



कार्यालय सेवा विभाग, केंद्रीय कार्यालय, "योगक्षेम", जीवन बीमा मार्ग, पो. बा.न. 19953, मुम्बई- 400 021.  
Office Services Dept., Central Office, "Yogakshema", Jeevan Bima Marg, P.B.No. 19953, Mumbai- 400 021.  
दुरभाष Tel.: 66598422, 66598416.

Ref: OS/P&S

Date: 09.01.2023

**Re: Supply of Office Stationery items - on annual contract basis**  
**Enquiry No. Stores/OS/P&S/15-10/2022**


The L 1 Vendors for the Stationery items are as under.

Sr No.	Printer cartridge category	L 1 Vendor	Price per unit inclusive of GST (Rs.)
1	Ordinary Ball Pen – Blue,Black Red , Green (Brand : Flair FX/Montex/Cello/Renyold) Thick Twine plastic wires – Good Quality (200 gram pkt.)	M/s Navbharat Stationery and Shree Anand Agency	3.98
2	Foot Rule (12") Plastic Omega Brand Cello tape Premier 42 Micron 13mm*10Yards(9metres)	Devish Enterprises and Shree Ganesh Stationery	10.00
3	Luxor Brand- Sign Pen (sketch pen) - Red/Blue/Black/Green colour	Devish Enterprises , Paras Stationery, Ravi General Stores and Novelty creations	6.00
4	Faber-Castell Text liner product code -154805 (Highlighter)	M/s Navbharat Stationery	14.80
5	Binder Clips (Size – 32mm) (Gorilla/Vikram)	M/s Navbharat Stationery	31.80
6	Binder Clips (Size - 25mm) (Gorilla/Vikram)	M/s Navbharat Stationery	21.50
7	Binder Clips (Size - 19mm) (Gorilla/Vikram )	M/s Navbharat Stationery	14.70
8	Binder Clips (Size - 15mm) (Gorilla)/Vikram)	M/s Navbharat Stationery	11.15
9	Paper Cutter (9 mm Mahavir Brand)	M/s Navbharat Stationery	8.00
10	Assorted Office Pins - Bright. Nickel Electroplated. (Box of 90gms.- Vikram Brand)	M/s Navbharat Stationery	34.60
11	Stapler Big Brand Original Kangaroo HD-45	M/s Navbharat Stationery	93.50
12	Stapler Small Brand Original Kangaroo No. 10	M/s Navbharat Stationery	32.60
13	Stapler Pins Small – (Pkt. Of 1000 Pins.)(Kangaroo Original	M/s Navbharat Stationery	4.99

	No. 10 – 1m Brand)		
14	Glue Stick (Fevi Stick, Kores )Super Glue Stick Brand-Non Toxic) 15 gms.	M/s Navbharat Stationery	17.80
15	Pencil (Natraj Brand) (Box of 10 pencil)	M/s Navbharat Stationery	2.98
16	Pierre Cardin pens for Conference –Blue , Black	M/s Ramdev Enterprises	70.00
17	Poker 7" with wooden handle.Non-rusting pointer, good quality.	M/s Ramdev Enterprises	12.00
18	Pin Cushion (Magnetic) Omega Brand	M/s Ramdev Enterprises	27.00
19	Cello Paper Soft Ball pens for meetings – Blue, Black	M/s Devish Enterprises	10.00
20	Gem Clip 35 mm Brand : Vikram	M/s Devish Enterprises	26.00
21	Stapler Pins Big (Pkt. Of 1000 Pins.)(Kangaroo Original No. 24/6 – 1m Brand)	M/s Vijay Stationers & Printers	9.75
22	Punching Machine (Medium) Kangaroo – DP- 280	M/s Vijay Stationers & Printers	68.00
23	Gum Bottle Big 700 ml Camel Brand (liquid )	M/s Vijay Stationers & Printers	52.00
24	Elastic Rubber Bands - 4" Size (Pkts. of 100 gms in polythene bag) Lira, Mongoos	M/s Vijay Stationers & Printers	39.50
25	Pencil Eraser (Natraj Plasto 621)	M/s Vijay Stationers & Printers	0.75
26	Sponge Pot	Paras Stationery	7.00
27	Pilot Hi-Tecpoint 05 pens – Blue , Black, Red, Green (Luxor Company)	M/s Shree Ganesh Stationery	31.00
28	Gum Bottle big 150 ml. Camel Brand (liquid)	M/s Shree Ganesh Stationery	20.00
29	A4 size plain copier paper (75 GSM)(500 sheets in 1 reem)(JK, Bindal, trident)	M/s Shree Ganesh Stationery	210.00
30	White Board Writing Marker Pens – Reynolds Brand in Red/Blue/Black/Green Colour	M/s Shree Anand Agency	12.85
31	Marker pen for writing on CD/DVD -Brand – Camlin – Black & Blue Colour	M/s Shree Anand Agency	5.99
32	Marker pen permanent (Camlin)	M/s Shree Anand Agency	9.15
33	Drawing Fixing Pins (Box of 50 Nos.)Brand : Vikrant Classic Colour Push Pin	M/s Shree Anand Agency	13.90
34	Scissor (Medium)Stainless Steel – Munix by Kangaroo SL 1150 128mm	M/s Shree Anand Agency	37.90
35	Stamp Pad Big (Kores Brand)95 x 159 mm	M/s Shree Anand Agency	39.50
36	Stamp Pad Medium (Kores Brand)70 x 111 mm	M/s Shree Anand Agency	28.80



37	Correction Fluid Pens - Reynold	M/s Shree Anand Agency	13.90
38	Pencil Sharpner (Natraj)	M/s Shree Anand Agency	2.10

  
Secretary (E&OS)

