

## **TENDER NOTICE**

LIC of India, Divisional Office –II, Jaipur intends to invite tender for hire a 25 KVA & 7.5 KVA D.G.sets of reputed make viz. Cummins / Kirloskar /Greaves/Mahindra & Mahindra, Ashok Leyland engine coupled with Kirloskar / Stamford /Leroy Somar / Mecc Alt alternator suitable to generate 3 phase 415 volts , 50 Hz at 16:00 rpm complete in all respects with acoustic enclosure confirming to the norms of pollution control board , on rental basis at BO/SO under DO-II, JAIPUR , for its operation in case of interruption of normal power supply to the office including low voltage and fluctuation if any, during the working hour i.e. **from 0930 AM to 0600 PM or “AS AND WHEN REQUIRED”** including Sunday & holidays. Offers are invited on percentage rate basis only from eligible Firms / Agency under two bid (Technical & Financial Bid ) system having installed minimum rating of as per schedule of D.G. set on hire basis in any Government / Public sector undertaking including its operation and maintenance all inclusive complete in all respects. The firm / agency must have satisfactory experience at least of three years in respective field. The prospective bidders meeting the above requirements are requested to submit their sealed offer in three parts namely Part – I “Technical Bid (TB)”, Part – II “Financial Bid (FB)” and “Part - III “Earnest Money Deposit” (EMD) and “Cost of tender document” (incase the tender document is down loaded from the Corporation’s web site) in three sealed covers. The tender documents will be issued from 29.03.2023 to 17.04.2023 between 11 AM and 3 PM on week days (excluding Holidays, Saturdays and Sundays) from the above office on payment of **non refundable tender cost of Rs. 500.00 +90.00 GST( Rupees Five Hundred and Ninety only included GST) by Demand Draft / Pay Order in favour “ Life Insurance Corporation of India” payable at JAIPUR.** The last date for submission of filled in offers is 18.04.2023 upto 12:30 Hrs. The “Technical Bids” will be opened on the 18.04.2023 at 03:00 PM by the tender opening committee in the presence of bidders or their authorized representatives willing to participate. For complete details and bid documents please log on to [www.licindia.in](http://www.licindia.in) and go to tenders and click on the link **“Tender for SITC of 25 KVA & 7.5 KVA DG sets on hire basis for offices under DO-II JAIPUR ”.**

**Agency / Firms fulfilling the following criteria will be eligible for participating in the bid.**

1. Yearly average turnover of the contractor for last 03 (three) financial years should be at least
  - I. In Case 25 KVA DG set= Rs. 6,00,000.00(six lakhs only)
  - II. In Case of 7.5 KVA DG set = Rs. 5,00,000.00 (five lakhs only)
2. Agency / Firm must have completed
  - I. In Case 25 KVA DG set= At least one similar nature of work amounting to Rs. 5 Lakhs or at least 02 (Two) similar works each amounting to Rs. 2.50 Lakhs or at least 04 (Four) similar works each amounting to Rs. 1.25 Lakhs, in last three years for 2019-20, 2020-21 & 2021-22 .
  - II. In Case of 7.5 KVA DG set = At least one similar nature of work amounting to Rs. 4 Lakhs or at least 02 (Two) similar works each amounting to Rs. 2.00 Lakhs or at least 04 ( Four) similar works each amounting to Rs. 1.00 Lakh, in last three years for 2019-20, 2020-21 & 2021-22.

3. The works must be of similar nature involving complete works such as , installation of D.G.sets , earthing work , integration with existing electric distribution system , electrical cabling works of public sector undertakings / institutions ( Govt. / Semi – sponsored Institutes / Reputed MNCs / Organizations).

- I. Income Tax return for last three years . Agency / Firm should submit the Income Tax clearance certificates along with bid . 2019-20,2020-21,2021-22.
- II. Goods and Service Tax Registration Certificate.
- III. Valid registration certificate from CPWD / PWD / MES / Railways / Govt. / Semi Govt. Organizations or any other private Organization of repute.
- IV. List of organizations where D.G.Sets are installed on hire basis in last three years for 2019-20, 2020-21 & 2021-22 with supporting documents such as work order / Letter of Intent.
- V. Performance certificate of best two works of similar nature issued by the respective Officer of the Deptt. / Company along with Name, Designation and Deptt. to be submitted.
- VI. Turn over certificate for last three years – 2019-20,2020-21,2021-22.

**Supporting documents in regard to the above mentioned points should be attached along with “Technical Bid”. Financial Bid of only those parties shall be opened who qualify in “Technical Bid”.**

No Brokers / Intermediaries shall be entertained. LIC of India reserves the right to accept or reject any or all offers in full / part without assigning any reasons whatsoever.

NOTE:-

- A) In case more than one bidder quoting the lowest identical price then decision will be taken on the basis of the agency having highest turnover for the Financial year 2019-20,2020-21,2021-22.**

**Sr Divisional Manager**

**Annexure -I**

**TENDER SCHEDULE**

SI No	Description	
1	Name of work :	SITC of 25 KVA/ 7.5 KVA soundless / noiseless Diesel Generator set (D.G. Set) in Acoustic enclosure on hire basis for various B.O./S.O. under D.O. -2, Jaipur (as per Schedule A & B)
2	Estimated rent per month	As per Schedule A & B
3	Cost of tender document	Rs. 590.00 (500.00 Tender fee + 90.00 GST)
4	Earnest Money Deposit	Refer EMD Schedule A for B.O. & B for S.O.
5	Date of sale of tender document	From 29.03.2023 to <b>17.04.2023</b> between 11.00 AM and 3.00 PM on week days (excluding Holidays, Saturday Sundays) from the above office on payment of nonrefundable tender cost in cash or through Demand Draft / Pay Order in favour of “ <b>Life Insurance Corporation of India</b> ” payable at Jaipur
6	Last Date & Time of receiving / submission of tender document.	On 18.04.2023 upto 12.30 PM
7	Date & Time of opening of Technical Bids	As on the last date of submission of tender i.e. on 18.04.2023 at 3.00 PM.
8	Date & Time of opening of Financial Bids.	Shall be intimated later on.
9	Time Limit for installation of the D.G.Set	45 (Forty five) days from the date of acceptance letter.
10	Contract period	03 years (Initially) and can be extended for further period of 02 years on the basis of satisfactory performance on year to year basis at same terms and conditions.
11	Security Deposit	5 % of the estimated annual rent
12	Notice period for Termination of contract.	03 (Three) months on either side.
13	Validity of tender	45 (Forty five ) days from the date of opening of Technical Bid.
14.	Insurance policies	<ol style="list-style-type: none"> <li>1. Workman's Compensation policy– Minimum for 01 worker.</li> <li>2. Third party - as mutually agreed for suitable amount.</li> <li>3. Fire insurance - as mutually agreed for suitable amount.</li> </ol> <p>Insurance Policies (Workmen's Compensation and Third party Liability) if not extended on time by the contractor, the LIC shall proceed with extension of this Insurance policies and apart from financial expenses, LIC shall deduct penalty amounting to Rs.10,000/- for each extension of such policy plus double the premium paid for the policies.</p>

**ANNEXURE-II**

**INSTRUCTIONS TO BIDDERS**

1. The tender forms will be available from 29.03.2023 to 17.04.2023 between 11.00 AM and 3.00 PM on week days (excluding Holidays, Saturdays and sundays) on payment of Rs. 590.00 (500/- tender fee + 90/- GST) (Rupees Five Hundred and Ninety only including GST) by Cash Receipt at Cash Counter / Demand Draft / Pay order (Non refundable) in favour of "Life Insurance Corporation of India" payable at JAIPUR .
2. The last date for submission of filled in tenders (both technical and financial bids) is 18.04.2023 upto 12.30 hrs. The offers received after the last date and time mentioned above will not be considered.
3. The filled in tenders should be submitted to the address given below :

**Manager (OS)**

**LIC of India, Divisional Office-2,**

**Plot no-1, Sector -5, Pratap Nagar, Near D-Mart**

**Sanganer, Tonk Road, Jaipur (Rajasthan)-302033**

4. The technical bid will be opened by the "Tender Opening Committee" on the day i.e. 18.04.2023 at 3.00 PM in the presence of bidders or their authorized representatives if they are willing to attend. After scrutiny of the technical bids, the date of opening of financial bids will be intimated to those bidders whose offers are found suitable.
5. The tender form consists of the following documents. i.e.,
  - i) Instructions to bidders and Terms & Conditions.
  - ii) Technical part.
  - iii) Financial part.

The offers are to be submitted in Two Bid system i.e., Technical Bid and Financial Bid. The Technical Bid consists of all the required information called for in the questionnaire. The envelope shall contain the addressee's details and details of the bidder also.

6. The financial bid shall contain only financial details i.e., rate and other financial implications. The Financial Bids will be placed in the Envelope - II and super scribed with addressee and bidders details along with name of BO/SO quoted for.
7. EMD (as applicable for BO/SO. Refer Schedule 1for BO & 2 for SO) in the form of Demand Draft / Pay Order in favour of "Life Insurance Corporation of India" payable at JAIPUR shall be submitted in sealed cover (Marked Envelope – III) **Superscribed as "Earnest Money Deposit" for SITC of 25 KVA/ 7.5 KVA soundless / noiseless Diesel Generator set (D.G. Set) in Acoustic enclosure on hire basis at B.O. /S.O.( name/s) under D.O. -2, JAIPUR along with the "Technical and Financial Bid". Please note that no interest is payable on the EMDs.**

8. In case the tender form is downloaded from the Corporation's web site, the non-refundable Rs.590.00 (500/- tender fee+90/- GST) (Rupees **Five hundred Ninety only including GST**) shall be remitted in the form of Demand draft / Pay order drawn in favour of "Life Insurance Corporation of India" payable at JAIPUR .
9. All the three envelopes will be placed in a fourth envelope (Envelope – IV) and sealed and submitted to the Manager (OS) at the address given above. The envelope must be super scribed with "Bids for SITC of 25 KVA / 7.5 KVA soundless / noiseless Diesel Generator set ( D.G. Set) in Acoustic enclosure on hire basis at B.O./S.O. (Name) ----- under D.O. -2, Jaipur and the last date for submission is **18.04.2023 upto 12:30 PM** and to be opened on **18.04.2023** at 3.00 PM.
10. **Refund of EMD:** - EMD shall be refunded as under:
- EMD of Non Eligible Firms / Agencies shall be refunded within 60 (Sixty) days from the date of opening of Financial Bid.
  - EMD of all unsuccessful Firms / Agencies shall be refunded within 60 (Sixty) days after awarding the contract to the successful bidder.
  - EMD of lowest bidder shall be refunded separately or adjusted along with the Security Deposit.
  - In case the lowest Firm / Agency refused to install the D.G. Set after issue acceptance letter , a notice shall be served to them by giving 30 ( Thirty ) days time failing which their EMD amount lying / retained with us shall be forfeited without any further correspondence.
- Sr. Divisional Manager is the competent authority to refund /forfeit the EMD.**
11. The following documents should be enclosed along with the Technical Bid :
- Trade License Certificate.
  - Professional License No.
  - Goods and Service Tax Registration Certificate.
  - List of clients with D.G.Set supplied on hire basis with date and location of installation during last three years.
  - List of current contracts with capacity of D.G.Set.
  - Attested copies of work order.
  - Performance certificate issued by clients during last three years.
  - Income Tax return for the last three years.
  - Certified copy of average annual turnover of the firm / agency.
  - PAN Card.
  - Cancelled Cheque of the Bank Account of Agency / Firm.

**If any of the above documents are not enclosed along with the offer ( i.e Technical Bid ) by the Firms / Agency such firms shall be declared as Non Bonafied / Non Eligible and their Financial Bid will not be opened.**

12. All the pages of the tender documents are to be signed by the authorized signatory of the tenderer. Any over writing or use of white ink is to be duly initialed by the tenderer. The Corporation reserves the right to reject the incomplete bids and bids lacking in details and without signatures.
13. Tenderers should note that their tenders should remain open for consideration for a minimum period of 45 (Forty five) days from the date of opening of "Technical Bids".
14. In case tender for more than one location is offered, name of all BO/SO must be mentioned on envelope.
15. Tenders received late, not in properly sealed cover, received telegraphically & Conditional or not conforming to the prescribed conditions or not complete in all respects will be rejected.
16. If any of the dates mentioned above happens to be a holiday, the transaction will be made on the next working day.
17. Issue of tender document does not mean that the Firm / Agency is considered qualified.
18. The Tender Inviting Authority reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons thereof. The tender inviting authority does not bind to accept the lowest tender.

Place: DO-2, JAIPUR

Date: 29.03.2023

Sr. Divisional Manager

### **Annexure -III**

**Sub: “Tender for SITC of 25 KVA/7.5 KVA D.G set on hire basis” at B.O./S.O. -----  
----- under DO-2, Jaipur**

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This tender consists of two parts, viz., Technical Bid including Instructions to Bidder, Terms and conditions and Financial Bid containing expected price only. Separate Technical and Financial bids are to be submitted for each proposal. The Technical Bid, Financial Bid and the Earnest Money Deposit (EMD) should be sealed in envelopes. The use of envelopes will be as under:

- (a) **Envelope marked as I :** The duly completed **Technical Bid** along with supporting documents be put in this envelope and sealed.
- (b) **Envelope marked as II :** The duly completed **Financial Bid** be put in this envelope and sealed.
- (c) **Envelope marked as III :** The DD or Bankers cheque for “ Earnest Money Deposit” and “Cost of tender document” or the M.R of the required value be put in this envelope and sealed.
- (d) **Envelope marked as IV :** All the three envelopes shall be placed in envelope marked – IV and sealed ( i.e. Envelopes marked as IV , will contain three envelopes marked as I , II & III) and submitted to LIC of India, in sealed condition “ Super scribing as “ **Tender ( Technical Bid) for SITC of 25 KVA / 7.5 KVA D.G set on hire basis” at B.O./S.O .....**  
**under D.O. -2, JAIPUR to be submitted upto 18.04.2023 at 12.30 PM.**

### **GENERAL TERMS & CONDITIONS**

The scopes of services and terms & conditions for hiring the D.G. Set are as under:

1. The terms and conditions along with the instructions will form part of the tender to be submitted by the tenderer to LIC of India, herein termed as Corporation.
2. Tender which is received on account of any reason whatsoever including postal delay etc. after the expiry of time and date i.e 12.30 PM on **18.04.2023** fixed for submission of tenders shall be termed as **LATE** tender and will not be considered. Such tender shall be returned to the concerned party without opening the same.
3. All Firms / Agency are requested to submit the tender documents ( Technical Bid and Price Bid) duly filled in with the relevant documents / information at the following address:

**Manager (OS)**

**LIC of India, Divisional Office-2, Plot no-1, Sector -5**

**PRATAP NAGAR, NEAR D-MART ,SANGANER, TONK ROAD**

**JAIPUR (Rajasthan)-302033, Ph-0141-2794279**

4. All columns of the tender documents must be duly filled in and no column should be kept blank. All the pages of the tender documents are to be signed by the authorized signatory of the tenderer. Any over writing or use of white ink is to be duly initialed by the tenderer. The Corporation reserves the right to reject the incomplete bids and bids lacking in details and without signatures.

5. The offer should remain valid at least for a period of 45 (Forty five) days to be reckoned from the date of opening of "Technical Bid".
6. There should not be any deviation in terms and conditions as have been stipulated in the tender documents. However, in the event of imposition of any other condition, which may lead to a deviation with respect to the terms and conditions as mentioned in the tender document, the vendor is required to attach a separate sheet marking "list of deviations"
7. The Technical bids will be opened on Date & Time as per key dates of tender schedule in the presence of tenderers at our above office. All tenderers are advised in their own interest to be present on that date, at the specified time.
8. Canvassing in any form will disqualify the tenderer.
9. Income-Tax and Statutory clearances shall be obtained by the vendors at their own cost as and when required. All payments to the successful vendor shall be made by Account Payee NEFT only.
10. In case the space in the tender document is found insufficient, the bidder may use separate sheets to provide full information.
11. The financial bids will be opened only if at least two Technical Bids are found suitable. In any case **Single** Financial Bid shall not be opened.
12. Rates are to be quoted for running the D.G.Set monthly including rental charges, Diesel Charges & operator charges for each capacity of D.G. Set complete with all accessories on hire basis in sealed cover (Envelope – II), super scribing "Financial Bid for hiring D.G. set for BO/SO.....(Name)".
13. The operator provided by the supplier, should possess the requisite & valid electrical License, for running D.G.Set.
14. All cost for maintenance and servicing of the generator including the cost of spare parts and periodical replacement of Mobil oil are to be borne by the D.G.set contractor.
15. The D.G. Sets should be maintained properly to keep those in satisfactory running condition at all times for supplying emergency power for a load at least 90% of rated output of respective generators.
16. The permission of statutory authorities towards installation of D.G. Sets, will be obtained by the supplier of D.G. Set at their cost if required.
17. The arrangements for providing accessories like cables, change-over switches etc., if required, will be made by the contractor at their own cost.
18. The arrangements for providing exhaust pipeline of the D.G. Set, as per requirement & specification of Statutory Authorities, will be made by the contractor at their own cost.
19. Mending of any damage caused to the LIC property during loading, unloading of the D.G. Set in LIC premises at the time of installation or taking out D.G set from LIC premises will be done by the contractor to original finish, at their cost. During Change of Premises of LIC the sifting of DG set shall be done by Contactor at their cost .
20. The successful bidder should install and commission the D.G. Set in LIC premises or space provided by LIC within 45 (Forty five ) days from the date of awarding the contract.
21. Electricity Duty, if any, payable to the State Govt., depending on running hours of the



- D.G. Set shall be borne by the contractor. Installation of the energy meter with its calibration and registration with the Statutory Authority shall be done by the contractor at their cost.
22. The contract shall remain in force initially for a period of three (3) years from the date of installation and satisfactory commissioning of the D.G. Set at site. However, the contract is subject to termination at any time if the services are not found satisfactory or for any other reason whatsoever by serving three calendar month notice on either side. Also LIC OF INDIA can terminate the contract by serving three calendar months' notice if the services of DG Sets are not required. The contract may be renewed for further period on mutually agreed rates / charges and keeping other terms & conditions unchanged, depending on satisfactory services rendered by the generator supplier and requirement of the office.
23. In case of any major break-down of D.G. Sets requiring repairing time for more than one day, an alternative interim arrangement will be made by the generator provider immediately by providing a substitute generator of adequate capacity at no extra cost.
- For non-functioning of the D.G. Set or in the event of failure on the part of the generator supplier to provide an alternative interim generator of adequate capacity, within one day during power failure / load shedding, penalty deduction shall be made based on OT rate for running of DG set beyond normal hours and if the same is not restored within 24 hours, Corporation will be free to hire another DG set from the market at the risk and cost of contractor limited to double the amount quoted by the contractor.
24. Tenders should be submitted along with the requisite Earnest Money Deposit amount in the prescribed mode. Tenders submitted without Earnest Money Deposit will be summarily rejected. The Earnest Money will not bear any interest.
25. The successful bidder will also have to remit performance Security Deposit by DD / Pay Order / Banker's Cheque for an amount equal to 5 % of accepted tender amount of i.e. annual rent within 15 days from the date of issue of acceptance letter. Work order for commencement of the work will be issued separately within seven days after the contractor remit the requisite performance Security Deposit. If the successful bidder agrees to convert the EMD amount to Security Deposit, in that case the contractor shall have to deposit an amount equal to 5 % of accepted tender of a year less EMD amount deposited along with the tender within 15 days from the date of issue of acceptance letter. Please note that the Security Deposit will not bear any interest and the same will be refunded to the contractor within 45 (Forty Five) days after the closure of the contract.
26. The successful bidder will have to execute an Agreement with the LIC of India, on Non-judicial stamp paper of requisite value and as per the draft of Agreement to be provided by the LIC of India, within 14 (Fourteen) days from the date of issue of Acceptance for commencement of the work. No payment will be made until the Agreement is executed. Please note that necessary instructions for payment will be issued to concerned Divisional / Branch Office only after execution of agreement.

27. In case the successful bidder remit the full amount of Security Deposit (i.e. 5 % of Estimated annual rent of a year by DD / Pay Order / Banker's Cheque ) in that case their EMD amount will be refunded after execution of the Agreement .
28. The deployment of operator for running the generator should comply with the Labour Legislation Act. and Minimum wage Act of Govt. of India and the State Govt.
29. The contractor will have to remove the D.G. Set from the LIC premises within 07 (Seven) days from the date of termination or closure of the contract at their cost, else Demurrage charges @ 1000/- +GST (Rupees One thousand only +GST) per day will be levied by the LIC of India, on the contractor.  
The D.G. set shall have to be run in the event of load shedding / power cut / breakdown / single phasing / erratic power supply from supply Co. on all working days.  
Normal working hours on all working days shall be as under.
  - a. From Monday to Friday 9.30 AM to 6.00 PM.
30. Please note that D G set shall comprise Diesel Engine of Kirloskar / Cummins /Greaves/Mahindra & Mahindra/Ashok Leyland coupled with Alternator of Stamford / Crompton / Kirloskar/ Leroy Somer/Mecc.alte O.E.Ms ie Jakson / Bhaskar will only be accepted. The approval of make of Engine, Alternator & Enclosure must be obtained well before procurement. If the tenderer wishes to procure the D.G.Set other than approved make, they must submit the proposal along with copy of certification as mentioned & obtain approval of Chief Engineer / Divisional Manager (I/C) well before procurement of D.G. Set. If at any stage it is found that DG set provided is not of our approved make, LIC reserves the right to ask the contractor to remove the DG set & provide new DG set as per approved makes.
31. The successful tenderer has to submit copies of invoices after procurement of D.G.Set. The name, address & phone no. of service centre shall also be mentioned.
32. Hiring charges shall be payable from the date of commissioning / date of energizing the electrical installation.
33. The quoted rate for running the D.G set on monthly hire basis shall be inclusive of cost of DG set installation, operation (including operator) , cost of diesel price prevailing in the market at the date of opening of tender, lubricant, maintenance, tools, security etc. complete required for D G set operation. Please note that any variation (Increases / Decreases) in the price of diesel will be considered for payment / recovery as per the Govt. notification issued for diesel price.
34. Price adjustment for the cost of running of DG set due to variation in diesel price: Price adjustment shall be done on the basis of actual consumption of diesel for operation of DG in a given period. For adjustment on account of price variation in diesel price, quantity of diesel consumed shall be determined on the basis of standard fuel consumption chart on different percentage of load, supplied by the standard DG set manufacturer like Kirloskar/ Cummins etc.
35. A Log book shall be maintained for recording the daily running of DG set including over time which should be signed by authorized representative of LIC.

36. The rate quoted shall be written in FIGURES & WORDS both & if there are any corrections same shall have to be initialed by the contractor. Please note that quoted rates shall be inclusive of all prevailing taxes or any other taxes, duties, levies etc as applicable except GST & nothing extra shall be paid on any account. **The Goods & Service Tax (GST) will be paid separately along with Bills payment to Contractor as per applicable rates of GST at the time of the Bill Payment.**
37. Bill shall be submitted in triplicate in the first week of the following month along with the Xerox copy of Logbook and original Log Book for certification and settlement of the bill. The payment will be made after deducting the Income Tax and Works contract Tax etc. at source as per the rules from the running bills. No payment will be made until the Agreement is executed.
38. If required Tenderer has to submit necessary approval from pollution control board / Directorate of electrical safety without any extra cost to LIC. Sound and pollution level shall be maintained within the prescribed limits.
39. *Successful tenderer has to obtain policies to cover Third Party risk, Fire Risk and Workman's Compensation. Insurance cover of suitable amount of each policy which shall remain in force till the contract, period and extension if granted. No payment shall be released if the insurance lapses during contract period.*
40. Tenderers are requested to visit to the site of work before quoting their rates.
41. The essential service electrical load shall be connected to D. G. set.
42. Agency has to arrange suitable foundation, earthing with copper earth plate and suitable size cable up to changeover switch provided in panel etc. as per relevant IS – Code which has to be certified / confirmed by the Engineer. Nothing extra shall be paid in this regard.
43. Unauthorized supply of power to other agency / firms from the D.G.set installed at our premises if any are found , penal action will be taken against the vendor as deemed fit.
44. LIC shall not be responsible for any injury partial or permanent or death of any worker at site due to accident or any other reasons or by personal negligence of the staff of the contractor. LIC of India, will remain indemnified by the contractor on this account.
45. The firm shall be fully responsible for any liability / compensation in case of any accident or otherwise any untoward incident at his own risk for the staff deputed by the firm and LIC shall not give any compensation.
46. First Aid box shall be arranged by the contractor at site of work at their cost.
47. Timing may change according to the LIC's requirement.
48. The contractor shall not sublet the contract to any other party / contractor.
49. Contractor shall be solely responsible for payment of wages / salaries and allowances to his personnel that might become applicable under any Government order. LIC of India shall have no liability whatsoever in any manner.
50. For running the generator beyond the schedule hours, permission in writing shall be taken from the LIC of India and a copy of the same shall be produced while claiming the overtime charges.

51. LIC will provide suitable space for installation of D.G.set but other infrastructures to be arranged by the vendor.
52. The following tests shall be performed at manufacture's outlet prior to packing & dispatch to site :-
  - ( a ) Load test at full load 50% load , 75% and 110% overload.
  - ( b ) Fuel consumption at full load , 75% load , 50% load and 25% load.
  - ( c ) Other routine test as per IS / BS on alternator , exciter and AVR. Original copies of the test certificates shall be submitted to LIC of India.
  - ( d ) Noise level measurement.
53. In case of dispute, the matter shall be settled mutually, failing which the decision of the Sr. Divisional Manager(I/C), LIC of India, Jaipur, shall be final and binding on the bidders.
54. LIC of India, reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons whatsoever. The tender inviting authority does not bind to accept the lowest tender.

Agreed & Confirmed

Signature of contractor

With Seal & Date

Sr Divisional Manager

**EMD SCHEDULE-A**

**Annexure – II**

**Particulars of EMD:- (BO'S =16 NOS )**

Sr. No	Name of Branch	Capacity (KVA)	Amount of Earnest money Deposit	Particular of EMD
1	KAROULI	25	3800	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
2	BHARATPUR	25	2800	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
3	DEOLI	25	3400	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
4	DHOLPUR	25	3100	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
5	GANGAPUR CITY	25	3800	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
6	HONDON CITY	25	3100	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
7	SAMBERLAKE	25	3900	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
8	SANGANER	25	2700	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
9	BO-III, JAIPUR	25	2700	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
10	CAB-2 ,JAIPUR	25	2600	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
11	BO-II,JAIPUR	25	2600	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
12	TONK	25	3200	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
13	TP NAGAR	25	2600	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
14	DAUSA	25	2900	DD No. /MR No..... Date..... Name of Bank (In case of DD).....

15	DEEG	25	3900	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
16	SWAIMADHOPUR	25	3200	DD No. /MR No..... Date..... Name of Bank (In case of DD).....

**EMD SCHEDULE-B**

**SO's =7.50 KVA DG SETS ( SO's =12 nos )**

1	Bandikui	7.50	3000	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
2	Chaksu	7.50	2900	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
3	KUMHER GATE ,Bharatpur	7.50	2700	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
4	Niwai	7.50	2800	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
5	KISHANGARH RAINWAL	7.50	2800	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
6	VAISHALI ,JAIPUR	7.50	2400	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
7	BAYANA	7.50	2900	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
8	MALPURA	7.50	3300	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
9	VIDHDHAR NAGAR ,JAIPUR	7.50	2400	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
10	RAJA PARK ,JAIPUR	7.50	2300	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
11	CLIA, SWAIMADHOPUR	7.50	3000	DD No. /MR No..... Date..... Name of Bank (In case of DD).....
12	LALSOT	7.50	3600	DD No. /MR No..... Date..... Name of Bank (In case of DD).....

**Place: Jaipur**

**Date: 29.03.2023**

**Signature of vendor with seal**

**Annexure – IV**

Ref :-----

Date : -----

To  
M/S. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

**Re: Tender for SITC of 25 KVA/ 7.5 KVA soundless / noiseless Diesel Generator set (D.G. Set) in Acoustic enclosure on hire basis at B.O./S.O. .... under D.O. Jaipur-2**  
=====

Sealed tenders are invited on percentage rate basis for the subject works which should be carried out as per LIC terms and conditions of contract.

Tenders are available from undersigned office at above address on any working day during office hours.

You may collect the tenders and submit the same well in time. Tenderers may send their representative at the time of opening of tenders.

LIC reserves the right to refuse or accept any tender at his sole discretion without assigning any whatsoever.

**DETAILS OF KEY DATES**

1. Issue of tender document : From 29.03.2023 TO 17.04.2023
2. Last date of submission of tender : Up to 12:30 PM on 18.04.2023
3. Date of opening Technical Bid : At 03.00 PM on 18.04.2023
4. Earnest money deposit by cash or DD only: As per Schedule A & B
5. Security deposit : 5 % of estimated annual rent
6. Time period for installation of the D.G. Set : 45 (Forty five) days from the date of acceptance letter
7. Notice period : Three calendar months on either side.
8. Validity of tenders : 45 (Forty five) days from the date of opening of Technical Bid

Sr Divisional Manager

**Annexure – V.**

**ANNEXURES TO BE SUBMITTED BY THE FIRM / AGENCY UNDER TWO BID SYSTEM.**

**Re : Tender for SITC of 25 KVA / 7.5 KVA soundless / noiseless Diesel Generator set ( D.G. Set) in Acoustic enclosure on hire basis. at B.O./S.O. .... under D.O.-2 JAIPUR**

=====

**TECHNICAL BID**

**TO BE SUBMITTED IN ENVELOPE – I**

Reference of Technical Bid BO/SO-----

**Note: This reference to be filled up by the bidder in the Price Bid also**

SI No	Description	Remarks
1	Name of the Firms / Agency :	
2	Address & Phone No	
	Fax No.	
	E - Mail ID	
3	Name of the contact person.	
	Phone No.	
4	Name of the Proprietors / Partners	
5	PAN Card (Enclose attested copy).	
6	Trade License Certificate ( Enclose copy).	
7	Goods and Service Tax Registration Certificate (Enclose attested copy).	
8	Professional Licence No (Enclose copy).	
9	List of clients with D.G. Set supplied on hire basis with date and location of installation during last three years (Enclose as per annexure - A).	
10	List of contracts in hand (Enclose as per annexure - B).	
11	Copies of work order (Enclose attested copies).	
12	Income Tax return for the last three years (Enclose attested copies).2019-20,2020-21,2021-22	
13	Average annual turnover of the firm / agency ( Enclose Certified copy) .	
	i) F.Y 2019 - 2020	
	ii) F.Y 2020 - 2021	
	iii) F.Y 2021 - 2022	
	iv) Average	
14	Performance certificate issued by clients during last three years (Enclose attested copies) for 2019-20, 2020-21, 2021-22.	

Place :

Signature of vendor with seal



Date :

**Annexure - VI**

**LIFE INSURANCE CORPORATION OF INDIA**  
DIVISIONAL OFFICE – JAIPUR 2,  
PLOT NO. 1, SECTOR-5, PRATAP NAGAR  
SANGANER, JAIPUR - 302033

**PRICE BID**

**TO BE SUBMITTED IN ENVELOPE – II**

Re : Tender for SITC of ----- KVA soundless / noiseless Diesel  
Generator set ( D.G. Set ) in Acoustic enclosure on hire basis. at BO/ -----

=====

**For 25 KVA DG Set in Branches**

Sr. No	Description of work	Qty	Unit	Rate ( Rs)	Amount ( Rs)
	Providing new weather proof three phase 25 KVA noiseless (silent) DG set in sound attenuating acoustic enclosure with anti-vibration mounting (AVM) pads ( Dunlop make) with rated output of 415 volts 50 HZ consisting of <b><u>Diesel Engine of Kirloskar Green/Greaves/ Cummins India/ Mahendra and Mahendra Ltc./Ashok Lyland make for Air cooled coupled with Alternator of Kirloskar / Standford / Crompton make &amp; enclosure of JAKSON / BHASKAR</u></b> complete with accessories including base plate , fuel tank ( capacity for minimum 8 hrs. of running) , batteries with leads and terminals , silencer , alarms standard engine control panel (manual) , utility piping , approved sound proof enclosure etc. complete in all respect as required. The D.G.Set & enclosure shall satisfy the norms of C.P.C.B.(Central Pollution Control Board) & A.R.A.I.(The Automotive Research Association of India) . The quoted rate of D.G set on hire basis shall be inclusive of diesel , lubricant , operation and maintenance charges etc. for operation of DG set during working hrs. as specified in terms & condition enclosed. The DG set shall be equipped with following security & safety features	1	Month		

	<p>i- Glass control panel viewing window.</p> <p>ii- Externally accessible emergency stop button.</p> <p>iii- Provision for illumination inside enclosure.</p> <p>iv- High enclosure temperature safety.</p> <p>v- Access to battery via lockable doors.</p> <p>vi- Externally accessible lockable fuel filling arrangement provided to the canopy.</p> <p>vii- Special lockable door handles with single key.</p> <p>viii- Corrosion resistant modular construction (without any protruding parts).</p> <p>ix- Canopy is lined with acoustic foam which is non - igniting / fire retardant (conforming to BS 4735 / BIS – 7888).</p> <p>x- Designed for installation in open air condition.</p> <p>Operation of D.G. set during working hrs. as given in this tender excluding Sundays &amp; holidays. Against power cut / single phasing / poor supply from supply company.</p>				
2	Over time operation of above D.G. set beyond the working hrs. as given in this tender including Sundays & holidays.	40	Hrs		
3	Waiting charges of operator beyond working hrs. as given in this tender when DG set is not operated.	40	Hrs		

**Refer Schedule A for Financial Bid / Schedule rate for Branch Offices**

**For 7.5 KVA DG Set for Satellite offices**

Sr. No	Description of work	Qty	Unit	Rate ( Rs)	Amount ( Rs)
1.	<p>Providing new weather proof three phase 7.50 KVA noiseless (silent) DG set in sound attenuating acoustic enclosure with anti-vibration mounting (AVM) pads ( Dunlop make) with rated output of 415 volts 50 HZ consisting of <b><u>Diesel Engine of Kirloskar Green/Greaves/ Cummins India/ Mahendra and Mahendra Ltc./Ashok Lyland make make for Air cooled coupled with Alternator of Kirloskar / Standford / Crompton make &amp; enclosure of JAKSON / BHASKAR</u></b> complete with accessories including base plate , fuel tank ( capacity for minimum 8 hrs. of running) , batteries with leads and terminals , silencer , alarms standard engine control panel (manual) , utility piping , approved sound proof enclosure etc. complete in all respect as required. The D.G.Set &amp; enclosure shall satisfy the norms of C.P.C.B.(Central Pollution Control Board) &amp; A.R.A.I.(The Automotive Research Association of India) . The quoted rate of D.G set on hire basis shall be inclusive of diesel , lubricant , operation and maintenance charges etc. for operation of DG set during working hrs. as specified in terms &amp; condition enclosed. The DG set shall be equipped with following security &amp; safety features</p> <p>xi- Glass control panel viewing window.</p> <p>xii- Externally accessible emergency stop button.</p> <p>xiii- Provision for illumination inside enclosure.</p> <p>xiv- High enclosure temperature safety.</p> <p>xv- Access to battery via lockable doors.</p> <p>xvi- Externally accessible lockable fuel filling arrangement provided to the canopy.</p> <p>xvii- Special lockable door handles with single key.</p>	1	Month		

	<p>xviii- Corrosion resistant modular construction (without any protruding parts).</p> <p>xix- Canopy is lined with acoustic foam which is non - igniting / fire retardant (conforming to BS 4735 / BIS – 7888).</p> <p>xx- Designed for installation in open air condition.</p> <p>Operation of D.G. set during working hrs. as given in this tender excluding Sundays &amp; holidays. against power cut / single phasing / poor supply from supply company.</p>				
2	Over time operation of above D.G. set beyond the working hrs. as given in this tender including Sundays & holidays.	40	Hrs		
3	Waiting charges of operator beyond working hrs. as given in this tender when DG set is not operated.	40	Hrs		

**Refer Schedule B for Financial Bid / Schedule rate for Satellite Offices**

**Notes:** Rates quoted are :

1. Subject to the terms & conditions enclosed.
2. Prevailing Diesel Price = Rs 93.68 per liter.  
( Rupees Ninety Three & Sixty Eight Paise only per liter).
3. The quantities mentioned in the tender under Sl.No. ( 2 ) & ( 3 ) are approximate. and it may vary up to any extent. However, the payment will be made based on hours the D.G.Set actually runs as per the rates quoted in the tender.

I / we quote my / our over-all percentage rates as per the details given below :

(i) ----- % ( In words : ----- ) below the schedule of rates.

(ii) At par schedule of rates.

(ii) ----- % ( In words : ----- ) above Schedule of rates.

**Sr. Divisional Manager**

**Signature of Contractor**  
(with seal & date )

**List of works completed.**

**Annexure – A.**

SI No	Details of the Organisation / Firm		Capacity of D.G Set ( KVA)	Type of D.G Set	Details of Order			
	Name of Firm / Agency	Postal Address			Reference No & Date	Date of Commencement	Contract period	Contract amount ( Rs.)

**Signature of the Firm / Agency**  
(With seal & date)

**List of contracts in hand.**

**Annexure – B.**

Sl No	Details of the Organization / Firm		Capacity of D.G Set ( KVA)	Type of D.G Set	Details of Order			
	Name of Firm / Agency	Postal Address			Reference No & Date	Date of Commencement	Contract period	Contract amount ( Rs.)

**Signature of the Firm / Agency  
(With seal & date)**



DIVISIONAL OFFICE, DO-2, JAIPUR

**UNDERTAKING**

I/We hereby confirm that we have not been black-listed by LIC or PSU/BFSI organization/Government/Semi –Govt/State and Central Govt. Departments in India as on date of submission of bid in response to the above Tender.

I / We state that Life Insurance Corporation of India has considered my / our bid on the basis of the statement made by me /us in this Undertaking. I / We further state that non- compliance of any provisions, being a statutory requirement, any misstatement made shall be sufficient reason for Life Insurance Corporation of India to terminate the contract, besides taking recourse to other legal remedies available in the contract.

I also agree with your terms and conditions quoted in tender.

Date at -----this-----day of -----2023

Authorised Signatory

Signature

Name

Designation

Name & Address of company/Firm