to be done. Tube lights are to be replaced with LED Tube Lights**

**Replacement of Flex, GI Sheet, Timer**

**New Glow Sign Boards will not be installed at such places, only repair and maintenance of old Glow Sign Boards will have to be done.**

### Tender Schedule

- 1. Date of calling quotation & upload on LIC website-11.04.2023**
- 2. Last date for receipt of Quotations -26.04.2023 up to 05.00 PM**
- 3. Date and time of opening of Quotations-27.04.2023 at 11.00 AM**

### Terms and conditions

1. Vendors are required to deposit Tender Fee of Rs.295.00 (Including 18% GST) in form of demand draft drawn on any Nationalized/Scheduled Bank in favour of LIC of India, payable at Raipur or Through deposit by Cash at our cash counter at LIC of India, Divisional Office Raipur, During cash working hours on all working days excluding all Saturdays, Sundays and Holidays of the Month.

Vendors seeking exemption from tender fee should attach proper document /certificates (self attested) for claiming the same.

2. Security deposit of the amount equivalent to 3% of the work order value or Rs. 50000.00 whichever is higher will have to be deposited by the successful tenderer within 21 days of issue of work order.

3. Vendors are required to quote rates as per our tender format (Annexure-1)

Rates to be quoted by the vendors should be Excluding GST and inclusive of all other taxes (if any) cost of flex printing ,LED Tube Lights ,fitting charges (with iron angles) delivery cum loading/unloading charges,Frieght,labour and all other miscellaneous charges to be delivered and fitted at our respective offices for which order placed.

**The quoted rates will be valid for one year from the date of publishing of this tender. The Validity of rates can be further extended for one more year by mutual agreement.**

4. Signage/wrap up/glow sign boards are currently installed at all the location mentioned in Annexure –1 they are to be replaced (If required) and new signage/wrap up/glow sign boards are to be installed. Iron angles for mounting of signage/wrap up/glow sign boards are already in place at many of the locations, However the vendor may have to replace with new iron angles, New LED Tube Lights, Flex & GI Sheet and Timer Aluminium L Angle tensioning system wherever required.

5. Vendor will have to maintain the installed glow sign boards in good condition for the period of 3 years from the date of installation. Maintenance will include replacement of faulty LED tube lights, replacement/repair of timer, replacement of flex incase of fading etc.

6. Any other associated cost including maintenance, transportation cost, recce, wires, installation of new iron angles where ever required will have to be borne by the vendor, no other charge other than the per sq foot rate will be paid.

7. Vendor will have to submit the signed copy of these specifications, terms and conditions and annexure-1 along with the tender.

8. The locations for installation of signage/wrap up/glow sign boards are mentioned in Annexure-I, vendor is advised to do a proper recce of the place of installation.

11. Installation work of signage/wrap up/glow sign boards will have to be completed by the selected vendor within 30 days of issue of work order for this purpose, failing which penalty will be imposed as per Penalty clause of these terms and conditions.

12. Supply of the material should be strictly as per LICl guidelines and no deviation in this regard will be acceptable.

Signature of Tenderor (Authorized Signatory)

Seal of Firm/Supplier

Date

13. Penalty Clause:

a) If Installation work of signage/glow sign boards is done after 30 days of receiving the work order but within 45 days: 1 % of order value per day for the number of days over and above 30 days.

b) If delivery made after 45 days of receiving the work order : Total Penalty as per point (a) above + 2 % of order value per day for the number of days over and above 45 days subject to maximum penalty of 100% of order value.

14. In case the vendor fails to supply the items as per his quoted rates or derogates from the terms and conditions mentioned in this tender document, it may lead to blacklisting of that vendor.

15. Vendor will have to submit the job completion certificate signed by the concerned Branch In charge along with the bills for concerned job. The format of job completion certificate will be shared with the successful bidder by our office.

16. If after the Installation work of signage/glow sign boards/Wrap-up, it is found that the completed work is not according to the specifications provided for this purpose no payment will be made for such work.

17. Payment will be made through NEFT. No advance payment will be made.

18. The Competent authority reserves the right to accept or reject any tender in part or in full and if necessary for any reason whatsoever cancel/amend/modify the Tender.

19. In case two or more vendors quote same/equal rate, then the supply order will be distributed equally among such vendors quoting same/equal rates. (in L-1 situation)
20. Any dispute arising out of or relating to this tender shall be deemed to have arisen in Raipur and shall be under jurisdiction of a court in Raipur.

**All the above Terms & Conditions as mentioned in your letter dated 11.04.2023 are accepted by us.**

Signature of Tenderor (Authorized Signatory)  
Seal of Firm/Supplier  
Date-

Senior Divisional Manger

**Annexure- 1**

S N	Station	Branch Name	New Glow Sign Boards /Signage/Wrap-up (Per sq.ft Rate ) with Timer (ex.GST)	Rates per sq.ft for Repairing old Glow Sign Boards (excluding GST)				Total
				Flex	G I Sheet	LED Tube Light per unit	Timer per unit	
<b>Local Offices &amp; Distance up to 40Kms (A Stations)</b>								
1	Raipur	Raipur-1						
2	Raipur	Raipur-2						
3	Raipur	Raipur-3						
4	Raipur	CAB Raipur						
5	Raipur	SO-Raipur1						
6	Raipur	C Zone						
7	Abhanpur	SO-Abhanpur						
8	Durg	Durg						
9	Bhilai	Bhilai-1						
10	Bhilai	S.T.C.Bhilai						
11	Bhilai	Bhilai-2						
12	Bhilai	CAB Bhilai						
13	Durg	SO-DURG						
14	Kumhari	SO-Kumhari						
15	Bhilai	SO-Risali						
<b>Outside Branch distance 41 Kms to 100 Kms (B Stations)</b>								
16	Rajnandgaon	Rajnandgaon						
17	Rajnandgaon	SO Rajnandgaon						
18	Khairagarh	SO Khairagarh						
19	Kurud	SO-Kurud						
20	Mahasamund	SO Mahasamund						
21	Balod	SO Balod						

Sl.No	Station	Branch Name	New Glow Sign Boards /Signage/Wrap-up (Per sq.ft Rate ) with Timer(excluding GST)	Rates per sq.ft for Repairing old Glow Sign Boards (excluding GST)				Total
				Flex	G I Sheet	LED Tube Light per unit	Timer per unit	
22	Bemetara	SO Bemetara						
23	Rajim	SO Rajim						
24	Gariyaband	SO Gariyaband						
<b>Outside Branch distance more than 100 Kms (C Stations)</b>								
25	Jagdapur	Jagdapur						
26	Kanker	Kanker						
27	Dantewada	Dantewada						
28	Bhanupratappur	SO Bhanupratappur						
29	Kondagaon	SO Kondagaon						
30	Saraipali	Saraipali						
31	Dongargarh	SO Dongargarh						
32	Kawardha	SO Kawardha						
33	Kasdol	SO Kasdol						
34	Dallirajhara	Dallirajhara						
				<b>Grand Total For L-1</b>				

Signature of Tenderor (Authorized Signatory)

Seal of Firm/Supplier

Date-