



Life Insurance Corporation of India, Central Zonal Office, "Jeevan Shikha" 60-B, Hoshangabad Road, Bhopal- 462011
Telephone: 0755-2676215 Email – cz_marketing@licindia.com

NOTICE FOR EMPANELMENT

Life Insurance Corporation of India, Central Zone, Bhopal intends to invite applications from reputed firms for Empanelment (**For 2 years**) for supply of Gift Items and Memento as mentioned below:

Category of Items:

Sl. No	Category
1	Trophy and Medal
2	Bags / Badges
3	Umbrella and Rain coat
4	Gold and Silver Coins
5	Kitchen ware / Utensils / Other Home Appliances
6	Electrical/ Electronic Household Items
7	Shawl , Suiting & Shirting, Bed Sheets, Blankets, Towels and other textiles
8	Others

Basic eligibility required for the Vendor/Firm:

1. Firm should have experience of at least three years.
2. Firm should have its office or representative at Bhopal.
3. Firm should not be blacklisted or removed from panel of LIC of India or any other PSU/ Govt/ Semi Govt.
4. Firm should have turn over of not less than 50 Lacs in last three years.
5. Firm must have valid registration in compliance of law of land for the category applied for empanelment.
6. Firms blacklisted by any office of LIC of India should not apply. If applied, their application will not be considered.
7. The duration of empanelment will be valid for 2 years from the date of empanelment.
8. The applications received after scheduled date and time will not be entertained and therefore deemed to be rejected.

Application forms: Application form can be collected from “**Marketing Department, LIC of India, Central Zonal Office, “Jeevan Shikha” 60-B, Hoshangabad Road, Bhopal**” on all working days (Except Saturdays and Sundays) from **10.00 A.M. on to 3.00 P.M.** or can be downloaded from our website <https://licindia.in/Bottom-Links/Tenders>

Applications for empanelment duly completed should be submitted to “**Secretary (Mktg), LIC of India, Central Zonal Office, “Jeevan Shikha” 60-B, Hoshangabad Road, Bhopal-462011**” in a sealed



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envelope super scribed as **"Application for empanelment for supply of Gift Items/ Mementoes, etc"** along with non refundable application fee of Rs. 118/- in the form of DD / Banker's Cheque in favour of Life Insurance Corporation of India payable at Bhopal **or can be deposited at our cash counter in cash during cash working hours, on working days (Except Saturdays and Sundays)**. The selection shall be at the sole discretion of the Competent Authority of LIC OF INDIA, Central Zonal Office, Bhopal.

Time-schedule of the empanelment process:		
1.	Date of notice inviting applications for empanelment:	19.03.2023, 10.00 A.M.
2.	Last date & time of submission of Application form :	07.04.2023, 3.00 P.M.
3.	Opening of Applications (Date & Time):	12.04.2023, 11.00 A.M.

Any corrigendum regarding modification/addition in application or in term & conditions shall only be uploaded/ published on our official website <https://licindia.in/Bottom-Links/Tenders>. Hence, all interested Applicants are advised to visit our above website regularly for latest information regarding the above tender till the last date of submission.

The Zonal Manager reserves the right to accept or reject any/all applications or cancel the process of empanelment at any stage without assigning any reasons thereof.

Date: 19.03.2023

Zonal Manager