



LIC

भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA
LIFE INSURANCE CORPORATION OF INDIA
Divisional Office, Urban Estate Phase I, Dugri, Ludhiana
Tel: 91-161-2487031 Fax: 91-161-2487034
Email: Sales.ludhiana@licindia.com

Ref:-Sales/ Tender

M/s. _____

Dated: 24.03.2023

REGISTERED

Dear Sir/s,

Re: Quotations for Glow Sign/Neon Sign Boards/Flex Banners etc.

Sealed quotations are invited by the undersigned on behalf of LIC of India for supply of Glow Sign/Neon Sign Boards/Flex Banners & other publicity related material. You are requested to submit your quotation to

**"The Chairman, Publicity Advisory Committee,
LIC of India, Divisional Office,
Urban Estate, Phase-1, Dugri, Ludhiana-141013 (Punjab)**

along with **Earnest Money deposit for Rs 10000/-**. Quotation should reach this office on **or before 17.04.2023 by 16:15 Hrs.** The quotations will be opened on the next day i.e. **18.04.2023 at 11:00 Hrs.** in the presence of suppliers or accredited representatives, who would like to be present at their own cost. Suppliers should ensure that quotation is received on or before the date and time specified, as no consideration whatsoever shall be given for postal or any kind of delays. Quotations received late and without earnest money shall be summarily rejected.

The quotation document can be collected from Sales Department, LIC of India, Divisional Office, Urban Estate, Phase-1, DUGRI, LUDHIANA on payment of **Rs. 295/- only** (Two hundred Ninety Five only), which is Non-refundable.

OR

Cost of quotation document is remitted by way of Bank Draft for Rs. 295/- only in favor of LIC of India, Payable at Ludhiana in a separate envelope super scribing "**Cost of Quotation Document**".

Signature of Vendor
With Date & Seal

Page No. 1


Sr. Divisional Manager





LIC

भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA
LIFE INSURANCE CORPORATION OF INDIA
Divisional Office, Urban Estate Phase I, Dugri, Ludhiana
Tel: 91-161-2487031 Fax: 91-161-2487034
Email: Sales.ludhiana@licindia.com

Following are the terms & conditions:-

1. The rate must be quoted as **base rate** plus **GST** percentage separately as applicable from time to time. The Base rate must include all cost like transportation , packing ,forwarding ,loading, unloading & any other charges & nothing extra except the applicable GST shall be paid on any account during the validity of period contract
2. **The rates are F.O.R. DO Ludhiana.**
3. Suppliers are requested to quote their rates (**legibly in figures**) whose names are mentioned in the enclosed schedule of items for all items in appropriate columns in the enclosed quotation formats only.
4. The tender should accompany self attested GST registration number certificate thereof. **Without GST registration number, tender will not be considered at all.**
5. **The amount of EMD is to be remitted in favour of "LIC of India" in the form of Demand Draft issued by any Nationalized/ Scheduled Bank and payable at Ludhiana or can be deposited in cash at Cash Counter of Divisional Office- Ludhiana. The amount of EMD is Rs. 10000/- (TEN Thousand only). Vendors registered with The National Small Industries Corporation Limited and exempted to deposit EMD amount and Tender money are required to submit a valid certificate with the tender. No interest shall be payable on Earnest Money deposit lying with LIC of India. The EMD of unsuccessful bidders shall be refunded within 90 days. EMD of successful bidders will be converted into Security Deposit, which shall be refunded after the contract is over. In case bidder fails to honour the contract, the amount of EMD/SD shall be forfeited & the name of firm will be debarred from the empanelled list of suppliers/vendors.**
6. **Vendors are advised not to insert any condition as the conditional quotations will not be accepted at all.**
7. Rates quoted will be **valid up to 31.03.2024 and can be extended up to one year i.e 31.03.2025.**Please note that no escalation of quoted rates in any shape what so ever during the currency of the contract will be considered.
8. Suppliers will ensure Corporate Identity Program and printing is strictly according to sample and specifications approved.
9. **Penalty Clause-**In case the Material supplied falls below the contractual specifications with regard to Quality, Quantity & time schedule of the Stores, such material will not be accepted & will be returned at the cost of supplier. EMD/SD will be forfeited & firms shall be put in blacklist.

**Signature of Vendor
With Date & Seal**

Page No. 2

Sr. Divisional Manager



LIC

भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA
LIFE INSURANCE CORPORATION OF INDIA
Divisional Office, Urban Estate Phase I, Dugri, Ludhiana
Tel: 91-161-2487031 Fax: 91-161-2487034
Email: Sales.ludhiana@licindia.com

10. **Material supplied beyond time schedule from final approval of art work shall attract penalty as under**
For Schedule A (Flex Banners ,time schedule for supply of material is same day of final approval)
A. Material supplied after 24 hours but within 3 days penalty @2% such order.
B. After 3 days but within 5 days , penalty @3% of such order
C. After 5 days no stores will be accepted & clause no 10 shall be imposed.
For Schedule B (Glow Sign/Neo Sign Boards, MATERIAL SUPPLIED BEYOND 5 DAYS FROM FINAL APPROVAL OF ART WORK SHALL ATTRACT PENALTY
After 5 days but within 10 days, penalty @ 2% of such order
A. After 10 days but within 15 days penalty @3 % of such order
B. After 15 Days NO stores will be accepted & clause no 10 shall be imposed.
11. If firm fails to supply the stores within time schedule (as given in annexure A) of approval of final art work, LIC is at its liberty to purchase such material/articles from local market & such extra costs shall be recovered from the supplier
12. The contractors are requested to put their firm's endorsement on each page of the Quotation document in token of acceptance.
13. Any dispute will be settled at the sole discretion of Sr. Divisional Manager, Divisional Office, and Ludhiana.
14. Orders for material can be placed in parts or as and when required basis.
15. Vender are required to fill application for empanelment and its related Annexure for consideration of the tender documents.
16. Please submit your Quotation duly completed/ filled in all respects as per the Schedule A in an envelope super scribing "**Quotations for Glow Sign/Neon Sign Boards/Flex Banners etc** " at the following address ;-

The Chairman,
Publicity Advisory Committee
Divisional Office,
L.I.C of India
Urban Estate Phase-I, Dugri
Ludhiana-141 013

17. LIC reserves the right to accept or reject any or all offers in full/part without assigning any reason what so ever.

Agreed & Accepted

**Signature of Vendor
With Date & Seal**

Page No. 3


Sr. Divisional Manager

[Handwritten Signature]
12/03

No.	Group-A	Basic Rate per sq ft	GST %	Final rate per sqft
1	Flex Banners (Ord Flex) up to Qty 50,			
2	Flex Banners (Ord Flex) If Qty above 50			
3	Flex Banners (Star Flex) If Qty up to 50,			
4	Flex Banners (Star Flex) Qty above 50			
5	Vinyal Pasting			
6	Vinyal Poster			
7	Sun Board with Vinyal Pasting			
8	Standy 6X2.5(Only Star Flex Change)			
9	Standy 6X3 (Only Star Flex Change)			
10	Standy 6X2.5(Only Ord Flex Change)			
11	Standy 6X3 (Only Ord Flex Change)			
12	Gates (Only Flex Change and fitting with Ord Flex)			
13	Gates (Only Flex Change and fitting with Star Flex)			
14	Back Lit Board (Only Star Flex change with fitting)			
15	Front lit Board(Only Flex Change and fitting with Star Flex)			
16	Front lit Board(Only Flex Change and fitting with Ord Flex)			
	GROUP - B			
17	Front lit Sign Board (with ORD Flex) without lighting Single Frame MS Square pipe of 1"x1" cross section 26 guage thickness Heavy Duty Pipe Material with installation			
18	Gates with MS Square pipe of 1"x1" cross section 24 guage thickness Heavy Duty Pipe Material (ORD Flex) and installation			
	GROUP -C			
19	New Standy 6 X 2.5 (With Star Flex & printing)			
20	New Standy 6X3 (With Star Flex & printing)			
21	New Standy 6 X 2.5 (With Ord Flex & printing)			
22	New Standy 6X3 (With Ord Flex & printing)			
23	New Canopy with printing (6'X6')with waterproof fabric & starflex			
24	New Canopy with printing (4'X4')with waterproof fabric & starflex			
	Group-D			
	Labour, Transportation & Installation Charges, Other than Ludhiana			
25	UP TO 50 KMs (per Sq Ft)			
26	50 KMs TO 100 KMs (Per Sq Ft)			
27	100 KMs TO 150 KMs (Per Sq Ft)			
28	Above 150 KM (Per Sq Ft)			

Agreed & Accepted

Signature of Vendor



Sr. Divisional Manager


**INSURANCE CORPORATION OF INDIA, DIVISIONAL OFFICE LUDHIANA SCHEDULE B-OF
QUANTITY AND QUALITY FOR TENDER FOR GLOW SIGN/NEON SIGN /SIGNAGE/WRAP**

ITEM	Basic Rate per sq ft	GST %	Final Rate per Sq. Ft.
Sun Board with Vinyal Pasting			
Signage/Wrapup : Main frame: MS square pipe of 1"x1"cross section,20 guage thickness. The box frame to be covered from top, bottom & sides by 26 guage pre coated GI sheet & back side to be covered by 26 guage plain Gi sheet. TENSIONING SYSTEM : Aluminium L angle tensioning system for edge to edge lighting. ELECTRICAL ACCESSORIES :-Tube light to be placed for every 4 sqft of ISI mark with electronic choke. Drip cap with 25mm extension. Overlap between two tube lights to be minimum 75 mm to prevent dark bands with timer. MEDIA: with 3 YEARS WARRANTED WITH OVERLAMINATED AS PER THE SPECIFIED COLOURS AS PER REVISED CIP 2016(ALL COMPONENTS OF THE SIGNAGE / WRAP EXCEPT THE ELECTRICAL ACCESSORIES SHOULD HAVE A CONSOLIDATED 3 YEAR WARRANTY.			
ITEM	Basic Rate per sq ft	GST %	Final Rate per Sq. Ft.
Backlit Sign Board with Star Flex and with MS SQUARE PIPE OF 1" X 1" cross Section , 20 Gauge thickness. The Box frame to be covered from Top to Bottom and side by 26 Gauge pre coated GI sheet and backside to be covered by 26 Gauge plain GI SHEET , TENSIONING SYSTEM: ALMINIUM L ANGLE TENSIONING SYSTEM for edge to edge lighting. ELECTRICAL ACCESSORIES - Tube lights to be placed every four square feet of ISI Mark with Electronic Choke. Drip Cap with 25 MM extension. Overlap between two tubes lights to be minimum 75 MM to prevent dark bands with timer. ALL COMPONENTS OF THE SIGNAGE/WRAP EXCEPT THE ELECTRICAL ACCESSORIES SHOULD HAVE A CONSOLIDATED THREE YEAR WARRANTY.			
Labour, Transportation & Installation Charges, Other than Ludhiana			
UP TO 50 KMs (per Sq Ft)			
50 KMs TO 100 KMs (Per Sq Ft)			
100 KMs TO 150 KMs (Per Sq Ft)			
Above 150 KM (Per Sq Ft)			

Agreed & Accepted

Signature of Vendor
With Date & Seal


Sr. Divisional Manager
