



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

Divisional Office, Karnal

Ref: OS/Sty/2023-24/Tender No.02

Tender Description for Printed Stationery

Sr.no	Form Category {Pads	Ptinting	GSM	Size	Quantity	Paper	Rate (Without GST)
1	Proposal Form Revised{Form no 300}	Both Sides	80	17" x 11" x 3.5 With Two Centre Pins	One Lac Forms	A Grade	
2	Form no 5196/5200 Loan Application (one pad of 100 Leaves) Ledger Paper	Both Sides Ledger Paper	80	17" x 11"	200 Pads	A Grade	
3	Form No.5198 (Loan Assignment form) (one pad of 100 Leaves),	Single Side	60	6" x 7.5"	200 Pads	A Grade	
4	Form no 3510/5074 {Surrender Form} {One Pad of 100 Leaves}	Both Sides	60	17" x 11"	200 Pads	A Grade	
5	Form No. 3750 (Change of Nomination) (One Pad of 100 Leaves)	Both Sides	60	7.5" X 12.5"	100 Pad	A Grade	

- * RATES MUST BE QUOTED AS BASE RATE AND GST WILL BE EXTRA AS APPLICABLE FROM TIME TO TIME AS PER RULES OF THE GOVERNMENT & F.O.R. DIVISIONAL OFFICE STORES(BASEMENT), KARNAL.
- * SUBMIT PAPER SAMPLES WITH CLEARLY MENTIONING THE GSM AND MILL NAME OF PAPER UNDER SINGED & STAMPED.
- * PAPER MUST BE A-GRADE PAPER.
- * SUBMIT EMD OF RS. 9600/- (REFUNDABLE) & TENDER FEE OF RS. 118/- (NOT REFUNDABLE) ALONG WITH TENDER.
- * SUBMIT "PRE CONTRACT INTEGRITY PACT" ALONG WITH 'TERMS & CONDITIONS ' DULY FILLED, SIGNED, STAMPED & WITNESS WITH OFFICE SEAL.
- * IF QUANTAM OF ORDER EXCEEDS RS. ONE LAC, SECURITY DEPOSIT IN THE NATURE OF PERFORMANCE GUARTEE SHALL BE PAYABLE BY THE SUCCESSFUL TENDERER @ 10% OF THE CONTRACTED VALUE.
- * QUOTE RATE FOR ITEM NO. 1 PER THOUSAND FORMS.
- * QUOTE RATE FOR ITEM NO. 2 TO 5 PER PAD (ONE PAD OF 100 SHEETS)
- *
- *
- *

Signature of Vendor with office Seal